Diary No. 6589

MRP(S)-0788/13-14/KLMG017/UGC-SWRO
The Accounts Officer
South Western Regional Office
University Grants Commission
P.K. Block, Palace Road
Gandhinagar, Bangalore

ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
नैरुत्य प्रादेशिक कार्यालय
UNIVERSITY GRANTS COMMISSION
SOUTH WESTERN REGIONAL OFFICE
P.K. Block, Palace Road, Gandhinagar
Bangalore-560 009.
Phone : (080) 2228 0380 Fax : (080) 2228 0381

28 Mar 14

Sub: Release of Grants-in-aid to SACRED HEART COLLEGE, THEVARA, COCHIN for the year 2013-2014 under MRP(S) (Plan) entitled DIVERSITY ,COMMUNITY ORGANIATION AND CONSERVATION STRATEGIES OF EPIPHYTIC ORCHIDS IN DIFFERENT LAND USE TYPES IN THE WESTERN GHAT

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.105000/- as first installment for the year 2013-2014 to SACRED HEART COLLEGE, THEVARA, COCHIN under Minor Research Project (Plan) to Principal Investigator GIBY KURIAKOSE expenditure to be incurred during 2013-2014.

Items	Amount Allocated Rs.	HEAD OF ACCOUNT	Grant now being Sactioned	Grant already Sactioned	Total Grant	Balance
Non-Recurring:						
Books and Journals	10000/-	5(viii)	10000/-	0	10000/-	0
Equipment	50000/-		50000/-	0	50000/-	0
Recurring :						
Contingency including special needs	30000/-		15000/-	0	15000/-	15000/-
Fieldwork and Travel	50000/-		25000/-	0	25000/-	25000/-
Any other	10000/-		5000/-	0	5000/-	5000/-
Total :	**150000/-**		**105000**	**0**	**105000**	**45000/-**

2. The sanctioned amount is debitable to 5(viii) and is valid for payment during the finacial year 2013-2014 only.

3. The amount of the Grant shall be drawn by the Accounts Officer/Drawing and Disbursing Officer, South Western Regional Office, UGC, Bangalore on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the College through Electronic mode as per the following details:

   a. Details (Name & Address) of Account Holder: SACRED HEART COLLEGE, THEVARA, COCHIN

   b. Account No: 0805101024535

   c. Name & adress of Bank branch: CANARA BANK, BANERJI ROAD,ERNAKULAM,PO BOX-1918,CARMEL CENTRE, ERNAKULAM-682018

   d. MICR Code: 682015003

   e. IFSC Code: CNRB0000805

   f. Type of Account: SB

4. The grant is subject to the adjustment on the basis of utilisation certificate in the prescribed proforma submitted by the College.

5. The college shall maintain proper accounts of the expenditure out of the grants which shall be utilised only on approved items of expenditure.

6. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

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