

F. No.21-13/2014 (PE)

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002.

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05-11-14
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विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

October, 2014

29 OCT 2014

Subject: Release of Grant-in-aid to the, **Sacred Heart College, Thevara Kochi., Ernakulam Dist. Kerala - 682013** for the year 2014-2015 under the CPE Scheme.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.101,00,000/-** (Rupees one crore one lakh only) as 1st Instalment under the Scheme **College with Potential for Excellence (CPE) Scheme for the year 2014-2015** to the Principal, **Sacred Heart College, Thevara Kochi., Ernakulam Dist. Kerala - 682013**, for the plan expenditure to be incurred during 2014-2015.

| Sl. No | Name of the Item | Head of Account | Total allocation (Amt. in Rs.) | Grant being sanctioned (Amt. in Rs.) | Total grant sanctioned so far (Amt. in Rs.) |
|--------|------------------|---|--------------------------------|--------------------------------------|---|
| 1 | Non-Recurring | 3(A)2202.03.102.10.01(35) 3(B)2202.03.789.03.01(35) 3(C)2202.03.796.03.01(35) | 90,00,000 | 90,00,000 | 90,00,000 |
| 2 | Recurring | 3(A)2202.03.102.10.01(31) 3(B)2202.03.789.03.01(31) 3(C)2202.03.796.03.01(31) | 55,00,000 | 11,00,000 | 11,00,000 |
| | Total | | 145,00,000 | 101,00,000 | 101,00,000 |

The sanctioned grant for the college as above has been further sub-divided as per the details given below:

| Amount sanctioned (Amt. in Rs.) | For General (76%) (Amt. in Rs.) | For SC (16%) (Amt. in Rs.) | For ST (8%) (Amt. in Rs.) |
|---------------------------------|---------------------------------|----------------------------|---------------------------|
| Code 35 : 90,00,000/- | 68,40,000/- | 14,40,000/- | 7,20,000/- |
| Code 31 : 11,00,000/- | 8,36,000/- | 1,76,000/- | 88,000/- |

- The Sanctioned amount is debatable under the above heads under the UGC Scheme (CPE) and is valid for payment during the financial year 2014-2015.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid and shall be disbursed to and credited to the Principal, **Sacred Heart College, Thevara Kochi, Ernakulam Dist. Kerala - 682013** through Electronic mode as per the following details:-

| Payment Details | |
|--|--|
| (a) Name and address of Account Holder | Principal, Sacred Heart College, Thevara Kochi, Ernakulam Dist. Kerala - 682013 |
| (b) Name and address of Bank branch | Canara Bank, Banerji Road, Ernakulam, PO Box-1918, Carmel Centre, Ernakulam-682018 |
| (c) Account No. | 0805101024535 |
| (d) IFSC Code | CNRB0000805 |
| (e) MICR Code of Branch | 682015003 |
| (f) Type of Account | SAVING BANK ACCOUNT |


- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the College/Institution.
- The College/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
- The College/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instruction/guideline there under from time to time.
- The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

Contd./-

05 NOV 2014

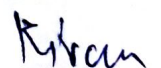
| | |
|-----|--|
| 8. | The assets acquired wholly for substantially out of University Grants Commission's Grants shall not be disposed or encumbered or utilised for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the College ceased to function, such assets shall revert to the University Grants Commission. |
| 9. | A Register of Assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed proforma. |
| 10. | The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged. |
| 11. | The College/Institution shall follow strictly the Government of India/ UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST and OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts. |
| 12. | The College/Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc. |
| 13. | The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12 (Admn.I A & B)] dated 28/5/2013. |
| 14. | The College/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions 2009. |
| 15. | The College/Institution shall take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC) as per the provisions laid down in the XI Plan Guidelines of the Scheme and UGC (Mandatory Assessment and Accreditation of Institutions) Regulations, 2012. |
| 16. | The accounts of the College/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005. |
| 17. | The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government. |
| 18. | This issues with the concurrence of IFD vide Diary No.6404 (IFD) dated 09.10.2014 |
| 19. | This issues with the approval of Chairman, UGC vide Diary No.30754 dated 15-10-2014 |

Yours Faithfully,


 (Uma Bala)
 Under Secretary

Copy forwarded for information and necessary action for: -

| | |
|---|---|
| 1 | The Principal, Sacred Heart College, Thevara Kochi, Ernakulam Dist. Kerala - 682013 |
| 2 | The Registrar, Mahatma Gandhi University, Kottayam- 686560 (Kerala) |
| 3 | The Secretary of Higher Technical Education, Govt. of Kerala Secretariat, Thiruvananthapuram-695001. |
| 4 | Office of the Director General of Audit, Central Revenues, AGCR Building, I.P Estate, New Delhi -110 002. |
| 5 | Guard File |
| 6 | Copy in Policy file |


 (Kiran Kaushik)
 Section Officer

1/10/2014



P.V. CHACKO & Co.

CHARTERED ACCOUNTANTS

Tel.: 0484-2380130, 2370160, Fax: 0484-2361062

e-mail: pvchackoandco@gmail.com

FOUNDER
P.V. CHACKO F.C.A.

Telephone (0484)

PARTNERS { Personal : 2360280
T.K.MATHEW F.C.A. { Resi : 2362685
C.J. ROMID F.C.A. { Personal : 2371182
Resi : 2336298

Ernakulam

31.12.2019

SACRED HEART COLLEGE – THEVARA – COCHIN – 682013
UGC GRANT FOR "COLLEGES WITH POTENTIAL FOR EXCELLENCE"

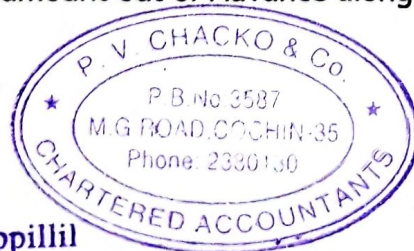
UTILISATION CERTIFICATE

Certified that the grant Rs. **1,45,00,000/-** (Rupees One crore forty five lakh only) sanctioned by the University Grants Commission, out of which **Rs. 1,31,06,362/-** (Rupees One crore thirty one lakh six thousand three hundred and sixty two only) has been received so far from University Grants Commission to Sacred Heart College, Thevara, Cochin for the Project Title "**COLLEGES WITH POTENTIAL FOR EXCELLENCE**" (CPE) has been utilized as per the details given in the attached statement in accordance with the terms and conditions laid down by the University Grants Commission in its letter No. **21-13/2014(NS/PE)** dated **14.03.2014** and that all those terms and conditions has been fulfilled by the college and the grant has been utilised for the purpose for which it was sanctioned.

It is also Certified that out of the sanctioned amount, the institution has utilised an amount of Rs. **1,53,95,105/-** (Rupees One Crore fifty three lakhs ninety five thousand one hundred and five only) upto 31.03.2019 and the balance amount out of Advance along with interest is kept in Bank.

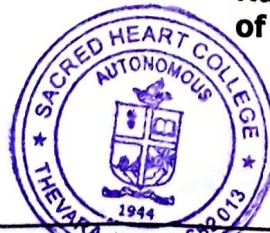

PRINCIPAL

Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013




Name and Signature
of Chartered Accountant

C. J. ROMID F.C.A.
Membership No:22498
Partner





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CHARTERED ACCOUNTANTS

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SACRED HEART COLLEGE - THEVARA - COCHIN - 682013
U.G.C. GRANT FOR "COLLEGES WITH POTENTIAL FOR EXCELLENCE" (CPE)

CONSOLIDATED STATEMENTS OF ACCOUNTS FOR THE PERIOD FROM 01.06.2014 TO 31.03.2019

| RECEIPTS | ₹ | PAYMENTS | ₹ |
|---------------------------|--------------------|--|--------------------|
| To Opening Balance | Nil | By Project Expenses :- | |
| " Grant Received from UGC | 1,31,06,362 | <u>Non - Recurring Expenses :-</u> | |
| " Advance from Manager | 16,41,667 | Library Automation | 5,31,195 |
| " Interest Received | 7,76,416 | Computer | 4,85,898 |
| | | Teaching Aids - UG & PG | 5,19,795 |
| | | Equipments for 7© | 28,32,974 |
| | | Book and Journals | 5,03,338 |
| | | Internet Connectivity - Wi-Fi for Class-Rooms & Campus | 4,19,095 |
| | | Up-gradation of Class Rooms - UG & PG | 18,16,585 |
| | | Any other activities as per 7(e) | 25,94,771 |
| | | <u>Recurring Expenses :-</u> | |
| | | Lab Consumables | 9,17,710 |
| | | Software as per 7 (a&b) | 8,53,371 |
| | | Internet Services | 8,03,371 |
| | | Maintenance of Equipments | 10,08,494 |
| | | Enrichment of Teachers | 6,09,782 |
| | | Any other Activities:NET/SLET coaching | 5,07,000 |
| | | Extension Activities as per 7(d) | 9,91,726 |
| | | ,, Bank Charges | 2,224 |
| | | ,, Closing Bank Balance | 1,27,116 |
| Total | 1,55,24,445 | Total | 1,55,24,445 |

AUDITORS REPORT

Verified with the books of accounts produced before us and found correct according to the explanations given to us

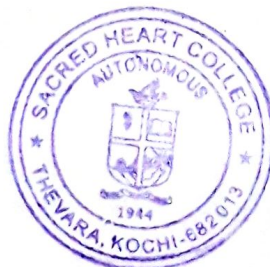
Ernakulam
31.12.2019




CHARTERED ACCOUNTANTS

C. J. ROMID F.C.A.
Membership No:22498
Partner

Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013





SACRED HEART COLLEGE - THEVARA, KOCHI - 682 013

U.G.C. GRANT FOR "COLLEGES WITH POTENTIAL FOR EXCELLENCE" (CPE)

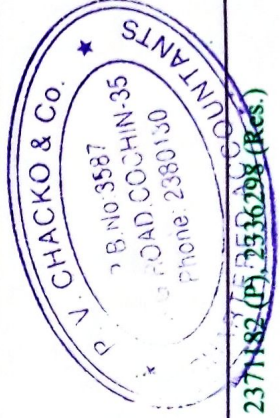
FOR THE PERIOD FROM 01.06.2014 TO 31.03.2019

| Items | Grant Approved | Grant Released | Expenditure incurred (Financial year Wise) | | | | | | | | Excess spent/unspent |
|--|--------------------|--------------------|--|----------------------|----------------------|----------------------|----------------------|--------------------|----|-------------------|----------------------|
| | | | 1 st year | 2 nd year | 3 rd year | 4 th year | 5 th year | Total | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | | |
| A. Non Recurring :- | | | | | | | | | | | |
| Equipments for 7 th | 27,00,000 | 27,00,000 | - | 25,000 | 20,25,986 | 7,81,988 | | 28,32,974 | | -1,32,974 | |
| Teaching Aids - UG & PG | 5,00,000 | 5,00,000 | - | 2,42,152 | 2,77,643 | | | 5,19,795 | | -19,795 | |
| Library Automation | 5,00,000 | 5,00,000 | 86,400 | 1,32,000 | 2,26,100 | | 86,695 | 5,31,195 | | -31,195 | |
| Computers | 4,00,000 | 4,00,000 | 34,991 | 2,72,295 | 53,590 | | 1,25,022 | 4,85,898 | | -85,898 | |
| Books & Journals | 5,00,000 | 5,00,000 | - | | 5,03,338 | | | 5,03,338 | | -3,338 | |
| Internet Connectivity - Wi-Fi for Classrooms and Campus | 3,00,000 | 3,00,000 | 23,415 | 68,080 | 3,27,600 | | | 4,19,095 | | -1,19,095 | |
| Up-gradation of class rooms/seminar halls for UG and PG teaching | 17,00,000 | 17,00,000 | 67,555 | - | 17,49,030 | | | 18,16,585 | | -1,16,585 | |
| Any other activities as per 7(e) | 24,00,000 | 24,00,000 | - | 3,00,000 | 22,94,771 | | | 25,94,771 | | -1,94,771 | |
| Sub Total | 90,00,000 | 90,00,000 | 2,12,361 | 10,39,527 | 74,58,058 | 7,81,988 | 2,11,717 | 97,03,651 | | -7,03,651 | |
| B. Recurring :- | | | | | | | | | | | |
| Lab Consumables | 10,00,000 | 8,00,000 | 2,02,255 | 2,09,286 | 1,49,137 | 1,96,161 | 1,60,871 | 9,17,710 | | -1,17,710 | |
| Software as per 7 (a&b) | 5,00,000 | 4,00,000 | 2,00,000 | 1,67,173 | 1,74,750 | 2,10,828 | 1,00,620 | 8,53,371 | | -4,53,371 | |
| Internet Services | 5,00,000 | 4,00,000 | 2,05,543 | 1,13,638 | 1,36,878 | 1,40,000 | 2,07,312 | 8,03,371 | | -4,03,371 | |
| Maintenance of Equipments | 10,00,000 | 8,00,000 | 2,03,182 | 2,04,319 | 1,95,220 | 2,03,846 | 2,01,927 | 10,08,494 | | -2,08,494 | |
| Enrichment of Teachers | 10,00,000 | 8,00,000 | 1,49,207 | 71,007 | 1,89,461 | | 2,00,107 | 6,09,782 | | 1,90,218 | |
| Any other Activities:NET/SLET coaching | 5,00,000 | 4,00,000 | 1,01,750 | 1,00,750 | 1,01,500 | 1,02,000 | 1,01,000 | 5,07,000 | | -1,07,000 | |
| Extension Activities as per 7(d) | 10,00,000 | 8,00,000 | 2,03,085 | 2,01,945 | 2,01,000 | 1,84,711 | 2,00,985 | 9,91,726 | | -1,91,726 | |
| Less :- Deduction | | -2,93,638 | | | | | | | | -2,93,638 | |
| Sub Total | 55,00,000 | 41,06,362 | 12,65,022 | 10,68,118 | 11,47,946 | 10,37,546 | 11,72,822 | 56,91,454 | | -15,85,092 | |
| Total | 1,45,00,000 | 1,31,06,362 | 14,77,383 | 21,07,645 | 86,06,004 | 18,19,534 | 13,84,539 | 1,53,95,105 | | -22,88,743 | |

Ernakulam
31.12.2019



Dr. Johnson X Parackappil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013



CHARTERED ACCOUNTANTS

C. J. ROMID F.C.A.

Membership No: 22498



P.V. CHACKO & Co.

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FOUNDER
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| | |
|---|--------------------|
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| | Resi : 2336298 |

SACRED HEART COLLEGE - THEVARA - COCHIN - 682013

U.G.C. GRANT FOR "COLLEGES WITH POTENTIAL FOR EXCELLENCE" (CPE)

STATEMENTS OF ACCOUNTS FOR THE YEAR ENDED 31st MARCH, 2019

| RECEIPTS | ₹ | PAYMENTS | ₹ |
|---|------------------|--------------------------------------|------------------|
| To Opening Balance | 3,08,027 | By Project Expenses :- | |
| " Grant Received from UGC:- | | <u>Non - Recurring Expenses :-</u> | |
| 2 nd & 3 rd Year 19,06,362 | | Library Automation | 86,695 |
| 4 th Year 11,00,000 | 30,06,362 | Computers | 1,25,022 |
| " Interest Received | 30,806 | <u>Recurring Expenses :-</u> | |
| | | Lab Consumables | 1,60,871 |
| | | Software as per 7 (a&b) | 1,00,620 |
| | | Internet Services | 2,07,312 |
| | | Maintenance of Equipments | 2,01,927 |
| | | Enrichment of Teachers | 2,00,107 |
| | | Any other Activities:NET/SLET Cochin | 1,01,000 |
| | | Extension Activities as per 7(d) | 2,00,985 |
| | | " Advance Refunded to Management | 18,33,540 |
| | | " Closing Bank Balance | 1,27,116 |
| Total | 33,45,195 | Total | 33,45,195 |

AUDITORS REPORT

Verified with the books of accounts produced before us and found correct according to the explanations given to us

Ernakulam
31.12.2019



CHARTERED ACCOUNTANTS
C. J. ROMID F.C.A.
Membership No:22498
Partner

Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
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