**SACRED HEART COLLEGE (AUTONOMOUS)**

THEVARA, KOCHI 682013, KERALA, INDIA

No. **A1/LAB/TENDER/2025-26**  Dated : 14.07.2025

**TENDER NOTICE**

Sealed Open Tenders are invited for the supply for the following Chemicals & glassware’s at Sacred Heart College, Thevara, Kochi 682013

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| 1 | Tender No. | **A1/LAB/TENDER/2024-25** |
| 2. | Item & Quantity and specification | **Rotavapour – 1 No**  **(Detailed specifications given in Annexure-1)** |
| 4. | Last date and time for submission of Tender | 29/07/2025 03.00 PM |
| 5. | Date and time of  opening Tender | 30/07/2025 02.00 PM |
| 6. | Place of submission &  Opening | Main Office(1st floor), Sacred Heart College, Thevara |
| 7. | Cost of tender form | As per tender notice. |
| 8. | Earnest Money Deposit and Security Deposit | Earnest Money Deposit is **1%** of the total cost of the articles tendered in the form of crossed demand draft in favour of ‘**THE PRINCIPAL SH COLLEGE** ‘ payable at Ernakulam and an agreement (Tender form page no. 9) in Kerala stamp paper worth **Rs.200/-** .  Security amount of **5%** of the cost as demand draft in favour of ‘THE PRINCIPAL SH COLLEGE ‘ payable at Ernakulam. |
| 9. | Address of officer to whom tenders are to be submitted | **Dr. Deepak D Prabhu,**  **Principle Investigator, SERB-SURE project,**  **Department of Chemistry,**  **Sacred Heart College (Autonomous), Thevara, Kochi,**  **Kerala-682013** |

**ELIGIBILITY CRIETERIA**

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| 1 | Bidder should be a company registered in India or Registered Partnership /proprietary firms | Copy of valid registration certificate/Copy of Certificates of incorporation |
| 2 | Should not have been blacklisted by any of the Government entities under state / central government. | Self-Certificate |
| 3 | The bidder should have a registered number of  (i) GST where his business is located  ii) Income Tax / PAN number. | Copies of relevant certificates of registration |

Conditions:-

1. The tenders should be submitted in sealed envelopes and superscripted with “**Name of the scientific equipment, tender number and last date of submission** of the tender.
2. Tenders must accompany a copy of the “Annexure 2 and Annexure 3” section of this document, signed and stamped on each page indicating that they agree to these.
3. Tender form shall be downloaded from the College website (www.shcollege.ac.in/Downloads/OtherForms/Format) of Tender Form.
4. Last date of receipt of the tender will be 29/07/2025 at 3.00 pm. The tenders received after the last date and time specified above will be rejected. The tender offers shall be accompanied by an Earnest Money Deposit (EMD) in the form of crossed demand draft drawn in favour of “THE PRINCIPAL SH COLLEGE” payable at Ernakulam. The firms which are exempted from furnishing EMD should produce an attested copy of relevant authorized document for verification. The tenders without EMD or authorized documents exempting EMD will be rejected summarily. SSI units registered with the Store Purchase Department, Kerala or with National Small Scale Industries Corporation Ltd., New Delhi only are exempted from the payment of EMD.
5. The bidder to whom tender has been awarded should deposit a security amount of 5% of the cost as demand draft in favour of ‘THE PRINCIPAL SH COLLEGE’ and an agreement in Kerala stamp paper worth Rs.200/-. The security will be released only after satisfactory performance during the warranty period.
6. The Sealed Tenders will be opened at 02.00 pm on 30/07/2025 in the presence of the tenderers or their authorized representatives who may be present at that time. Detailed information can be obtained from the College Office on all working days.
7. Tenders will be accepted only on working days.
8. The tenderer should quote their rate against the items including all the taxes.
9. For any clarifications regarding the Terms & Conditions in the tender notice or the tender documents, please contact College Office, Sacred Heart College, Thevara, Kochi 682013, Tel: 0484-2870 506/511, Mob.No. 8129532420, website-www.shcollege.ac.in.
10. If the date of receipt and opening of tenders is declared a holiday the next working day shall be the last day for the purpose.
11. Intending tenderers may also include charges for installation and on-site support at least for 12 months as warranty in the Tenders.
12. The principal reserves the right to vary the quantity of articles notified on account of budgetary constraints. The vendor must be prepared to supply even if order is placed for a lesser number than that notified in the quotation notice.
13. PAN Card Number and GST/TIN/TAN number clearly mention in the invoice/bill.
14. Decision of the Principal will be last and final in case of disputed tenders and documents.
15. All necessary accessories should be supplied with the instrument, as per standard package offered, including complete set of service and operation manuals for diagnosis, trouble shooting, maintenance and electronic circuitry (hard and soft copies).
16. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial bid.
17. The price of the equipment should be quoted in Indian rupee. The total price of the equipment quoted should be inclusive of GST & other taxes if any; material cost; transportation cost; loading and unloading cost; installation cost; labour charges and all other expenses in whatsoever means.
18. Payment process will be initiated only after supply of items as per tender specifications and satisfactory installation of the items.
19. It will be the responsibility of the supplier to deliver the ordered materials at Department of Chemistry, Sacred Heart College, Thevara, Kochi. All required materials for satisfactory installation are to be provided by the supplier at their own cost.

Principal,

Sacred Heart College, Thevara

**ANNEXURE-1**

**Technical Specification for**

* **4 L heating bath with digital temperature display and carrying handles.**
* **Mechanical lift of evaporating flask in case of power failure**
* **Heating bath for up to 180°C**
* **Bath can be used separately if required**
* **Safety temperature circuit and dry run protection of heating bath.**
* **Mechanical lift with end-point safety stop.**
* **Device should have variable adjustable immersion angle and stroke of 150 mm.**
* **Single-handed manual lift handling, suitable for left and right-handed operators.**
* **Digital speed display with speed range of 20 - 300 rpm.**
* **Flask clamping mechanism with integrated push-off function for easy exchange of evaporation flasks**
* **System should be supplied with Woulff bottle.**
* **Adjustable immersion angle 0° - 45°.**
* **High-efficiency condenser with 1600 cm² cooling surface - low space requirements.**
* **IP 20 protection class.**
* **Low device voltage (24V) ensures user safety.**
* **Warranty should be 12 months.**

**ANNEXURE 2:**

**TENDER FORM PART-I (TECHNICAL BID)**

Date:

From,

M/s. ……………………………………………

…………………………………………………

To,

**The Principal,**

**Sacred Heart College (Autonomous), Thevara**

**Kochi, Kerala - 682013.**

Dear Sir,

I/We have gone through the tendering conditions pertaining to the Tender and General Terms and Conditions of Contract and other requirement for delivery and complete Installation and Special Conditions of Contract contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE 1 of the tender document and also agree to abide by your General Conditions of all Contra acts and Special Conditions of Contract contained in the ANNEXURE 2 of the Tender document.

You will be at liberty to accept any or more of the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of opening of Part-II (Financial bid) of the tender. Deviations to Technical specifications contained in ANNEXURE 1 of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE 2 are detailed in Annexure-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully

Stamp and Signature of the Tenderer

**ANNEXURE 3:**

**TENDER FORM PART-II (FINANCIAL BID)**

Date:

From,

M/s. ……………………………………………

…………………………………………………

To,

**The Principal,**

**Sacred Heart College (Autonomous), Thevara**

**Kochi, Kerala - 682013.**

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in ANNEXURE-3 (TECHNICAL BID) of our tender are indicated in the format at annexure “A” to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 30 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully,

Stamp and Signature of the Tenderer