



ज्ञान-विज्ञान विमुक्तये



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग

मानव संसाधन विकास मंत्रालय, भारत सरकार

नैरुत्य प्रादेशिक कार्यालय

UNIVERSITY GRANTS COMMISSION

(Ministry of Human Resource Development, Govt. of India)

SOUTH WESTERN REGIONAL OFFICE

P.K. Block, Palace Road, Gandhinagar

BENGALURU - 560 009

Phone : (080) 2228 0380 Fax : (080) 2228 0381

E-mail : ugc.swro.bangalore@gmail.com

Diary No. 410

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road

Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.15000/- (Rupees only) towards contingency in respect of the following Teacher Fellow who has been awarded Teacher Fellowship from to SACRED HEART COLLEGE, THEVARA, COCHIN expenditure to be incurred during 2017-2018.

Name of the Teacher Fellow	Period	Purpose of Grant	Amt. being Released now (Rs.)
MS TESSA MARY JOSE Dept. of COMMERCE SACRED HEART COLLEGE THEVARA COCHIN - 682 013	01-Aug-16 to 30-Jul-17	Contingency	15000/-
		TOTAL	15000/-

- The sanctioned amount is debit to 3(A) 30[2202.03.102.10.01.31] and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
- The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)] in teaching and non-teaching posts.
- The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963, and Official Languages (Use for Official Purposes of the Union) Rules, 1978 etc.



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Diary No. 1531

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road, Gandhinagar, Bangalore

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.73956/- only) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: AKHIL SEBASTIAN

Name of the Teacher Fellow : SANU VARGHESE

Amount already paid	Period of Substitute	Grant due for release	Unspent balance, if any/ Adjusted	% being released now	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Mar-17 to 30-Sep-17	369782	Nil	20%	73956

2. The sanctioned amount is debitable to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.

3. The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:

- Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
- Account No: 0805101024535
- Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
- MICR Code: 682015003
- IFSC Code: CNRB0000805
- Type of Account: SB

4. The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.

5. The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.

6. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

8. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.

9. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

17 APR 2018

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Diary No. 673

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road

Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.15000/- (Rupees only) towards contingency in respect of the following Teacher Fellow who has been awarded Teacher Fellowship from to SACRED HEART COLLEGE, THEVARA, COCHIN expenditure to be incurred during 2017-2018.

Name of the Teacher Fellow	Period	Purpose of Grant	Amt. being Released now (Rs.)
MS SANU VARGHESE Dept. of COMMERCE SACRED HEART COLLEGE THEVARA COCHIN - 682 013	01-Mar-17 to 28-Feb-18	Contingency	15000/-
		TOTAL	15000/-

- The sanctioned amount is debit to 3(A) 30[2202.03.102.10.01.31] and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
- The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)) in teaching and non-teaching posts.
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Diary No. 676

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The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road

Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.15000/- (Rupees only) towards contingency in respect of the following Teacher Fellow who has been awarded Teacher Fellowship from to SACRED HEART COLLEGE, THEVARA, COCHIN expenditure to be incurred during 2017-2018.

Name of the Teacher Fellow	Period	Purpose of Grant	Amt. being Released now (Rs.)
MR ARAVIND R NAIR Dept. of ENGLISH SACRED HEART COLLEGE THEVARA COCHIN - 682 013	08-Jun-17 to 07-Jun-18	Contingency	15000/-
		TOTAL	15000/-

- The sanctioned amount is debitable to 3(A) 30[2202.03.102.10.01.31] and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
- The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)] in teaching and non-teaching posts.
- The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963, and Official Languages (Use for Official Purposes of the Union) Rules, 1978 etc.

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Diary No. 411

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The Accounts Officer

21-Jun-17

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road, Gandhinagar, Bangalore

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.605400/- (Rupees Six lakh five thousand four hundredonly) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: SHENOY SAPNA SURESH

Name of the Teacher Fellow : SHOBA LIZA JOHN

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Jun-16 to 31-May-17	605400	Nil	₹ 605400

- The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

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Diary No. 409

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

21-Jun-17

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road, Gandhinagar, Bangalore

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.554950/- (Rupees Five lakh fifty four thousand nine hundred fiftyonly) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: VINOD C

Name of the Teacher Fellow : TESSA MARY JOSE

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Aug-16 to 30-Jun-17	554950	Nil	554950

- The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.



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Diary No. 408

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road, Gandhinagar, Bangalore

21-Jun-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.290087/- (Rupees Two lakh ninety thousand eighty sevenonly) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: ANU ABRAHAM

Name of the Teacher Fellow : SIBY ABRAHAM

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	08-Feb-16 to 31-Jul-16	290087	Nil	290087

- The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
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- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

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Diary No. 413

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The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road, Gandhinagar, Bangalore

21-Jun-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.302700/- (Rupees Three lakh two thousand seven hundred only) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: BINEETHA P BOSE

Name of the Teacher Fellow : MADHUSUDHANAN NAIR M S

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Feb-16 to 31-Jul-16	302700	Nil	302700

- The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.

The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:

- Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
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- Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX- 1918, CARMEL CENTRE, ERNAKULAM-682018
- MICR Code: 682015003
- IFSC Code: CNRB0000805
- Type of Account: SB

- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.



ज्ञान-विज्ञान विमुक्तये



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग

मानव संसाधन विकास मंत्रालय, भारत सरकार

नैरुत्य प्रादेशिक कार्यालय

UNIVERSITY GRANTS COMMISSION

(Ministry of Human Resource Development, Govt. of India)

SOUTH WESTERN REGIONAL OFFICE

P.K. Block, Palace Road, Gandhinagar

BENGALURU - 560 009

Phone : (080) 2228 0380 Fax : (080) 2228 038

E-mail : ugc.swro.bangalore@gmail.com

Diary No. 1194

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road, Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.686738/- (Rupees only) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: BINEETHA P BOSE

Name of the Teacher Fellow : MADHUSUDHANAN NAIR M S

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Aug-16 to 30-Aug-17	686738	Nil	686738

2. The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.

3. The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:

- Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
- Account No: 0805101024535
- Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
- MICR Code: 682015003
- IFSC Code: CNRB0000805
- Type of Account: SB

4. The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.

5. The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.

6. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

8. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.

9. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd.2



ज्ञान-विज्ञान विमुक्तये



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग

मानव संसाधन विकास मंत्रालय, भारत सरकार

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UNIVERSITY GRANTS COMMISSION

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E-mail : ugc.swro.bangalore@gmail.com

Diary No. 1193

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road, Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.739564/- (Rupees only) to the Principal SACRED HEART COLLEGE, THEVARA, COCHIN towards the salary of the substitute teacher as indicated below the expenditure to be incurred during 2017-2018.

Name of the substitute appointed: ANU ABRAHAM

Name of the Teacher Fellow : SIBY ABRAHAM

Amount already paid	Period of Substitute	Grant being sanctioned	Unspent balance, if any/ Adjusted	Grant being released now Grant in aid GENERAL(31) (Rs)
0	01-Aug-16 to 30-Sep-17	739564	Nil	739564

- The sanctioned amount is debit to 3(A) 2202.03.102.02.01.31 and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.



ज्ञान-विज्ञान विमुक्तये



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग

मानव संसाधन विकास मंत्रालय, भारत सरकार

नैरुत्य प्रादेशिक कार्यालय

UNIVERSITY GRANTS COMMISSION

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BENGALURU - 560 009

Phone : (080) 2228 0380 Fax : (080) 2228 0381

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Diary No. 412

PFMS Unique Code : SHCT

No.F.FIP XII Plan/ KLMG017

The Accounts Officer

South Western Regional Office

University Grants Commission

P.K. Block, Palace Road

Gandhinagar, Bangalore

10-Oct-17

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2017-2018 under Faculty Development Programme.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.15000/- (Rupees only) towards contingency in respect of the following Teacher Fellow who has been awarded Teacher Fellowship from to SACRED HEART COLLEGE, THEVARA, COCHIN expenditure to be incurred during 2017-2018.

Name of the Teacher Fellow	Period	Purpose of Grant	Amt. being Released now (Rs.)
MS SHOBA LIZA JOHN Dept. of FRENCH SACRED HEART COLLEGE THEVARA COCHIN - 682 013	01-Jun-16 to 31-May-17	Contingency	15000/-
		TOTAL	15000/-

- The sanctioned amount is debit to 3(A) 30[2202.03.102.10.01.31] and is valid for payment during the financial year 2017-2018 only.
- The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN
 - Account No: 0805101024535
 - Name & address of Bank branch: CANARA BANK, BANERJI ROAD, ERNAKULAM, PO BOX-1918, CARMEL CENTRE, ERNAKULAM-682018
 - MICR Code: 682015003
 - IFSC Code: CNRB0000805
 - Type of Account: SB
- The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.
- The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.
- The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grant was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
- The College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation of policy [both vertical (for SC, ST and OBC) and horizontal (for person with disability etc.)] in teaching and non-teaching posts.
- The College shall fully implement the Official Language Policy of Union Govt. and comply with the Official Language Act, 1963, and Official Languages (Use for Official Purposes of the Union) Rules, 1978 etc.

Contd.2

10. The grantee institution shall ensure the Utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization thereof, the simple interest @ 10% per annum as amended from time to time on unutilised amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged. The refund of unspent grant in aid/ or interest, if any, be credited ONLY in following UGC account through e-mode (RTGS/NEFT) under intimation of this office.

The refund of unspent grant in aid/ or interest, if any, be credited ONLY in following UGC account through e-mode (RTGS/NEFT) under intimation of this office.

Name of the Bank : Canara Bank, Cunningham Road, Bangalore
 Account No: 0431101033961
 IFSC Code : CNRB0000431
 Type of Account : Savings Bank
 MICR Code : 560015014
 Holder of Account : University Grants Commission, Bangalore

13. The sanction is issued in exercise of the delegation of powers vide UGC office order No.130/2013[F.No.10-11/12(Admn. IA B)] dated 28/5/2013.
14. The College shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The College shall take immediate action for its accreditation by National Assessment and Accreditation Council (NAAC), NBA/authorised accreditation body.
16. The accounts of the College will be open for audit by the Comptroller and Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
18. The funds to the extent are available under the Scheme.
19. This issues with the approval of UGC vide diary No.412 dated ___-___ as revalidated by Chairman, UGC for the financial year 2017-18 vide his diary no. 412 dated ___-___.
20. An amount of Rs nil out of the grant of Rs.nil sanctioned vide letter No.F.FIP XII Plan/KLMG017 dated nil has been utilized by the College for the purpose for which it was sanctioned and noted in Grants-in-aid Register at Page No. 118
21. The grant is sanctioned on the basis of the information/documents provided by the college. In case of any discrepancy in the above information and the college is found ineligible for the above grant at the time of expert committee meeting the college is liable to refund the sanctioned grant along with interest.
22. The funds to the extent are available under the Scheme.

The 2nd year's Contingency grant will be paid in receipt of of Utilisation Certificate for the 1st instalment of grant duly signed by the Registrar/ Principal of the Institution and item wise statement of expenditure for the 2nd year.

If a Teacher Fellow fails to complete his/her PhD/MPhil programme and leaves it midway, he/she has to refund the entire amount paid to him by the UGC during his/her teacher Fellowship

23. The college shall ensure involvement of Technical advice on and supervision of specifications and construction standards.
24. **"The College shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009" and amendments thereof.**
25. **The College/ Individual may strictly follow the provisions of GFR, 2017 while procuring goods and services out of UGC grant.**

Yours faithfully

(Dr.N. Gopukumar)
 Joint Secretary

Copy to

1. The Principal
 SACRED HEART COLLEGE
 COCHIN - 682 013
 THEVARA
 (He/She is requested to abide by these instructions/guidelines of sanction order.)
2. MS. SHOBA LIZA JOHN, Dept. of FRENCH
 SACRED HEART COLLEGE
 THEVARA
 COCHIN - 682 013
3. Officer of Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi
- 4 The Director
 Department of Collegiate Education
 Vikas Bhawan, Thiruvananthapuram - 33
 PRIYADARSHINI HILLS (PO)
5. The Dean/Director, College Development Council
 MAHATMA GANDHI UNIVERSITY
 KOTTAYAM - 686 560
6. Office copy

(Dr. S Salil)
 Education Officer