SACRED HEART COLLEGE (AUTONOMOUS)
KOCHI, KERALA – 682013
|| **www.shcollege.ac.in** ||
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NAAC Accreditation 4th Cycle

Criterion 3: Research, Innovations and Extension

Workshop on MS Office for School Students

Title:	Training programme on MS Office for school students
Date:	08/08/2015
Venue:	Computer Science Lab.
Focus of the Event:	Skill Development
Organizing Body:	College
Resource Person:	
Total Number of Attendees:	48

Event Report

Around 50 school students were given training on Microsoft Office by the students of Sacred Heart College on 8 August 2015. This event was conducted as a part of extension activity and community service of the college. students were imparted with the basic skills in computers. The school children were given a hands on training on using ms office, effective use of search engines etc. The school students really benefited from this training which was free and interesting.

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Event Brochure