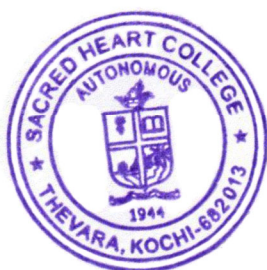
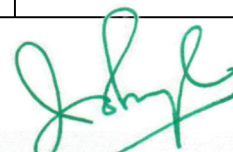


6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for Institutionalizing the Quality Assurance Strategies and Processes Visible in Terms of

PRACTICE 1: NON-TEACHING STAFF DEVELOPMENT PROGRAMMES

| 2014-2019 | | | |
|-----------|--|-------------------------------------|------------------------|
| Sl. No. | Title of the Professional Development Program Organized for Administrative Staff | Duration (from – to -) (DD-MM-YYYY) | Number of Participants |
| 1. | Training on Office Automation | 17-06-2014 to 17-06-2014 | 10 |
| 2. | Training Programme on Word Processing | 18-07-2014 to 18-07-2014 | 12 |
| 3. | Orientation on Effective Communication Skills | 20-03-2015 to 20-03-2015 | 16 |
| 4. | Orientation on Green Protocols | 17-07-2015 to 17-07-2015 | 25 |
| 5. | Orientation on the Applications of EXCEL | 04-12-2015 to 04-12-2015 | 8 |
| 6. | Training on Tally | 04-05-2015 to 04-05-2015 | 4 |
| 7. | Training for Effective Communication Skills | 18-11-2016 to 18-11-2016 | 15 |
| 8. | Training on Admission software | 24-04-2017 to 24-04-2017 | 5 |
| 9. | Orientation on Word Processing & EXCEL | 20-06-2017 to 20-06-2017 | 20 |
| 10. | Training on Administrative software | 21-05-2018 to 21-05-2018 | 14 |
| 11. | Orientation on Service Rules | 06-06-2018 | 10 |
| 12. | Orientation on NAAC Re-Accreditation process. | 25-01-2019 | 18 |

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