

**Internal Quality Assurance Cell**  
**Minutes of the Meeting of Clubs and Fora**  
**08/07/2014**

**Venue: Auditorium**

**Time: 3:30 pm**

**Members Present**

1. Dr. Johnson X Palackappillil CMI ( Principal)
2. Dr. V S Sebastian ( Dean of Students Services)
3. Dr. Joseph T Moolayil ( IQAC Coordinator)
4. Sreejith M G ( IQAC Programme Officer)
5. Prof. Alex Shinu Scaria (Cultural/ club coordinator)
6. Dr. Raju K A
7. Fr. Sabu Thomas ( Jesus Youth)
8. Dr. Sajoy PB (Career Guidance and Placement cell)
9. Dr. Giby Kuriakose (Nature Club)
10. Dr. Roby Cherian (Encon Club)
11. Dr. Jinu George (Women's cell/ SWASTI)
12. Dr. Franklin J (Youth Red Cross)
13. Dr. Jorphin Joseph (AICUF)
14. Prof.Lakshmi Priya (Dance Club)
15. Prof. Mathew Jose (Editor's club)
16. Prof. Rajesh James (Film Club)
17. Dr. Tom C Thomas (Literary Club)
18. Fr. Xavier CS (Speaker's Forum)
19. Prof Jeet Kurian Mattam (Quiz club)
20. Dr. Thommachan Xavier (SADAS)
21. Dr. CS Francis (Theatre Club)
22. Prof. Siby Abraham ( Music Club)
23. Prof. Aravind R Nair (Writer's Forum)
24. Dr. K.M Johnson (Reader's Forum)
25. Prof. Didimos KV (Tourism Club)
26. Prof. Sanu Varghese (NSS)

27. Dr. Joseph George (NCC Air Wing)
28. Prof. Alphonse Ligori (NCC Army Wing)
29. Prof. Siby Mathew (NCC Navy Wing)

### **Minutes**

The academic year 2014-15 was commenced on 02/06/2014 with Autonomous Status under MG University. A meeting of various clubs and fora of the college which function under The Internal Quality Assurance Cell (IQAC) was called on 08/07/2014. The meeting started with a silent prayer. Father Principal Dr. Johnson X Palackappillil presided over the meeting. Dean of students services Dr.V S Sebastian welcomed the gathering and Cultural/ club coordinator Prof. Alex Shinu Scaria addressed the gathering. IQAC coordinator Dr. Joseph T Moolayil felicitated the meeting. Various clubs and fora coordinators/ representatives presented the plan of action of the respective clubs for the year. The decisions taken by the Committee regarding the Cultural and Extracurricular activities for the year 2014-15 are as follows:

- Fr. Principal in his address declared that since it is the International year of family farming all the activities should be directed towards the promotion of agriculture with green protocol that the college has always put forth in its activities. IQAC should monitor the overall the activities with individual club coordinators taking the necessary actions for the implementation of various programs.
- Academic orientation and Club orientation for the first year students should be done at the earliest.
- The Anti-Ragging and Ethics committee constituted under Discipline committee should monitor the proper implementation of guidelines.
- The Bridge Orientation committee should focus on the holistic development of students.
- The inaugurations of the clubs were to be conducted without disturbing the class hours preferably after 3:30p m. No plastic related materials were to be used for the decorations of the same.
- The programs were to be devised so as to promote academic interests at the same time benefitting the society.
- Women empowerment should be one of the focus points of the activities and programs of clubs like women's cell are expected to be in tune with the same.

- Literary and cultural programs of the institution like Sargapatham and Hridya Sarga Sangamam (College Youth Festival) should ensure the proper participation of students.
- Proper information regarding Inter colligate fests are to be dispensed among the students and club coordinators are expected to ensure their participation.
- Departmental fests are bound to be completed as proposed in the academic calendar with no hindrance to academic sessions.
- Arts and Cultural committee (Youth Festival) should ensure proper guidance and necessary training to the students so as to achieve victory in the upcoming MG University Youth Festival for the academic year.



  
Dr. Johnson X Palackappillil  
Principal  
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