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| SACRED HEART COLLEGE (AUTONOMOUS) THEVARA, KOCHI, KERALA | | **Sacred Heart College**  **(Autonomous)**  **Thevara, Kochi – 682 013**  **Ph: 0484-2870577 E-mail:** [**iqac@shcollege.ac.in**](mailto:iqac@shcollege.ac.in)  [**www.shcollege.ac.in**](http://www.shcollege.ac.in) | |
| **Heartian ‘Guru Shreshta’ Award for Outstanding School Teacher** | | | |
| **NOMINATION**  **1. General Information** | | | |
| Name of the Teacher  (*in block letters*) | |  | |
| Designation | |  | |
| School | |  | |
| Gender, Marital Status | |  | |
| Age and Date of Birth | |  | |
| Native Place | |  | |
| Office Address | |  | |
| Address for Correspondence | |  | |
| Mobile / Whatsapp Number | |  | |
| E-mail | |  | |

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| **2. Educational qualifications** | | | | |
| **Sl. No.** | **Name of the Course** | **Board / University** | **Subject** | **Year of Passing** |
| 1. 1 | SSLC or equivalent |  |  |  |
| 1. 2 | HSE or equivalent |  |  |  |
| 1. 3 | Bachelor’s Degree |  |  |  |
| 1. 4 | Master’s Degree |  |  |  |
| 1. 5 | M.Phil. |  |  |  |
| 1. 6 | Ph.D. |  |  |  |
| 1. 7 | Post Doctoral |  |  |  |
| 1. 8 | …………………… |  |  |  |
| 1. 9 | …………………… |  |  |  |
| 1. 10 | …………………… |  |  |  |

**3. Teaching experience**

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| --- | --- | --- |
| Date of entry into permanent service | |  |
| Date of retirement | |  |
| Total teaching experience in years/months | |  |
| ***Sl. No.*** | ***Names of the School***  ***(including temporary and guest lecture period)*** | ***Period of Service*** |
| 1. 2 |  |  |
| 1. 3 |  |  |
| 1. 4 |  |  |
| 1. 5 |  |  |
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**Provide your responses in separate sheets for Sl. Nos. 4 to 19. Responses may be limited to maximum 500 words**.

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| 4. Innovative methods adopted in teaching.  5. Updation of knowledge and methodology of preparation of classes. Mention library membership and details of last read books. | |
| 6. Special programmes conducted for fast and slow learners (*remedials and tutorials*). | |
| 7. Creation of e-contents and MOOC courses *(give separate list with URL)*. | |
| 8. Role in technology dissemination in the school/ community.  9. Awards and recognitions. | |
| 10.Administrative responsibilities and co-ordination of extra and co-curricular activities. | |
| 11. Provide details of your significant contributions in any of the above mentioned/related areas. | |
| 12. Innovative writings (text books, articles in newspapers, periodicals and popular magazines) | |
| 13. Details of community outreach and extension activities. | |
| 14. Initiatives for helping differently abled and marginalized students. | |
| 15. Contribution of the teacher for the physical development of the school. | |
| 16. Activities undertaken for strengthening national integration. | |
| 17. Participation in parent-teacher association activities. | |
| 18. Organization of seminars, exhibitions and other programmes in school. | |
| 19. Description of personal vision and mission of teaching and its accomplishments. | |
| 20. Any other relevant information. | |
| ***Please Note*:**   * **Separate sheets can be used for providing any additional information.** * **Supporting documents should be annexed for all your claims.** | |

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| **DECLARATION** |
| I certify that, all the information provided and claims are true and correct.    Date : Signature:  Place: Name : |

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| **NOMINATION**  (*If nominated by institution or colleagues*) |
| I nominate …………………………………………… and certify that all the information provided and claims are true to the best of my knowledge.    Date : Signature:  Place: Name of the Nominator: |

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| **RECOMMENDATION OF THE PRINCIPAL** |
| Date: Signature:  Place: School Seal Name : |

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| ***Please send the duly filled nomination forms to:***  **Fr. Dr. Joseph Kusumalayam CMI**  Convenor, Heartian Guru Shreshta Award Committee  Sacred Heart College  Thevara, Kochi – 682 013  ***The last date for accepting the nomination form is 10 January 2024.*** |