

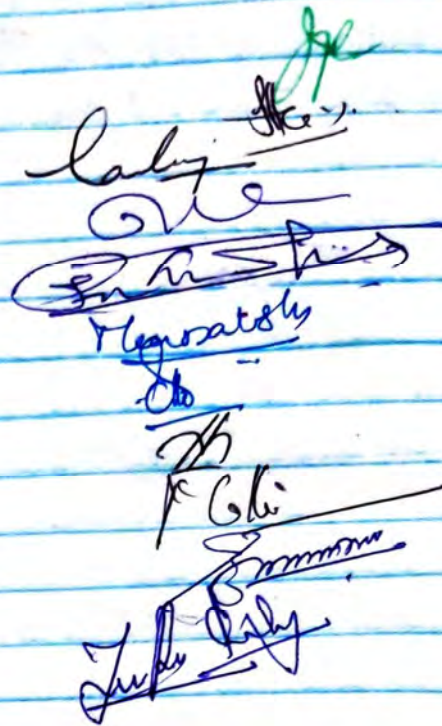
## 6.2.1 The Institutional Strategic/ Perspective plan is effectively deployed

### PTA Minutes for Building Space for Excellence Project

Second PTA/SWT Expendue Meeting/4  
held on 10<sup>th</sup> July 2014, 4.30 PM

Members present:

1. DR. PRASANT
2. Adv. P. K. Joseph
3. PAUL RAJ
4. Venkattaraman NS
5. C. Muraluktharan
6. Meenakshy Varadarajan
7. P.O. Alphom Logan
8. Sibi K. I
9. P. Githu Jan
10. Dr. George Joseph
11. Dr. Sibi Zacharias
12. Julius Ruben (shibu)


  
 (The block contains handwritten signatures corresponding to the list of members present, including names like 'Laly', 'Prasant', 'Venkattaraman', 'Muraluktharan', 'Meenakshy', 'Alphom Logan', 'Sibi K. I', 'Githu Jan', 'George Joseph', 'Sibi Zacharias', and 'Julius Ruben').

### MINUTES

A combined executive committee meeting of the PTA and SWT was held at 4.30 P.M. on 10<sup>th</sup> July 2014 in the Fr. Hademan Hall. The meeting was presided over by the Principal Rev. Dr. Prasant Palacappillil. After a silent prayer, Fr. Principal welcomed the members of the newly constituted PTA & SWT. The PTA Secretary presented the minutes of the previous meeting and was approved. The meeting observed a minute silence to condole the sad demise of Dr. Cherian P.V., former PTA president of our college. Adv. P.K. Joseph remembered that, Dr. Cherian was very active in PTA and the SWT concept was initiated by him.

Fr. Principal made the following announcement: Our College was declared as Autonomous from June 13<sup>th</sup> 2014. Fr. Principal requested the support of all parents in our future endeavours to promote the college as a centre for excellence. The existing syllabus will be followed for the First year P.C. and U.C.

programmes this year.

Our College has signed an MoU with Malayalam Ford. Fr. Principal requested the help of the PTA for signing at least ten MoUs with industries this year.

Fr. Principal requested the help of PTA executive committee members for getting approval of our BSE project plan from GICDA/Corporation.

PTA Executive Committee members offered all support for the project.

After a self introduction by the members, Dr. George Joseph proposed Vote of thanks. The meeting was concluded by 5.45 P.M.

Therese  
21/8/2014

Paid  
21/8/14

Dr. P. B. Zacharias  
Secretary

PTA/SWT/ECM/5/2014  
Date 21/8/2014

Members Present

1. T.A. Venkatchalam
2. Siby Abraham
3. Siby Mathew
4. Meenakshy Varadarajan
5. P.K. Joseph
6. Shibu
7. Dr. Sibi Zacharias
8. R. Prasad
9. A. JAYAPRAKASHE
10. Samson Davis
11. George Joseph
12. Fr. Dr. Jose John
13. Venkittaraman NS

Vub

Siby:

Meenakshy

George

Shibu

Dr. Sibi

R. Prasad

A. Jayaprakash

Samson

George

Fr. Dr. Jose

Venkitaraman

NS

21/08/14

J. Venkatesh

NS

Minutes

A joint meeting of the PTA & SWT executive committee was held on 21st August 2014 at 4.30 PM in the principals office. Principal Rev. Dr. Prasad Palakappillil presided over the meeting. The meeting was started with a silent prayer. Fr. Principal welcomed the members and made the following announcements:

1. Autonomous status to our college was declared officially by our chief Minister Sri. Omman chandy in a grant function held on 8th August 2014 at our College Auditorium. Rev. Dr. Paul Achary CMI Prior General of CMI congregation presided over the function. Ministers, M.P.s, M.L.A.s and distinguished guests were present at the occasion.

2. Admissions <sup>process</sup> to UG and PG programmes are completed. UG classes are already started and PG classes will begin by 25th of August.
3. Permission for the construction of the new building under BSE project is not yet received.
4. Interview for selection to the post of teachers in our college is under progress at Hadrian Hall.

After these announcements, Fr. Principal entrusted Vice-principal Rev. Dr. Joe Thiruvakkal to chair the remaining ~~session~~ <sup>part</sup> of the meeting and call for the teachers' interview. The PTA Secretary presented the minutes of the previous meeting and was approved. Answering to the questions from the members regarding our position after becoming autonomous, Fr. Vice-principal said there was very good response to the advertisement for the PG Courses under autonomy in our college, about 1500 candidates applied. Almost all the seats were filled. Only a few merit and SC/ST seats remain and that will be filled soon.


Controller of Examination Dr. Samson Davis said under autonomy we can publish results of the end Semester examinations within 30 days after the exams.

Dr. George Joseph suggested that we should organize a consortium of Autonomous colleges in Kerala to deal with our common issues. Fr. Vice-principal said that such a consortium already exists.

Sri T. A. Venkitchalam enquired about the present position of the proposal for construction of a lift in the college with the sponsorship of UKL group Abudabi. He said we have to do the civil work ourselves which cost about Ten lakh Rupees. Fr. Vice-principal said we had a discussion with Colman shipyard for the full sponsorship of the lift project by them, but was not successful. The UKL group proposal is under discussion. The PTA Secretary proposed vote of thanks and the meeting was concluded by 5.30 P.M.

Therava  
18/9/2014

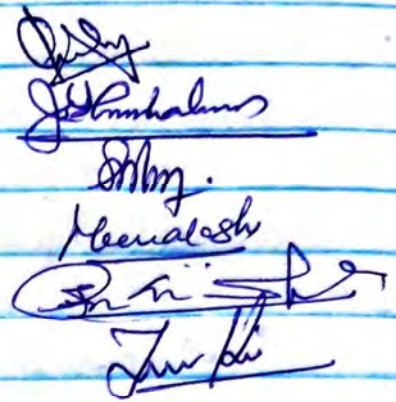
Passed

  
Dr. Sibizhanku  
PTA Secretary

PTA / SWT / ECM / 6 / 2014  
Date: 18/09/2014

### Members Present

1. Dr. Sri Zacharias
2. Fr. Jose John
3. Sr. Mary Abraham
4. Meerakshy Varedargyan
5. C. Muraleekaran.
6. Shibu

  
The block contains several handwritten signatures in blue ink, corresponding to the list of members present. The signatures are written in a cursive style and are somewhat overlapping.

A joint meeting of the PTA & SWT executive committee was held at 4:30 pm on 18<sup>th</sup> September 2014 in the Fr. Hadrian Hall. The meeting was presided over by the vice-principal Rev. Dr. Jose John. Meeting was started with a silent prayer and then Fr. Jose welcomed the members. The minutes of the previous meeting was presented by the Secretary and was passed.

Fr. Vice-principal made the following announcements:

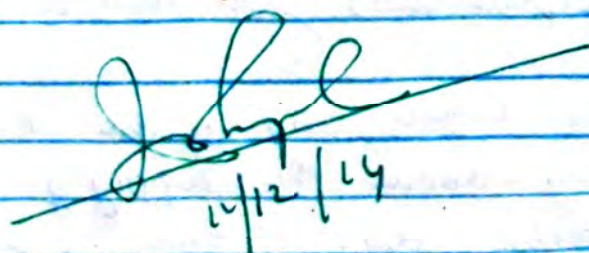
1. The activities related to the implementation of autonomy in the college are progressing well.
2. Heartyfest for the academic year will be on 3<sup>rd</sup> January 2015. Tomorrow's staff meeting will decide the details. Alumni meetings - general and department levels will be held on the same day. We expect at least 75% of the expenses will be covered by sponsorships.
3. Our BSE project - online registration is over-expecting approval within a short period of time.


4. Autonomy batch just internal exam was completed. For the conduct of the end sem. Exam controller of Examinations office is doing good work. The controller of exam had a visit to some autonomous colleges in Chennai to study the details.
5. College elections were conducted smoothly in a peaceful atmosphere. Swearing in ceremony was also conducted.
6. Teachers selection interview to English, Commerce, Mathematics and Malayalam (part time) departments were completed and teachers are appointed. Interviews to physics and physical Education departments will be held soon. Appointment procedures for non-teaching staff are under progress.
7. A meeting of the Autonomous colleges under CMI management was held at Kakanadu on 14<sup>th</sup> Sunday, August 2014.

Mr. Shibu raised the case of lack of cleanliness of the latrines used by the students in the college. He offered some help to solve this issue. Mr. Shibu also cautioned the meeting about the supply of drugs to students in some nearby areas of the college.

The meeting was concluded by 5.30 pm after the vote of thanks by the PTA Secretary.

Thevara  
11/12/14

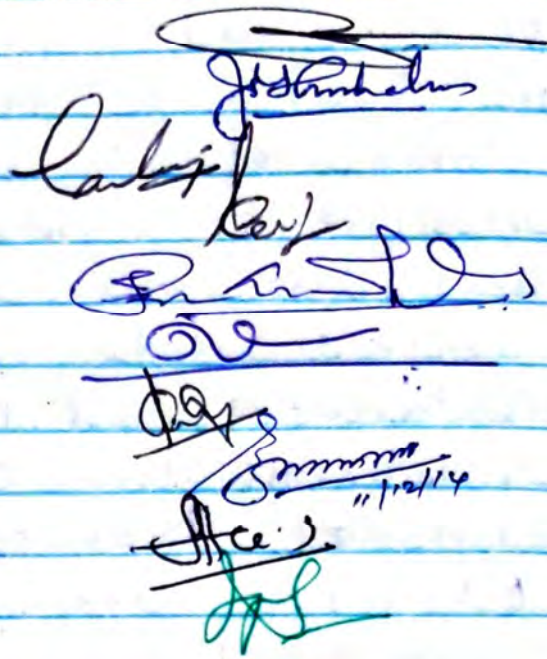
  
14/12/14

  
Dr. Sibizachan  
P.T.A. Secretary

Date: 11/12/2014

Members Present

1. Dr. Samson David.
2. Fr. Jose John
3. PAUL RAJ
4. JAYAPRAKASH.
5. C. Muralesharam.
6. Venkatasaraman NS
7. Dr. Sibi Zacharias
8. Fr. George Joseph
9. Adv. P. K. Joseph.
10. Fr. Prasant CM


  
 John Mathias  
 Paul  
 Prasant  
 Sibi  
 George Joseph  
 P. K. Joseph  
 Prasant CM

A joint meeting of the PTA and SWT executive committee was held at 4:30 pm on 11<sup>th</sup> December 2014 in the Fr. Hadrian Hall. The meeting was presided over by the Principal Rev. Dr. Prasant Palakapillil. Meeting was started with a silent prayer and then Fr. Principal welcomed the members. One minute silence was observed in remembrance of the sad demise of Justice Krishna Iyer. Secretary presented minutes of the previous meeting and was passed.

Fr. Principal made the following announcements

- 1) Interview for teaching posts in Physics and Physical Education departments were conducted and teachers are appointed. Appointment procedures for non-teaching staff are under progress.
- 2) In response to cautioning of the PTA members in the previous meeting about the supply of drugs to students in some nearby areas of our college, Fr. Principal



informed the meeting that we have already taken the following steps:

- (a) SADAS (Students against Drug Abuse, Alcoholism and Suicide) of our college conducted a seminar and several awareness programs this academic year.
- (b) We conduct counseling for students found involved in such cases.
- (c) We have a student squad to check the use of drugs.

3) Regarding the cleanliness of the latrines of the college, Principal said, we have a regular staff in the college for cleaning. Mr. Paul Raj supplementing to this said that students have to be made conscious of the need of keeping the latrine clean to solve this issue.

4) The discipline committee recommended strong disciplinary action against three students who were suspended for violence in the campus and in the case of another student recommended to relieve him after some corrective measures.

5) Government proclaimed Bl. Chavara Kuria kose Elias as a social reformer saint. Dr. Manmohan Singh, former Prime Minister of India inaugurated the Seminar and lecture series with the theme of "Chavara Excellence for Social Transformation" on November 28<sup>th</sup>, 2014.

6) We have Alumni Chapters at New York, New Delhi and Chennai. Bangalore chapter will be launched this academic year itself. Fr. Principal had attended a family gathering of the New Delhi Chapter recently.

7) Our BSE project approval is under progress. We are in the CRZ - 2 category. Our PTA members, Mr. Paul Raj, Murali <sup>et al</sup> was very helpful. offered help.

8) Autonomy UG batch first sem exam will be completed by 12<sup>th</sup> December. Results will be published.


by 28<sup>th</sup> January.

- 9) Anatomy P6<sup>th</sup> batch first sem exams will be held completed by ~~December~~ <sup>mid January</sup> last. Results will be published by the last week of January. February.
- 10) The Heartfest 2015 will be held on January 3<sup>rd</sup>. Principal requested the help of PTA Executive members to find sponsors. The PTA Executive committee sanctioned Rs 25000 from the PTA fund for the conduct of Heartfest.
- 11) Dr. Philip Mathew of Zoology Department is selected for Post Doctoral Commonwealth fellowship in England. Dr. Joseph of Chemistry Department received UBC Post Doctoral fellowship and now is in USA.
- 12) Technology division of Zoology department was <sup>is handling</sup> awarded a ~~1.5 crore~~ Major project worth 1.5 Crores.
- 13) S.H. Monastery and Jesus Youth of our college will jointly organize Christmas celebration and supply of Christmas kits for poor people on 17<sup>th</sup> December.
- 14) On December 10<sup>th</sup>, human rights day, we organized a program in support of the ongoing strike of Adivasis demanding the protection of their rights.
- 15) The cultural officer from US consulate Chennai visited our college and had interactions with our students.
- 16) A team from French consulate visited our college and had interactions with the students.
- 17) Dr. Sibi Zacharias is currently doing an NHRC major project on human rights issues related to right education of the children of the migrant labourers in Kerala.

The meeting was ~~conducted~~ concluded by 5.30 pm after the vote of thanks by the PTA secretary.

Thevaran  
08/01/2014



  
Dr. Sibi Zacharias  
PTA Secretary

PTA Executive meeting along with SWI/BCM  
held on 6/03/2015 in the Hadrian College  
at 3.00 P.M.

Members present:

1. Fr. George Joseph
2. Mr. Abraham
3. Dr. Samson David.
4. Meevathiy Varadarajan
5. Julius Ruben (Shibu)
6. Dr. Siby Mathew
7. C. Muralukarasa.
8. PAUL RAJ
9. Fr. Jose John
10. P. Bramesh, Principal
11. Dr. Sibi Zacharias

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6/3/15

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6/3/15

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The last Executive Committee meeting of the Parent Teacher Association and Student Welfare Trust - S.H. College Thevada <sup>for the academic year 2014-15</sup> was held on 6<sup>th</sup> March 2015 at 3 P.M. in the Marian Hall. The meeting began with a silent prayer. Fr. Principal welcomed the gathering.

Dr. Sibi Zacharias, PTA Secretary presented minutes of the previous Annual General Body meeting, annual report of the PTA activities, the accounts of the current year and the budget for the next academic year. These were all passed by the meeting unanimously.

The proposal for sanctioning Rs. 1,00,000 towards meeting the Youth Festival expenses was unanimously passed.

Fr. Principal in his presidential address, remembered the services of the retiring faculty members and

non-teaching staff viz., Retiring staff - Dr. George Joseph, Prof. George Philip, Prof. Johnson John, Dr. V.T. Jose, Dr. Joy P Joseph, Rev. Sr. Rosily, Dr. P.C. Sebastian and Sri. VA Jose, Sri. Joseph John, Sri. Thomas Vaughan, Sri. E.M. Cletus, Sri. John T.J.

He said, the Executive Committee for this academic year was very active, supportive and vibrant. He remembered with gratitude the services of the outgoing Vice-President Sri. Paul Raj, Secretary Dr. Sibi Zacharias, Staff Secretary Prof. Alphons Ligon, Executive Committee members and administrative staff Sri. Saju.

For starting works of our Building Space for Excellence Project we require three more certificates.

The meeting was concluded at 3.50 P.M after Dr. Sibi Zacharias proposing the vote of thanks.

Dr. Sibi Zacharias  
PTA Secretary