


Internal Quality Assurance Cell (IQAC)  
SACRED HEART COLLEGE (AUTONOMOUS), THEVARA

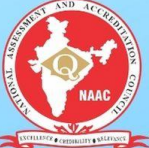
ORIENTATION ON NAAC RE-ACCREDITATION PROCESS

25 January 2019

BROCHURE:



**SH** SACRED HEART COLLEGE  
Autonomous



**IQAC ORIENTATION PROGRAMME  
FOR NON-TEACHING STAFF**

**ON**

**NAAC RE-ACCREDITATION  
PROCESS**

2019 January 25,  
Friday

2.00 to 4.00 pm

Fr. Hadrian Hall

**Resource Person**  
Dr. K. M. Johnson  
IQAC Co-ordinator

- CURRICULAR ASPECTS
- TEACHING & LEARNING, EVALUATION
- RESEARCH, CONSULTANCY, AND EXTENSIONS
- INFRASTRUCTURE AND LEARNING RESOURCES
- STUDENT SUPPORT AND PROGRESSION
- GOVERNANCE, LEADERSHIP, AND MANAGEMENT
- INSTITUTIONAL VALUES & BEST PRACTICE

## **REPORT**

The IQAC of Sacred Heart College Thevara organized an orientation programme for non-teaching staff on the orientation programme on NAAC reaccreditation process.

The program was organized on 25 January 2019 in Hadrian hall. The objective of the program was to enrich the administrative staff regarding the 4<sup>th</sup> cycle of NAAC re-accreditation process and the documentation process.

Principal Rev. Fr. Johnson X Palackappillil CMI opened the orientation program by mentioning the significance of NAAC accreditation and the role to be played by non-teaching staff in the documentation process.

Resource person Dr. K. M. Johnson led the orientation program. He described in detail the operating procedures of NAAC documentation process. NAAC accreditation is done on the basis of seven criteria.

Dr. Johnson explained the seven criteria to the participants. The role of administrative staff is essential for maintaining the quality of office administration, which is vital to the effective academic activities of the college. The new methodology of accreditation process demands perfect documentation. The participants interacted with the IQAC co-ordinator and got clarification for their queries. 18 Non-teaching staff participated in the program.

**PHOTO:**




**Dr. K. M. Johnson Delivering the Orientation on NAAC Re-Accreditation Process (25/01/2019)**

## ORIENTATION ON NAAC RE-ACCREDITATION PROCESS

25 January 2019

### LIST OF PARTICIPANTS

1. Mr. Joseph K. J.
2. Mr. Saju A. J.
3. Mr. Jose Mathew
4. Mr. Jude T. V.
5. Mr. Lukose K. J.
6. Mr. Johnson S. V.
7. Mr. Reji Joseph
8. Mr. Davies K. T.
9. Mr. Paulose Joseph
10. Mr. Paul K. A
11. Mr. M. V. Sebastian
12. Mrs. Divya Vinayan
13. Mr. George Thaddeus
14. Mr. Babu T. A.
15. Mr. Sreejith M. G.
16. Mrs. Rakhi Menon
17. Mr. Abin Ambily
18. Mr. Priju Joseph

  
Dr. Johnson X Palackappillil  
Principal  
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