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| SACRED HEART COLLEGE (AUTONOMOUS) THEVARA, KOCHI, KERALA | **Sacred Heart College** **(Autonomous)****Thevara, Kochi – 682 013****Ph: 0484-2870577 E-mail:** **iqac@shcollege.ac.in**[**www.shcollege.ac.in**](http://www.shcollege.ac.in) |
| **Heartian ‘Guru Shreshta’ Award for Outstanding School Teacher** |
| **NOMINATION****1. General Information** |
| Name of the Teacher(*in block letters*) |  |
| Designation |  |
| School |  |
| Gender, Marital Status |  |
| Age and Date of Birth |  |
| Native Place |  |
| Office Address |  |
| Address for Correspondence |  |
| Mobile / Whatsapp Number |  |
| E-mail |  |

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| **2. Educational qualifications** |
| **Sl. No.** | **Name of the Course** | **Board / University** | **Subject** | **Year of Passing** |
| 1. 1
 | SSLC or equivalent |  |  |  |
| 1. 2
 | HSE or equivalent |  |  |  |
| 1. 3
 | Bachelor’s Degree |  |  |  |
| 1. 4
 | Master’s Degree |  |  |  |
| 1. 5
 | M.Phil. |  |  |  |
| 1. 6
 | Ph.D. |  |  |  |
| 1. 7
 | Post Doctoral |  |  |  |
| 1. 8
 | …………………… |  |  |  |
| 1. 9
 | …………………… |  |  |  |
| 1. 10
 | …………………… |  |  |  |

**3. Teaching experience**

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| Date of entry into permanent service |  |
| Date of retirement |  |
| Total teaching experience in years/months |  |
| ***Sl. No.*** | ***Names of the School******(including temporary and guest lecture period)*** | ***Period of Service*** |
| 1. 2
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| 1. 3
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| 1. 4
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| 1. 5
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**Provide your responses in separate sheets for Sl. Nos. 4 to 19. Responses may be limited to maximum 500 words**.

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| 4. Innovative methods adopted in teaching.5. Updation of knowledge and methodology of preparation of classes. Mention library membership and details of last read books. |
| 6. Special programmes conducted for fast and slow learners (*remedials and tutorials*). |
| 7. Creation of e-contents and MOOC courses *(give separate list with URL)*. |
| 8. Role in technology dissemination in the school/ community.9. Awards and recognitions. |
| 10.Administrative responsibilities and co-ordination of extra and co-curricular activities. |
| 11. Provide details of your significant contributions in any of the above mentioned/related areas. |
| 12. Innovative writings (text books, articles in newspapers, periodicals and popular magazines) |
| 13. Details of community outreach and extension activities. |
| 14. Initiatives for helping differently abled and marginalized students. |
| 15. Contribution of the teacher for the physical development of the school. |
| 16. Activities undertaken for strengthening national integration. |
| 17. Participation in parent-teacher association activities. |
| 18. Organization of seminars, exhibitions and other programmes in school. |
| 19. Description of personal vision and mission of teaching and its accomplishments. |
| 20. Any other relevant information. |
| ***Please Note*:*** **Separate sheets can be used for providing any additional information.**
* **Supporting documents should be annexed for all your claims.**
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| **DECLARATION** |
| I certify that, all the information provided and claims are true and correct. Date : Signature:Place: Name : |

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| **NOMINATION** (*If nominated by institution or colleagues*) |
| I nominate …………………………………………… and certify that all the information provided and claims are true to the best of my knowledge. Date : Signature:Place: Name of the Nominator: |

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| **RECOMMENDATION OF THE PRINCIPAL** |
| Date: Signature:Place: School Seal Name : |

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| ***Please send the duly filled nomination forms to:*****Fr. Dr. Joseph Kusumalayam CMI**Convenor, Heartian Guru Shreshta Award CommitteeSacred Heart CollegeThevara, Kochi – 682 013***The last date for accepting the nomination form is 10 January 2024.*** |