

Criterion VII: Institutional Values and Best Practices

7.1.1 a. Safety and Security

Main Entrance and Second Gate: College Campus has two gates and main gate is open for the entry and exit to monitor visitors and for security concerned. Second gate opens in case of emergency.



Latitude: 9.939113
Longitude: 76.296434
Elevation: 6.8m
Accuracy: 3.8m
Time: 12-19-2019 11:50
Note: Main Gate



Latitude: 9.939577
Longitude: 76.296246
Elevation: 13.12m
Accuracy: 3.8m
Time: 12-19-2019 11:51
Note: Second Gate

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Security Guard and Room: College security room is situated near to Main entrance and there are two security guards. The morning and evening shifts handled by them. A visitor's book is maintained by the security personnel and a visitors tag is allotted to special visitors. They have to enter their name, address, contact details and purpose of visit before entering in to the college premises.



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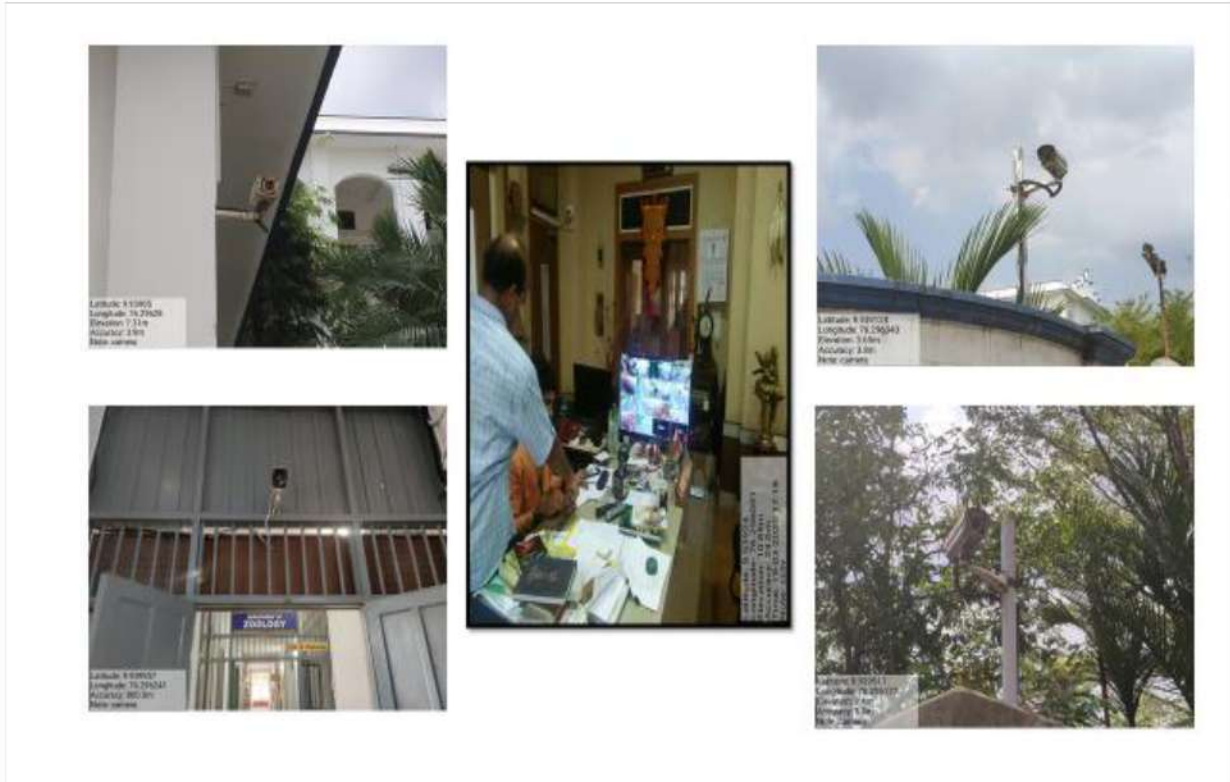
Boom Barrier: Entry of Vehicle is restricted with the help of Boom barrier and monitor by security guard



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Camera Surveillance

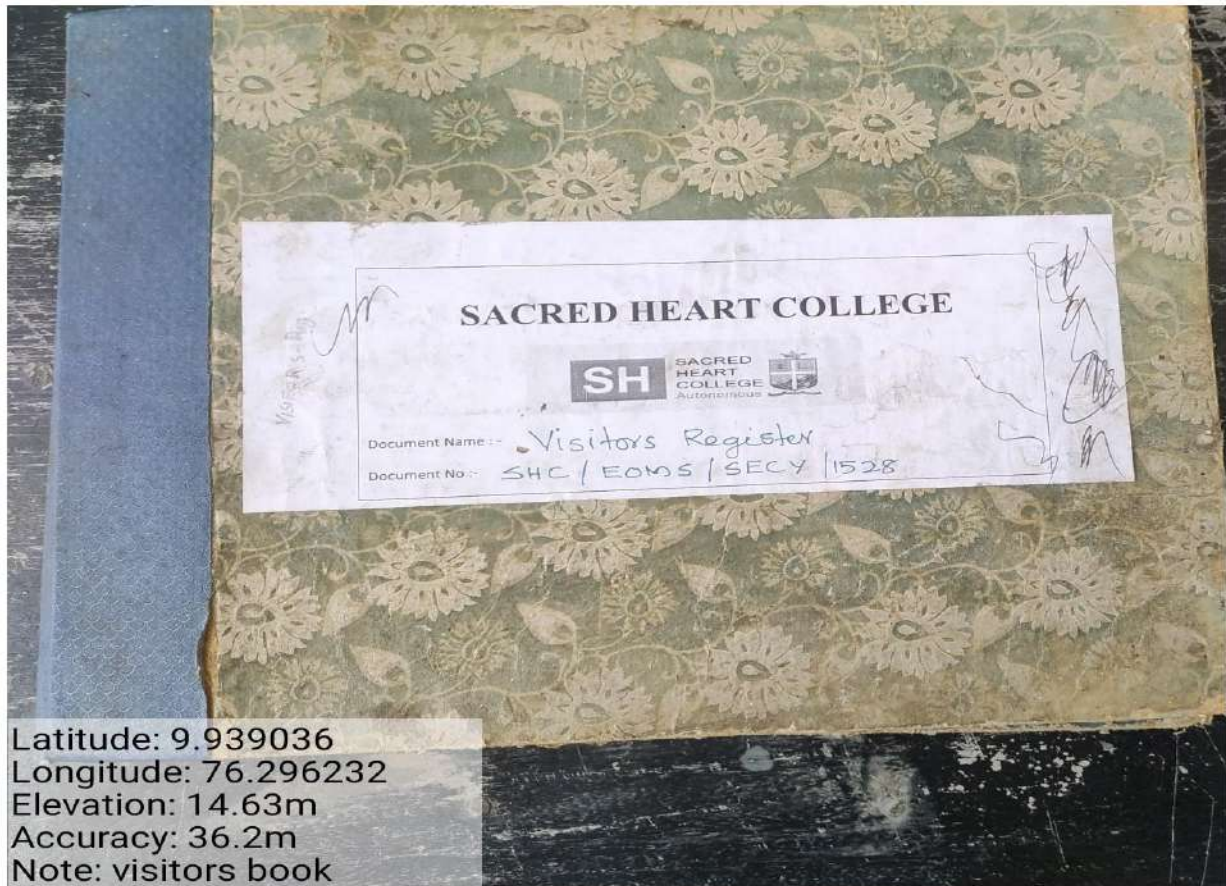
CCTV system that functions 24/7 in the college premises, Hostels and Canteen excluding the classrooms. The Surveillance system strictly maintained and monitored by Principal and System admin of the campus.



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Visitors Register

The entrance to the college is carefully monitored at all times to prevent unauthorized entry and keep visitor's record daily. Visitors Should mention their Name and Contact details along with purpose of visit in the visitors register.



Latitude: 9.939036
 Longitude: 76.296232
 Elevation: 14.63m
 Accuracy: 36.2m
 Note: visitors book

| S. No. | Date | Name | Class | No. | Entry Time | Remarks | Signature |
|--------|---------|----------------|-----------|-------|------------|------------------------|-------------|
| 1 | 7/1/18 | Rohit | Biology | 50 | 11:00 | | [Signature] |
| 2 | 7/1/18 | Rishi | Science | 1 | | Co-ordinator | [Signature] |
| 3 | 12/2/18 | Withan A.K | Principal | 45 | 11:16 | From medical Pathology | [Signature] |
| 4 | 12/2/18 | Ranajit | Science | | 11:20 | | [Signature] |
| 5 | 12/2/18 | Johny | Science | | 2:00 | | [Signature] |
| 6 | 12/2/18 | Annu Varghese | IT | 1116 | 10:10 | | [Signature] |
| 7 | 12/2/18 | Muzammil | IT | 008 | 10:30 | | [Signature] |
| 8 | 12/2/18 | Ramachandran | IT | 10150 | 10:30 | | [Signature] |
| 9 | 12/2/18 | Diana P.A | IT | 10150 | 10:30 | | [Signature] |
| 10 | 12/2/18 | Arshad | IT | 10150 | 10:30 | | [Signature] |
| 11 | 12/2/18 | Princy Kishore | IT | 1101 | 11:00 | | [Signature] |
| 12 | 12/2/18 | Joseph | IT | 1102 | 11:00 | | [Signature] |
| 13 | 12/2/18 | Princy | IT | 1101 | 11:00 | | [Signature] |
| 14 | 12/2/18 | Princy | IT | 1102 | 11:00 | | [Signature] |
| 15 | 12/2/18 | Princy | IT | 1101 | 11:00 | | [Signature] |
| 16 | 12/2/18 | Princy | IT | 1102 | 11:00 | | [Signature] |
| 17 | 12/2/18 | Princy | IT | 1101 | 11:00 | | [Signature] |
| 18 | 12/2/18 | Princy | IT | 1102 | 11:00 | | [Signature] |
| 19 | 12/2/18 | Princy | IT | 1101 | 11:00 | | [Signature] |
| 20 | 12/2/18 | Princy | IT | 1102 | 11:00 | | [Signature] |

Fire Extinguisher

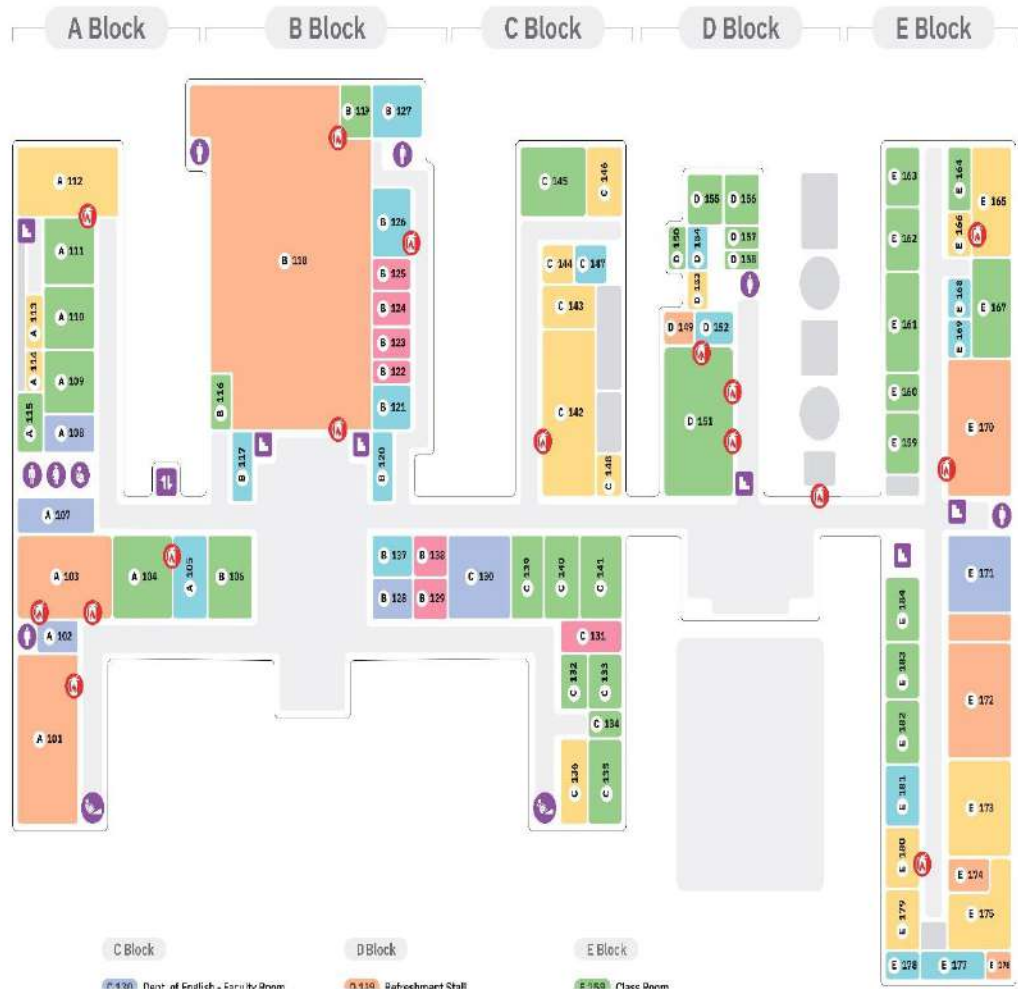
There are 43 fire extinguishers established in different parts of college premises like in Library, Science labs, auditorium, etc. 18 numbers of fire extinguisher located in first level of the main building and 16 of them in second level.



LEVEL 1

LEGENDS

- Departments
- Offices
- Public Places
- Student Services
- Labs
- Faculty Rooms
- Toilet for PwD
- Gents Toilet
- Ladies Toilet
- Lift
- Stairs
- Ramp
- Fire Extinguisher



A Block

B Block

C Block

D Block

E Block

A 101: Marian Hall

B 113: Place Drum

C 142: Dept of English - Computer Room

D 149: Subground Hall

E 139: Place Drum



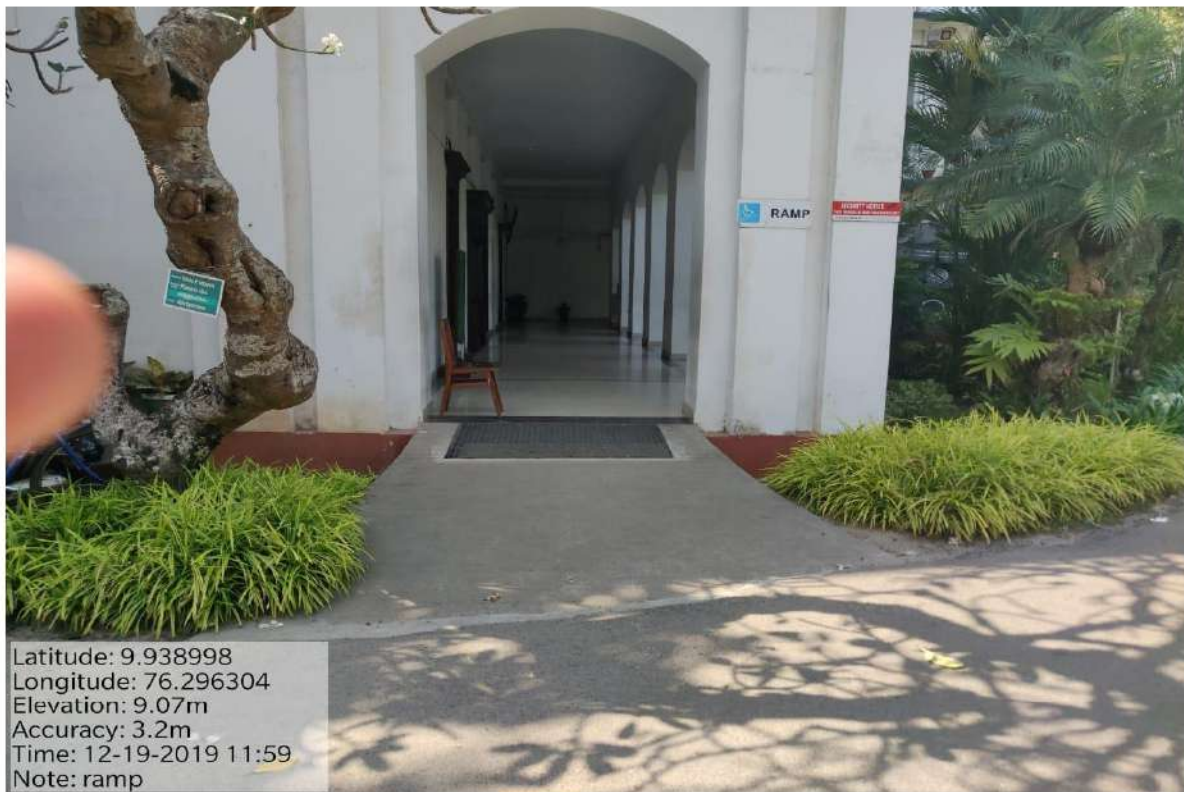
Identity cards

Students and staff should wear easily identifiable and authentic ID cards and wearing of such cards in the institutional premises. Different colours of Tag is designed for the each year wise batches to identify the students easily.



Ramp

Ramp facilities arranged for physically disabled and senior citizen students in the campus in each floor.



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Latitude: 9.939727
Longitude: 76.295854
Elevation: 8.57m
Accuracy: 40.6m
Note: ramp



Latitude: 9.938972
Longitude: 76.296023
Elevation: 12.12m
Accuracy: 10.3m
Note: ramp

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College Bus

College bus is safe transit measures for exclusively for girl students. Two Buses are assigned for various routes in the morning and evening.

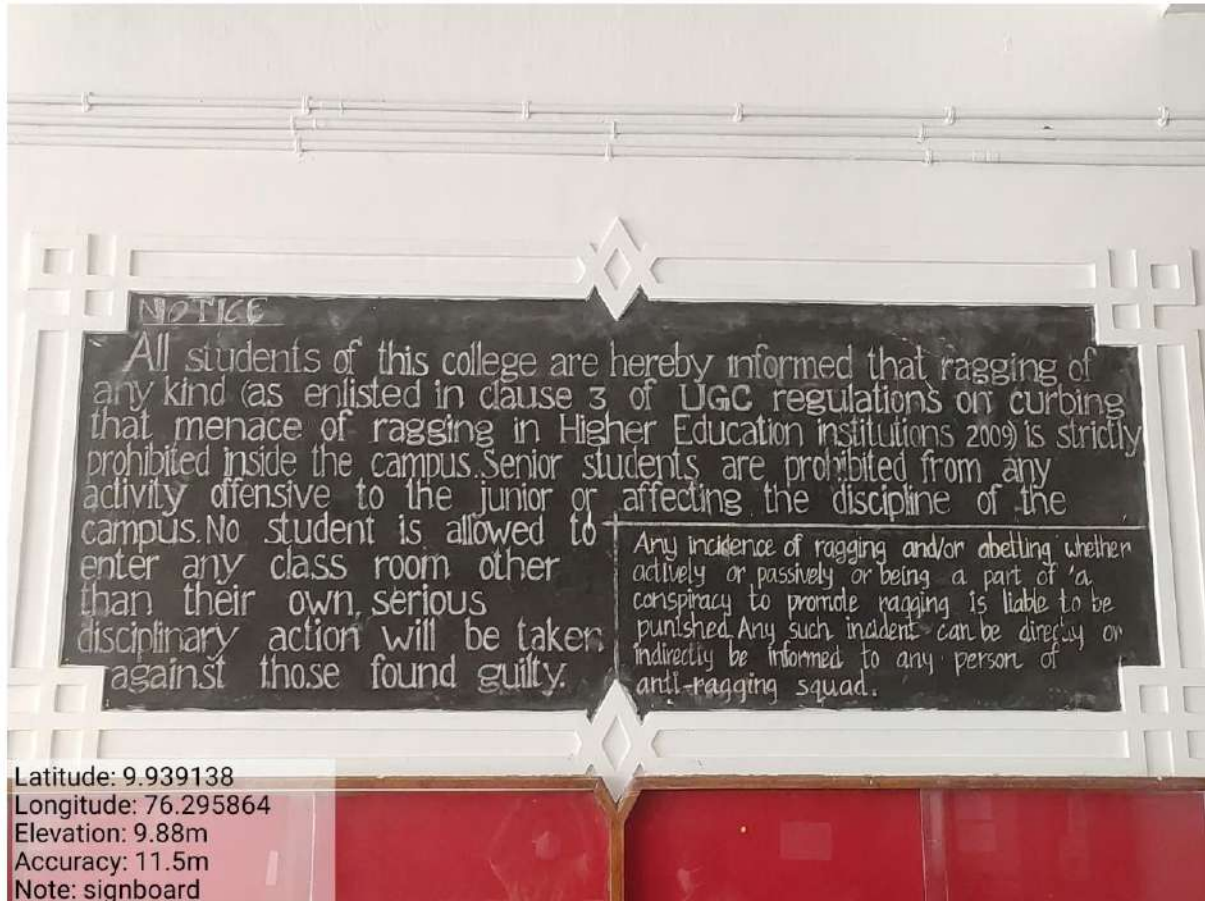


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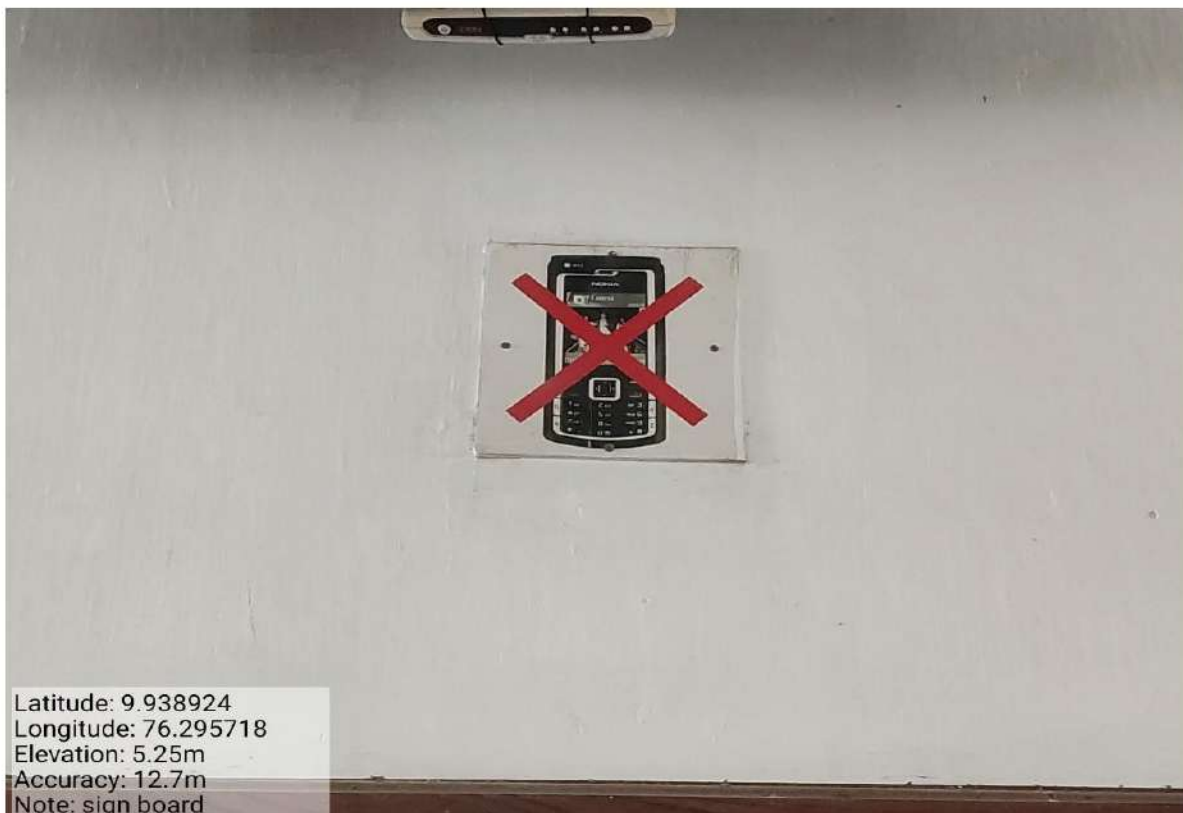
Sign Boards

Sign Boards displayed in the college premises regarding the rules and safety measures.

Anti-ragging



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Latitude: 9.940313
Longitude: 76.296603
Accuracy: 1100.0m
Note: sign board



Latitude: 9.939026
Longitude: 76.296276
Elevation: 6.91m
Accuracy: 9.9m
Note: sign board

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Parking Area

Specified parkign area is allocated for Cars and two weelers & staffs and studnets . On working days, entry and exit of vehicles are allowed only through the southern gate of the college. Vehicles are expected to be parked only in the space provided for the purpose. Parking on the campus is at the owner’s risk. Students are encouraged to use public transport or non-motorised vehicles (bicycles).



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Latitude: 9.93853
Longitude: 76.295639
Elevation: 3.5m
Accuracy: 3.2m
Time: 12-19-2019 12:05
Note: parking area



Latitude: 9.939673
Longitude: 76.296467
Elevation: 12.07m
Accuracy: 9.6m
Time: 12-19-2019 11:55
Note: specified parking area

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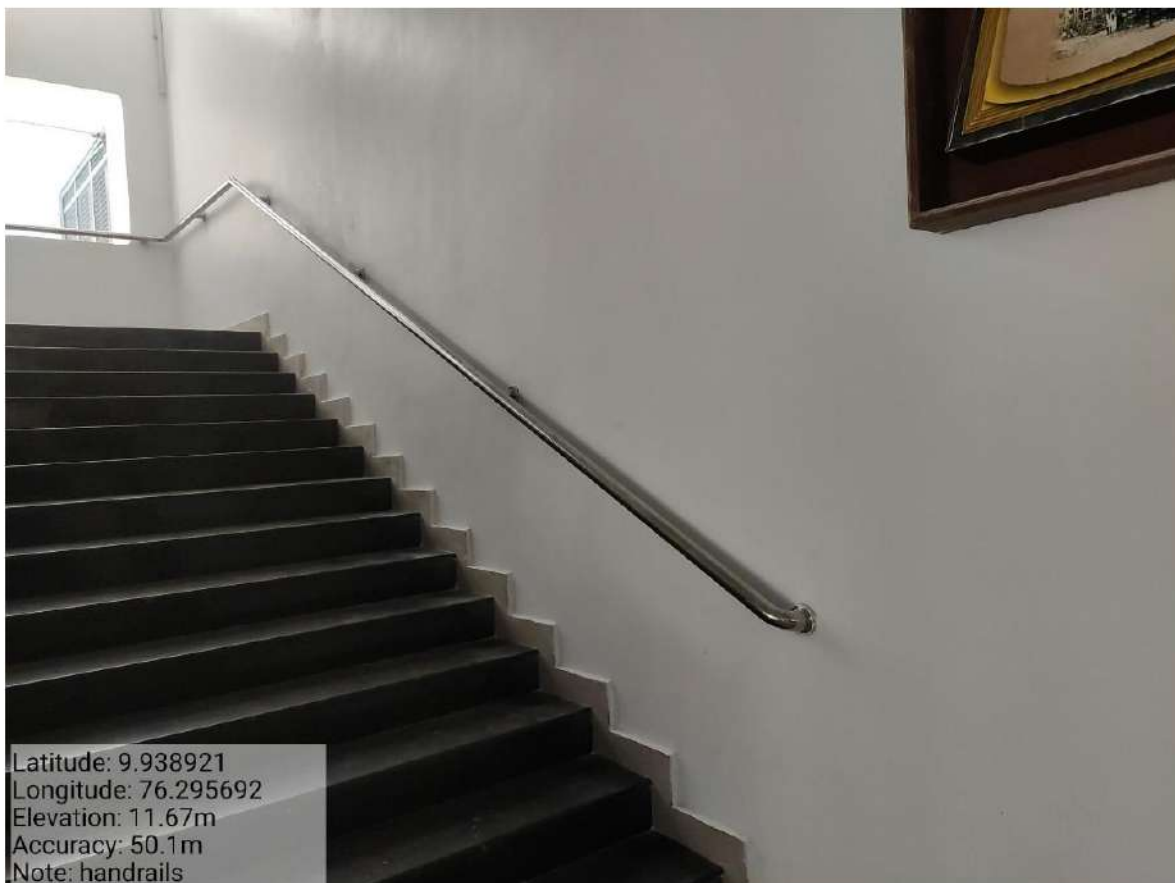
Suggestion Box (Grievance reporting)

Suggestion boxes are placed at the library, IQAC, Principal's office and women's retiring area where in suggestion chits could be deposited. They are examined by SDO and/counsellor once in a week.



Handrails

Handrails fixed in stairs to help the physical disabled students and senior citizen students.



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Students Health Centre (Sick room)

A qualified Nursing professional is available all working days in the campus. The students /staff require first aid; they are advised to meet Student Health Officer who would be at the Students Health Centre.



First Aid

In case of emergency First aid box and General medicines available in the Students Health centre.



Traffic Assistance



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Vending Machine and Incinerator

Vending machine and Incinerator fixed in the women toilets. Students are using vending machine by dropping 5 rupees coin in to the machine.





Latitude: 9.939504
Longitude: 76.29543
Accuracy: 122.4m
Time: 12-19-2019 14:30
Note: insulator



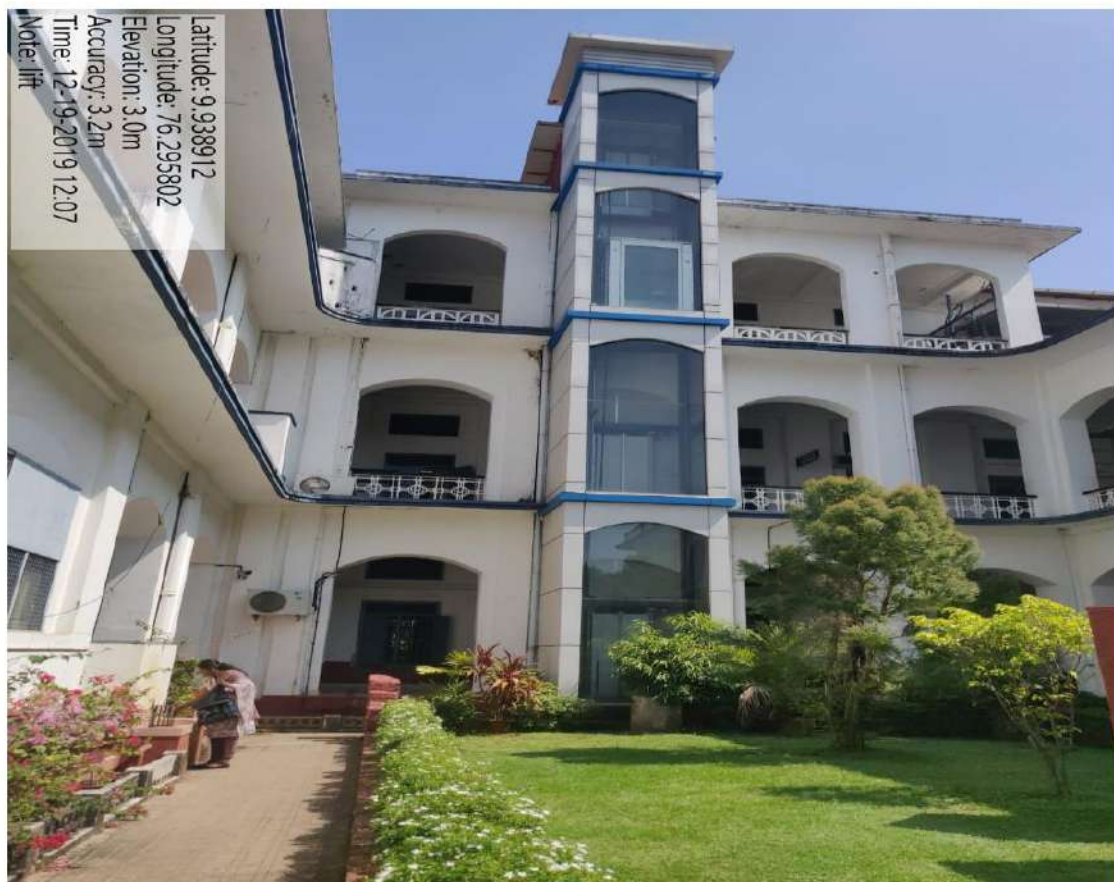
Latitude: 9.939133
Longitude: 76.295477
Elevation: 32.95m
Accuracy: 15.0m
Time: 12-19-2019 12:01
Note: disposing machine 2



Elevator and Wheel Chair



Latitude: 9.939092
Longitude: 76.296067
Elevation: 10.92m
Accuracy: 6.2m
Note: lift



Latitude: 9.938912
Longitude: 76.295802
Elevation: 3.0m
Accuracy: 3.2m
Time: 12-19-2019 12:07
Note: lift



Shower Area _Chemistry Lab



Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013