

SACRED HEART COLLEGE THEVRA

COLLEGE UNION ELECTIONS 2022-23

PHASE - II

1. The Final list of all the elected class representatives in phase I election shall be published. Any correction shall be brought to the notice of the Returning officer within 15 minutes of the publication of the list.
2. The Returning officer shall summon all the elected class representatives in a hall at the scheduled time on the day of polling. College Union Office bearers, shall be elected from among themselves. .
3. Nomination for various posts shall be invited by the Returning Officer at this phase. Only the representatives elected in the I Phase shall have the right to file nominations, support/ second and exercise voting power in the II Phase. No other persons except the elected representatives and Polling Officials shall be present in that hall.
4. For any post, if more than one nomination are filed in the IT Phase, then polling will be held with secret ballots or voting slips issued by the Returning Officer.
5. All elected representatives can contest, support/second and vote for General Seats of College Union except that of Lady Vice Chairman and Lady Representatives. It is not open for the boys to contest in these reserved seats. But they can support/second to the seat of Vice Chairman. Only the elected representatives of the concerned classes (subject wise & year wise) shall contest, support/ second and vote for the posts of Class Representatives.
6. The two Lady Representative are elected from among the lady class representatives elected from the UG and PG Classes. The supporters and seconders for this post shall be ladies only.
7. The results shall be declared immediately after counting of valid votes polled in the II phase.

GENERAL INSTRUCTIONS

1. The rules related to code of conduct, eligibility of candidates, campaigning and the election process shall be strictly in accordance with

the provisions of Lyngdogh Committee recommendations. Only the candidates contested in the second phase shall forfeit their chance for contesting in future elections as per Lyngdogh Committee recommendations. The code of conduct shall come into force on the date of notification for election by the College.

2. The supporter and seconder for a candidate shall be from the candidate's class only for I phase of polling. In the II phase, the supporter and seconder for General Seats can be from any of the class representatives. But for Class Representatives, the supporter/Secunder shall be from that particular constituency only.
3. The supporter/seconder of any candidate can file a nomination for another post in the II Phase of Polling. But this shall not be allowed in the I Phase of polling.
4. If two or more candidates secure equal number of valid votes in any of the phases of polling, decision shall be arrived at by taking lots.
5. As decided by college council, electronic ballots will be used for the second phase of election and elected class representatives vote by using computer system. Detailed instructions and demonstrations will take place after first phase of poll.
6. All voters should produce valid photo identity card of the current year issued by the college for voting purpose.
7. Mobile phones are strictly banned inside and in the premises of polling booths. Presiding officer can keep his mobile phone in silent mode. No other persons including Polling officials shall be permitted to bring mobile phone inside the polling booth or voting hall.
8. In matters of appointment of agents, recounting, re-polling and in any other matter related to conduct of elections not mentioned in these guidelines, the existing rules of the college shall prevail.

Miscellaneous:

- Election code of conduct applicable from the date of notification
- Age - For UG, 17-22 and PG, 24-25 as on the date of notification
- Only one opportunity to contest for the post of Chairman, Vice-Chairman and General Secretary while studying for a programme
- Shall not have been subject to any disciplinary action
- Should not have any academic arrears
- No printed materials for canvassing
- Maximum expenditure Rs.5000/-

- Should submit audited accounts within two weeks from the date of polling
- Election will be nullified in the event of any non-compliance

USE OF ELECTRONIC BALLOTS

Use of electronic ballots is introduced for the second phase of polling this time (2022-23) as per the recommendations of College Council. The Procedure is as follows:

1. After publication of final list of contesting candidates, the name of contesting candidates as well as the elected representatives will be entered in the system
2. On production of ID cards the Presiding Officer issues a printed slip containing a username and an instantaneously generated password/OTP
3. The student proceeds to the voting compartment and enters his/her user name and password/OTP to vote.
4. On successful login the electronic ballot is displayed in the system
5. There will be the name of contesting candidates as well as his photograph.
6. The student votes by clicking on the vote button.
7. On clicking the Photographs of all other candidates disappear and a message showing successful voting appears on the screen.
8. There is an option for skipping i.e., deciding not to vote for a seat
9. On completion of voting a report is generated to take the results.