



In touch with tomorrow. Today

AQA/07/2019-20
24th October 2019

The Principal
Sacred Heart College
Thevara, Kochi. PIN-682013
Tel. No. 0484 -2870504

Kind Attn: The Principal/ Chief Coordinator

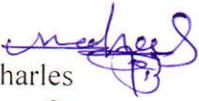
Dear Sir,

Sub:- Implementation of EOMS as per ISO 21001: 2018 Standard

As per the subject cited above, we are forwarding herewith the MOU duly signed by the Managing Director of AQA Quality Management Systems Pvt. Ltd., Mr. Antony Joseph for favour of your necessary action. A copy of the same duly signed by you may please be forwarded to us, at an early date.

Thanking you

Yours faithfully,
For AQA Quality Management Systems Pvt. Ltd.


Martin Charles
Executive – Customer support

Encl: As above



AQA Quality Management Systems Pvt. Ltd.

CC XVI / 875 B, Thoppumpady, Cochin - 682 005 Ph: 0484 2225875, 4017172, Mob: 94470 41851, 93875 74754

E-mail : md@aaqms.com Website : www.aaqms.com

CIN : U74140KL2007PTC021543

Consultants for :

- ISO Implementation Process • Corporate Training
- Managed by QCI approved Principal Consultant

Memorandum of Understanding

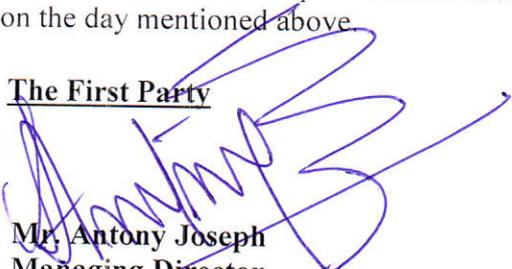
This Memorandum of Understanding is made on day of 10th October 2019 between 1. **Mr. Antony Joseph – Managing Director, AQA Quality Management Systems Pvt. Ltd., Kochi, Kerala- 682005**, hereinafter called the first party on the one part and 2. **Fr. Johnson Palackappillil CMI – Principal, Sacred Heart College Thevara, Kochi, Kerala, India - 682013**, herein after called the second party, on the other part. The first party and the second party have agreed to associate for the implementation of ISO 21001:2018 (Educational Organization Management System) for the second party. This Memorandum of Understanding witnesses as follows: The first party and his team will assist and act as the facilitator to implement ISO 21001:2018 (EOMS) for the second party. The first party agrees to help the second party for developing Manual of Documented Information (Part I and II), Work Instructions and other documents and records and provide related training programmes for the implementation of EOMS as per ISO 21001:2018 and for securing certification.

The second party agrees to pay to the first party Rs. **1, 65,000.00 + 29,700.00 (GST @ 18%) = Rs. 1, 94,700.00** (Rupees **One Lakh ninety four thousand seven hundred only**) for Implementation of ISO 21001:2018 (EOMS). It is also agreed by the second party that Rs. **40,000.00/-** (Rupees **Forty Thousand only**) will be paid to the first party as advance on signing the agreement and the balance amount will be paid in two equal instalments; first instalment on the date of finalisation of Formats and second instalment on the day of final audit by the Auditors of the Certification body. It is further agreed that all the payments due to the first party will be paid by the second party by DD/Cheque/NEFT in the name of 'M/s. AQA Quality Management Systems Pvt. Ltd' payable at Ernakulam.

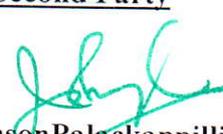
The first party has agreed to complete the work within 3 Months from the date of this Memorandum of Understanding on condition that the second party will furnish the necessary data/documents and other assistance, as and when required by the first party for completing the work within the above stipulated time. If the second party fails to provide the required data / documents and assistance required by the first party in time, the completion of the implementation work of EOMS may be delayed at the risk of the second party.

In witness whereof the parties have subscribed their signature to this Memorandum of understanding on the day mentioned above.

The First Party


Mr. Antony Joseph
Managing Director
AQA Quality Management Systems Pvt. Ltd.
Cochin – 682 005

The Second Party


Fr. Johnson Palackappillil CMI
Principal - Sacred Heart College
Thevara, Kochi,
Kerala, India - 682013

Payable in favour of : AQA Quality Management Systems Pvt. Ltd
Current Account : 12942000000558
Name of the Bank : HDFC Bank LTD. IFSC: HDFC0001294
Thoppumpady, Cochin - 5
PAN No. : AAGCA7482B
* GST extra. : 32AAGCA7482B2ZY

