

SACRED HEART COLLEGE, THEVARA

Training Program on Tally

Date: 4th MAY, 2016

Time: 9.00 am to 4.00 pm

BROCHURE



REPORT

Tally ERP 9 is a perfect business management solution and GST software. With an ideal combination of function, control and customizability built in, Tally. ERP 9 permits business owners and their associates to do more. It is a complete product that retains its original simplicity yet offers comprehensive business functionalities such as Accounting, Finance, Inventory, Sales, Purchase, Point of Sales, Manufacturing, Costing, Job Costing, Payroll and Branch Management along with compliance capabilities for GST too. Hence IQAC of Sacred Heart College, Thevara organized a training program for the administrative staffs of the college on Tally Software on May 4th, 2016.

The program started with a silent prayer. Sri. A. L. Thomas welcomed the participants and the resource person Sri. Sanu Varghese. He gave a brief outline about the program. Rev. Fr. Johnson Palackappillil CMI, Principal, Sacred Heart College, inaugurated the program and graced the occasion with his valuable words. The resource person for the program was Sri. Sanu Varghese

Technical Session

In the technical session, Mr. Sanu gave a detailed introduction about Tally Software. The session was mainly based on various types of accounting information/entries etc. A detailed discussion was held on the accounting information as to what are groups and ledgers. Administrative staff members were taught about stock groups, Stock items and units of measures are created. They were made to practice the various entries for a particular company, the maintenance of group's ledgers and inventory. Participants were also imparted knowledge of the area related to taxation. The resource person made the participants to create groups and ledgers. It was a good learning session for the students. Entire workshop on Tally ERP was very informative, interactive and knowledgeable.

In the concluding session Mr. Saju, Superintendent of Sacred Heart College on behalf of administrative staff members congratulated the IQAC for taking initiatives to organize the program and shared their views about program. The program concluded with a vote of thanks by the IQAC joint coordinator.

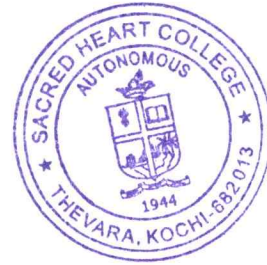
SACRED HEART COLLEGE (AUTONOMOUS), THEVARA


TRAINING ON TALLY

04 May 2016

LIST OF PARTICIPANTS

Sl. No.	Name
1.	Mr. Saju A J
2.	Mr. George Thaddeus
3.	Mr. Johnson S. V.
4.	Mrs. Simla K V




Dr. Johnson X Palackappillil
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