



**OFFICE ORDER**

**SANCTION LETTER FOR SEED MONEY GRANT**

Fr Jose John ✓

Assistant Professor, Department of Botany  
Sacred Heart College, Thevara

Dear Fr Jose John

**Sub: Approval of seed money for conducting research/publication**

The management is happy to sanction, Fr Jose John, Assistant Professor, Department of Botany, an amount of Rs. 50000/- (Fifty Thousand Only) towards Seed Money Grant for conducting research for the academic year 2015-16.

You may avail the financial support on the following conditions.

1. You are requested to abide by the research policy of the institution.
2. The sanctioned financial assistance will be distributed progressively.
3. Detailed report of the progress of the research activities along with the statement of expenditure must be submitted before the research committee.
4. The sanctioned amount should be spent exclusively on the programme for which the assistance is approved by the research Committee.
5. The amount must be utilized in the current academic year.

We appreciate your involvement in furthering research activity and knowledge generation in your field.



Principal

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013