KRDC
TRANFORMING LIFE ONLINE

KRDCentre
Ist Floor,SAS Mahal Complex
Vazhicherry,Alappuzha
Kerala 688001

Date : 16 July 2019

JOB OFFER LETTER

Dear Jovita,

KRDCentre is excited to bring you onboard as Digital Artist.

We're just a few formalities away from getting down to work. Please take the time to review our offer. It includes important details about your compensation and the terms and conditions of your anticipated employment with KRDCentre .

KRDCentre is offering a full time position for you as Digital Artist, reporting to Praveen [MD], starting on July 17, 2019 at KRDCentre, Alappuzha.

In this position, KRDCentre is offering to start you at a pay rate of Rs. 20,000 per month which will be subjected to deductions for taxes and other withholdings as required by law. Your working schedule will be from 8.30 AM to 5.30 PM, Monday to Saturday. Please note that 2nd and 4th Saturdays will be off days for the office.

You are required to observe and uphold all of the company's privacy policies and procedures as implemented or varied from time to time. You are required to sign the standard confidentiality agreement on your start date.

Please bring the following documents during your joining:

- One passport size photo
- ID proof and PAN card copies
- Experience certificate copy
- Salary slip from last worked company (If you are experienced)

We look forward to welcoming you as part of the KRDC Team!

Sincerely,
Sarath Snehajan.
HR Manager,
KRDCentre