



# Commonwealth Scholarship Commission in the UK

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Dr. Philip Mathew  
House No. 1691/28  
Krupalayam  
K P Vallon Raod  
Kadavanthra  
Cochin - 682 020, Kerala  
India

10/07/2014

Our reference: INCF-2014-43

Please quote this reference in all correspondence

Dear Dr. Mathew,

## COMMONWEALTH SCHOLARSHIP AND FELLOWSHIP PLAN

I enclose the formal *Notification of Award* of a Commonwealth Academic Fellowship tenable only at University College London for the study programme and period set out. Awards tenable in Britain under the Commonwealth Scholarship and Fellowship Plan are administered by the Commonwealth Scholarship Commission in the United Kingdom, the body established by the United Kingdom Government under Act of Parliament for this purpose. The Commission's Secretariat is based at the Association of Commonwealth Universities and will be responsible for all administration whilst on award.

It is a condition of your fellowship that you return, on expiry of the award, **to the post and institution in your home country indicated in the papers nominating you for an award.** Please sign and return the attached acceptance form to confirm that you accept this undertaking and any other terms and conditions of your award. Confirmation of your award is subject to our receiving the signed acceptance form, a medical report, a signed data processing form and your meeting any conditions stated in *the Notification of Award*. Also enclosed is a *Client Care Letter* which details the provision of immigration advice that the Commission Secretariat is able to provide to you. Please sign this letter and return it to the Secretariat as soon as possible. **You must under no circumstances travel to the United Kingdom to take up your fellowship until you have received formal notification from the Commission that the award has been confirmed.**

You will find on the *Notification of Award* the name of the person at the institution to whom you should now write if you have any questions about the institution or your programme of study.

You are now required to read the *Handbook for Commonwealth Scholars and Fellows* which outlines in detail the rules and regulations of the scheme. The Handbook is available online at <http://bit.ly/cscuk-handbook-forms>.

I look forward to hearing from you and to future contact with you concerning your Commonwealth Fellowship.

Yours sincerely,

**JULIETTE HARGREAVE**  
on behalf of  
**JOHN KIRKLAND**  
Executive Secretary



COMMONWEALTH  
SCHOLARSHIPS

POCO



**NOTIFICATION OF AWARD**

**NAME:** Dr. Philip Mathew

**CSC REF:** INCF-2014-43

**AWARD TENABLE AT :** University College London

**DATES OF TENURE:** from 22/09/2014 to 21/12/2014

You are expected to adhere to these dates precisely. **Please note that the tenure of a Commonwealth Fellowship will not be extended under any circumstances and cannot be held over into a subsequent financial year.**

**TOTAL AWARD VALUE :**

Arrival Allowance	£ 878.17
Visa Reimbursement (including TB Test where applicable)	Cost of visa
Monthly stipend (pro-rata)	£ 1938
Book allowance	£ 100
Study Travel Grant	£ 400
Research Support Grant	£ 3,000.00 (paid to the Host Institution)
Return Flight from home city to the UK	Arranged by the British Council

**FIELD OF STUDY:** Bioprospecting of shrimp waste

**TO WORK UNDER THE SUPERVISION OF:**

Dr. Min Yang; Email: min.yang@ucl.ac.uk

**FINAL DATE FOR RECEIPT OF REPLY TO THIS OFFER :** By return.

Commonwealth Academic Fellows will be required to apply for a visa in order to come to the UK. Under the current UK Immigration rules, Academic Fellows may apply for either a Business/Academic Visitor or Tier 5 (Temporary Work) Government Authorised Exchange (GAE) visa. (Note: you must be issued with a CoS in order to apply for a Tier 5 visa.) After your award has been confirmed, the CSC will advise you on making your visa application. You should not make any application without their prior guidance.

University accommodation is not guaranteed under the terms of your fellowship. If you wish to apply for it, you should write immediately to the Accommodation Office at your institution, stating the length of your fellowship, to make the necessary request; but you must not necessarily expect to be successful as suitable accommodation is in very short supply in most of the United Kingdom universities.

You should note that both accommodation and help with childcare can be extremely expensive and difficult to find. Due to the difficulties in securing travel documents, the CSC's inability to financially support family members and the short-term nature of the award, the CSC would advise against bringing your spouse and/or children to the UK.

**SPECIAL INSTRUCTIONS AND/OR CONDITIONS, IF ANY:**

*Please read this section carefully. Your award cannot be confirmed until any conditions set by your host university in the UK have been met. In addition, conditions set by the Commission must also be met, and are listed in the box below: (NB: If the box below is blank, there are no outstanding conditions for the Commission)*



**NOTE TO THE HOST INSTITUTION:**

We shall notify you as soon as this award is confirmed. The Fellowship awarding organisation is the Commonwealth Scholarship Commission.

No payment can be made before a Fellow's arrival in the United Kingdom. Claims for the agreed Research Support Grant of **£3,000.00** should be addressed, as soon as the Fellow arrives in your department, to the Programme Officer named below and must be received by the Commission by 31 January 2015 at the very latest.

**THE AWARD ACCEPTANCE FORM & QUERIES ABOUT THIS OFFER SHOULD BE DIRECTED TO:** Juliette Hargreave, Programme Officer, Commonwealth Scholarship Commission, c/o Association of Commonwealth Universities, Woburn House, 20-24 Tavistock Square, London, WC1H 9HF, tel: +44 (0) 20 7380 6716, fax: + 44 (0) 20 7387 2655, e-mail: [juliette.hargreave@cscuk.org.uk](mailto:juliette.hargreave@cscuk.org.uk)

**COPIES OF NOTIFICATION OF AWARD TO :**

India University Grants Commission  
Dr. Min Yang, Supervisor  
Ms. Christina Ferguson, Partnership Funding Contact  
Mr. Dan Newcombe, Institution/Partnership Funding Contact