

07-May-2017

Dhahran

To,

Dr. Mathew Jose .K,

H.O.D & Dean,

Sacred Heart College, Thevara.

### Internship Certificate

This is to confirm that Mr. Sabarish Satish Kumar , student of B.com programme in your esteemed college has completed his 30 days internship commencing from 26-03-2017 to 04-05-2017.

During his internship , he has been given training in our Finance Department comprising of our Holding Co and its three Subsidiaries .He has performed his given assignments with due diligence, sincerity, hard work & conviction.

His internship primarily covered Preparation of Petty Cash Vouchers, Cheque Payment Vouchers, Reconciliation of General Ledger; Accounts Receivable; Accounts Payables, Bank Reconciliation. He has also given a chance to involve in the Finalization and consolidation of Accounts of Holding Company and its subsidiaries for the month of March and April 2017.

During his short tenure with us , we found that he is a keen observer & learner.

We wish him all the best for all his future endeavours.

**Madhu Balakrishnan**

**Group Finance Manager**

*Madhu Balakrishnan*



CC: Mr. Saeed Al Ghamdi- HR Manager