



05/09/2014
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FD Diary No.: 5186
Dated: 25-08-2014

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

No.F 5-87/2014(IC)

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

August 2014
27 AUG 2014

Subject: Release of Grants-in-aid to **Sacred Heart College, Thevara, Kochi-682 013 Kerala** for the year 2014-2015 under 300 Raman Fellows for Post-Doctoral Studies in USA (Plan).

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.22,42,568/- (Rupees Twenty Two Lakh Forty Two Thousand Five Hundred Sixty Eight only)** to **Sacred Heart College, Thevara, Kochi-682 013 Kerala** in respect of **Dr. Jorphin Joseph, Dept. of Chemistry, Assistant Professor, Sacred Heart College, Thevara, Kochi-682 013 Kerala** to visit **Texas Materials Institute, University of Texas at Austin, USA** under 300 Raman Fellows for Post-Doctoral Studies in USA for a **period of 12 Months from 1st to 3rd October, 2014** for the year 2014-2015 (Plan) expenditure to be incurred during 2014-2015.

(Rs.in Lakhs)

Name of the Item	Head of Account	Grant now being sanctioned	Grant already sanctioned	Total grant
Fellowship amount of US \$ 3000 per month for (12 months) US\$ 36,000X@58.94 INR	3(A)2202.03. 102. 10.01.31	21,21,840/-	--	21,21,840/-
Grant of \$ 1200 to travel within USA US\$1200 X @58.94 INR		70,728/-	--	70,728/-
Contingency Rs. 50,000/- to cover for visa, airport, transfer, medical insurance		50,000/-	--	50,000/-
Total		22,42,568/-		22,42,568/-

- The **sanctioned** amount is debitable to under the **head of account 3(A) 2202.03.102.10.01.31** and is valid for payment during the financial year 2014-2015 only under the scheme 300 Raman Fellow for Post-Doctoral Studies.
- The amount of the Grant shall be drawn by the Education Officer (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to **Sacred Heart College, Thevara, Kochi-682 013 Kerala** through Electronic mode as per the following details:

UGC

05 SEP 2014

a.	Details (Name & Address) of Account Holder	The Principal Sacred Heart College, Thevara
b.	Account No:	0805101024535
c.	Name & address of Bank branch:	Canara Bank, Banerji Road, Carmel Centre, P O Box-1918, Ernakulam-682018
d.	MICR Code:	682015003
e.	IFSC Code:	CNRB0000805
f.	Type of Account:	SB

4. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/Institution.
5. The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
6. The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline thereunder from time to time.
7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being **sanctioned** / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
14. The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.

15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. _____/- are available under the scheme.
19. This issues with the concurrence of IFD vide Diary No.1538 (IFD) dated 04-06-2014.
20. This issues with the approval of JS (IC)Diary No. 23065 dated 13-06-2014.

Yours faithfully,


(Mriganka Sekhar Sarma)
Education Officer

Copy forwarded for information and necessary action for:-

1. **The Registrar**
Mahatma Gandhi University
Priyadarsini Hills P.O
Kottayam Kerala, India
Pin 686 560
2. **The Principal**
Sacred Heart College
Thevara, Kochi-682 013
Kerala
3. **Dr. Jorphin Joseph**
Dept. of Chemistry
Assistant Professor
Sacred Heart College
Thevara, Kochi-682 013
Kerala
4. **Office of the Director General of Audit, Central Revenues**
AGCR Building, I.P.Estate, New Delhi.
5. **Accountant General, Govt. of Kerala. Thiruvananthapuram.**
6. **Guard File**


(Dharam Vir Yadav)
Section Officer