



FD Diary No.4893
Dated : 28.09.2018

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F. No.21-13/2014(NS/PE)

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

2018
15 OCT 2018 RECEIVED

Date..... 3/12/18

No. 123 File.....

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala)** for the year 2018-2019 under the CPE Scheme.

Sir,

In supersession to this office letter of even number dated 28.03.2018. I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.3,52,000/- (Rupees three lakhs fifty two thousand only)** as 2nd and 3rd Instalment of grant of phase-III under the Scheme College with Potential for Excellence (CPE) for the year **2018-2019** to the Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala)** for the plan expenditure to be incurred during 2018-2019.

(Recurring heads) Grant in SC heads code-3(B)11(ii)31						
Name of the Item	Head of Account	Over all allocation for five years (Amt. in Rupees)	(20% allocation p.a.) as per CPE guidelines	Grant already sanctioned	Grant being sanctioned (6%x2) (Amt. in Rupees)	Total grant sanctioned so far (Amt. in Rupees)
Recurring grant (31)	3(B)11(ii)31	55,00,000	11,00,000	1,76,000	3,52,000	5,28,000
Total		55,00,000	11,00,000	1,76,000	3,52,000	5,28,000

- The Sanctioned amount is debitible under the UGC Scheme (CPE) under the above mentioned heads and is valid for payment during the financial year 2018-2019.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the **Principal, Sacred Heart College, Thevra, Cochin-682013 (Kerala)** through Electronic mode as per the following details:-

Payment Details:	
(a) Name and address of Account Holder	Principal, Sacred Heart College, Thevra, Cochin-682013 (Kerala)
(b) Account No.	0805101024535
(c) Name and address of Bank branch	Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018
(d) MICR Code of Branch	682015003
(e) IFSC Code	CNRB0000805
(f) Type of Account:	Saving Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

Contd.../-

Handwritten signature

01 DEC 2018

8. The assets acquired wholly or substantially out of University Grants Commission's Grants shall be disposed or encumbered or utilised for the purposes other than those for which the grants are given without proper sanction of the UGC and should at any time the College ceased to function such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum shall be amended from time to time on the unutilized amount from the date of drawal to the date of realization as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The College/Institution shall fully implement the Official Language Policy of Union Government to comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes in the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 1302 [F.No.10-11/12 (Admn.IA& B)] dated 28/5/2013.
14. The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
15. The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC) as per the provisions laid down in the NAAC Guidelines of the Scheme and UGC (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012.
16. The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Form Accounting prescribed by Government.
18. These issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07.02.2018.
19. These issues with the approval of Secretary, UGC vide Diary No.30928 dated 13.03.2018. **sanction has been revalidated for the financial year 2018-2019 by the order of the Chairman, UGC vide Diary No.28796 dated 09.04.2018.**
20. The college is registered/mapped with PFMS portal. Entry has been made in the BCR at Sl.No. _____ & P.No. _____.

Yours faithfully

(Ritu Oberoi)
Deputy Secretary

Copy to:-

1. The Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala).**
2. The Registrar, Mahatma Gandhi University, Kottayam-686560 (Kerala)
3. The Secretary, (Higher Education) Govt. of Kerala Secretariat, Thiruvananthapuram-695001
4. The Office of the Director General of Audit Central Revenues, AGCR Building, I.P. Estate, Delhi- 110 002.
5. Guard file

Ph. 23236977, 23217126, 23239463



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F. No.21-13/2014 (NS/PE)

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

March, 2018

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, for the year 2017-2018 under the CPE Scheme

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.1,76,000/-** (Rupees one lakh seventy six thousand only) as 2nd & 3rd Instalment of grant under the Scheme **College with Potential for Excellence (CPE)** to Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala) , for the Revenue expenditure to be incurred during 2017-2018 as per details given below:-**

Name of the Item	Head of Account	Total allocation (Amt. in Rs.)	Grant sanctioned (Amt. in Rs.)	Grant head-wise being sanctioned (Amt. in Rs.)	Grant already released (Amt. in Rs.)	Total grant sanctioned so far (Amt. in Rs.)
				For SC (8%)		
Recurring Code (31) (@20% p.a.)	3(C) (21) (31)	60,00,000	22,00,000	1,76,000	88,000	2,64,000

- The Sanctioned amount is debatable under the UGC Scheme (CPE) and is valid for payment during the financial year 2017-2018.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, through Electronic mode as per the following details:-

Payment Details	
(a) Name and address of Account Holder	Principal Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
(b) Name and address of Bank branch	Canara Bank, Banerji Road, Emakulam, PO Box-1918, Carmel Centre, Emakulam-682018
(c) Account No.	0805101024535
(d) IFSC Code	CNRB0000805
(e) MICR Code of Branch	682015003
(f) Type of Account	Saving Bank Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd./-

12 APR 2018

10.	The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11.	The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12.	The College/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13.	The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12 (Admn.I A & B)] dated 28/5/2013.
14.	The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
15.	The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Scheme and UGC (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012.
16.	The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17.	The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18.	This issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07-02-2018.
19.	This issues with the approval of Secretary, UGC vide Diary No.30928 dated 13-03-2018.

Yours Faithfully,

(Rita Chhabra)
Under Secretary

Copy forwarded for information and necessary action for: -

1	The Principal, Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
2	The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala)
3	The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-695001.
4	Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi -110 002.
5	Guard File.
6	Copy in Policy file

(Gurjeet)
Section Officer



F. No.21-13/2014 (NS/PE)

 The Under Secretary (FD-III)
 University Grants Commission,
 Bahadur Shah Zafar Marg,
 New Delhi-110 002.

 13.3.18
 99.
 28 MAR 2018
 March, 2018

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, for the year 2017-2018 under the CPE Scheme

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.3,52,000/- (Rupees three lakh fifty two thousand only) as 2nd & 3rd Instalment of grant under the Scheme **College with Potential for Excellence (CPE)** to Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala) , for the Revenue expenditure to be incurred during 2017-2018 as per details given below:-**

Name of the Item	Head of Account	Total allocation (Amt. in Rs.)	Grant sanctioned (Amt. in Rs.)	Grant head-wise being sanctioned (Amt. in Rs.)	Grant already released (Amt. in Rs.)	Total grant sanctioned so far (Amt. in Rs.)
				For SC (16%)		
Recurring Code (31) (@20% p.a.)	3(B) (21) (31)	60,00,000	22,00,000	3,52,000	1,76,000	5,28,000

- The Sanctioned amount is debatable under the UGC Scheme (CPE) and is valid for payment during the financial year 2017-2018.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, through Electronic mode as per the following details:-

Payment Details	
(a) Name and address of Account Holder	Principal Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
(b) Name and address of Bank branch	Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018
(c) Account No.	0805101024535
(d) IFSC Code	CNRB0000805
(e) MICR Code of Branch	682015003
(f) Type of Account	Saving Bank Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly for substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd./-

12 APR 2018

10.	The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11.	The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)) in teaching and non-teaching posts.
12.	The College/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13.	The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12 (Admn.I A & B)] dated 28/5/2013.
14.	The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
15.	The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Scheme and UGC (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012.
16.	The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17.	The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18.	This issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07-02-2018.
19.	This issues with the approval of Secretary, UGC vide Diary No.30928 dated 13-03-2018.

Yours Faithfully,

(Rita Chhabra)
Under Secretary

Copy forwarded for information and necessary action for: -

1	The Principal, Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
2	The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala)
3	The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-695001.
4	Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi -110 002.
5	Guard File.
6	Copy in Policy file

(Gurjeet)
Section Officer

Ph. 23236977, 23217126, 23239463



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

मान-विज्ञानयिकुलसुखे

13-3-18
100
08/10/18
28 MAR 2018

F. No.21-13/2014 (NS/PE)

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))** for the year 2017-2018 under the CPE Scheme

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.16,72,000/-** (Rupees sixteen lakh seventy two thousand only) (by RTGS of Rs.13,78,362/- by adjustment of Rs.2,93,638/-) as 2nd & 3rd Instalment of grant under the Scheme **College with Potential for Excellence (CPE)** to Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala)**, for the Revenue expenditure to be incurred during 2017-2018 as per details given below:-

Name of the Item	Head of Account	Total allocation (Amt. in Rs.)	Grant sanctioned (Amt. in Rs.)	Grant head-wise being sanctioned (Amt. in Rs.)	By adjustment (Amt. in Rs.)	Grant already released (Amt. in Rs.)	Total grant sanctioned so far (Amt. in Rs.)
				For General (76%)			
Recurring Code (31) (@20% p.a.)	3(A) (29) (31)	50,00,000	22,00,000	13,78,362	2,93,638/-	8,36,000	22,14,362

- The Sanctioned amount is debatable under the UGC Scheme (CPE) and is valid for payment during the financial year 2017-2018.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, through Electronic mode as per the following details:-

Payment Details	
(a) Name and address of Account Holder	Principal Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
(b) Name and address of Bank branch	Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018
(c) Account No.	0805101024535
(d) IFSC Code	CNRB0000805
(e) MICR Code of Branch	682015003
(f) Type of Account	Saving Bank Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

12 APR 2018

10.	The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11.	The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12.	The College/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13.	The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12 (Admn.I A & B)] dated 28/5/2013.
14.	The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
15.	The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Scheme and UGC (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012.
16.	The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17.	The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18.	This issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07-02-2018.
19.	This issues with the approval of Secretary, UGC vide Diary No.30928 dated 13-03-2018.

Yours Faithfully,


(Rita Chhabra)
Under Secretary

Copy forwarded for information and necessary action for: -

1	The Principal, Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
2	The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala)
3	The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-695001.
4	Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi -110 002.
5	Guard File.
6	Copy in Policy file


(Gurjeet)
Section Officer

5,



विश्वविद्यालय अनुदान आयोग

बहादुरशाह जफर मार्ग

नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

March, 2018

No.21-13/2014 (NS/PE)

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

13.3.18

161

28 MAR 2018

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, for the year 2017-2018 under the CPE Scheme

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.1,76,000/- (Rupees one lakh seventy six thousand only) as 2nd & 3rd Instalment of grant under the Scheme **College with Potential for Excellence (CPE)** to Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala) , for the Revenue expenditure to be incurred during 2017-2018 as per details given below:-**

Name of the Item	Head of Account	Total allocation (Amt. in Rs.)	Grant sanctioned (Amt. in Rs.)	Grant head-wise being sanctioned (Amt. in Rs.)	Grant already released (Amt. in Rs.)	Total grant sanctioned so far (Amt. in Rs.)
				For SC (8%)		
Recurring Code (31) (@20% p.a.)	3(C) (21) (31)	60,00,000	22,00,000	1,76,000	88,000	2,64,000

2. The Sanctioned amount is debatable under the UGC Scheme (CPE) and is valid for payment during the financial year 2017-2018.

3. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, through Electronic mode as per the following details:-

Payment Details	
(a) Name and address of Account Holder	Principal Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
(b) Name and address of Bank branch	Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018
(c) Account No.	0805101024535
(d) IFSC Code	CNRB0000805
(e) MICR Code of Branch	682015003
(f) Type of Account	Saving Bank Account

4. The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.

5. The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.

6. The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline thereunder from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

8. The assets acquired wholly or substantially out of University Grants Commission's Grants shall not be disposed of, encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.

9. A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

Contd

10.	The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned. Non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time, will be charged. Rules of Govt. of India, will be charged.
11.	The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disabilities) teaching and non-teaching posts.
12.	The College/Institution shall fully implement the Official Language Policy of Union Government and the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Regulations, 1963.
13.	The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 (Admn. I A & B) dated 28/5/2013.
14.	The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Fake Education Institutions 2009.
15.	The College/Institution shall take immediate action for its accreditation/re-accreditation by National Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Government of India (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012.
16.	The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17.	The annual accounts i.e. balance sheet, income and expenditure statement and statement of payments are to be prepared strictly in accordance with the Uniform Format of Accounting for Government.
18.	This issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07-02-2018.
19.	This issues with the approval of Secretary, UGC vide Diary No.30928 dated 13-03-2018.

Copy forwarded for information and necessary action for: -

✓	The Principal, Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
2	The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala)
3	The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-686001
4	Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi-110002
5	Guard File.
6	Copy in Policy file

23236977, 23217126, 23239463



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

28 March, 2018

No.21-13/2014 (NS/PE)
Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

Subject: Release of Grant-in-aid to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**
for the year 2017-2018 under the CPE Scheme

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.16,72,000/-** (Rupees sixteen lakh seventy two thousand only) (by RTGS of Rs.13,78,362/- by adjustment of Rs.2,93,638/-) as 2nd & 3rd instalment of grant under the Scheme **College with Potential for Excellence (CPE)** to Principal, **Sacred Heart College, Thevra, Cochin-682013 (Kerala) , for the Revenue** expenditure to be incurred during 2017-2018 as per details given below:-

Name of the Item	Head of Account	Total allocation (Amt. in Rs.)	Grant sanctioned (Amt. in Rs.)	Grant head-wise being sanctioned (Amt. in Rs.)	By adjustment (Amt. in Rs.)	Grant already released (Amt. in Rs.)	Total grant sanctioned so far (Amt. in Rs.)
				For General (76%)			
Recurring Code (1) (@20% a.)	3(A) (29) (31)	50,00,000	22,00,000	13,78,362	2,93,638/-	8,36,000	22,14,362

The Sanctioned amount is debatable under the UGC Scheme (CPE) and is valid for payment during the financial year 2017-2018.

The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevra, Cochin-682013 ((Kerala))**, through Electronic mode as per the following details:-

Payment Details	
a) Name and address of Account Holder	Principal Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
b) Name and address of Bank branch	Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018
c) Account No.	0805101024535
d) IFSC Code	CNRB0000805
e) MICR Code of Branch	682015003
f) Type of Account	Saving Bank Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma.

10.	The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11.	The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disabilities) in teaching and non-teaching posts.
12.	The College/Institution shall fully implement the Official Language Policy of Union Government and the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1963.
13.	The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F. No. 130/2013 (Admn. I A & B)] dated 28/5/2013.
14.	The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009.
15.	The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment and Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Scheme for the Mandatory Assessment and Accreditation of Institutions Regulations, 2012.
16.	The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17.	The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by the Government.
18.	This issues with the concurrence of IFD vide Diary No.5672 (IFD) dated 07-02-2018.
19.	This issues with the approval of Secretary, UGC vide Diary No.30928 dated 13-03-2018.

Yr

(R)
Und

Copy forwarded for information and necessary action for: -

1	The Principal, Sacred Heart College, Thevra, Cochin-682013 ((Kerala))
2	The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala)
3	The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-695001
4	Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi -110002
5	Guard File.
6	Copy in Policy file

Se

8,