



NO.C.10/RES/2016
23 August 2016

OFFICE ORDER

SANCTION LETTER FOR SEED MONEY GRANT

Dr. Grace Thomas

Assistant Professor, **Department of Chemistry**

Sacred Heart College, Thevara

Dear Dr. Grace Thomas

Sub: Approval of seed money for conducting research/publication

The management is happy to sanction, **Dr. Grace Thomas**, Assistant Professor, **Department of Chemistry**, an amount of **Rs. 20000/- (Twenty Thousand Only)** towards Seed Money Grant for conducting research for the academic year 2016-17.

You may avail the financial support on the following conditions.

1. You are requested to abide by the research policy of the institution.
2. The sanctioned financial assistance will be distributed progressively.
3. Detailed report of the progress of the research activities along with the statement of expenditure must be submitted before the research committee.
4. The sanctioned amount should be spent exclusively on the programme for which the assistance is approved by the research Committee.
5. The amount must be utilized in the current academic year.

We appreciate your involvement in furthering research activity and knowledge generation in your field.


PRINCIPAL



Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013