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SACRED
HEART
COLLEGE
Autonomous

NAAC Accreditation 4th Cycle

Criterion IV: Infrastructure and Learning Resources

4.2.4 Percentage of per day usage of Library by Teachers & Students

Number of teachers and students using library per day over the last one year

The method used for calculating the actual usage of the library includes

1. *Readings of the RFID gate register of the main library (footfall)*
2. *Daily Circulation of the documents (Teachers and Students)*
3. *Average usage of NLIST remote access*
4. *Department library usage*
5. *Koha remote access*

RFID chip enabled ID cards are issued to all the students and teachers. While entering the library, they should swipe their ID cards in the card reader, which is fitted in the entry and exit points. ESSL software and card reader are installed for monitoring of the entry and exit of students and teachers and report of the same can be downloaded.

All the library operations are automated using Koha and separate circulation registers are maintained for the students and teachers. Circulation statistics can be added to the usage count. The book issue register is maintained for marking the signature of the students while borrowing books and the students need not swipe the RFID card in the machine.

NLIST resources can be accessed through remote login.

For renewal of books students need not come to the library; they can access the library using remote login.

The Per day library usage is calculated on the basis of the physical visit of students and teachers to the library as well as online usage. Students can remotely use the library for their reference purposes as library catalogue is accessible over the internet. Students and teachers can also access the current status of the library documents from elsewhere and can renew/reserve books they wish to borrow.

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