

SACRED HEART COLLEGE (AUTONOMOUS)

DEPARTMENT OF ENGLISH

BA ENGLISH PROGRAMME

(VOCATIONAL MODEL II – COPY EDITOR)

Course plan

Academic Year 2014 - 15

Semester 2

COURSE PLAN

| | | | |
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| PROGRAMME | BA ENGLISH (COPY EDITOR) | SEMESTER | 2 |
| COURSE CODE & TITLE | U2CCENG3: CRITICAL THINKING, ACADEMIC WRITING AND PRESENTATION | CREDIT | 4 |
| HOURS/WEEK | 5 | HOURS/SEM | 72 |

COURSE OBJECTIVES

To comprehend fundamental concepts of critical reasoning and develops the capacity to read and respond critically, drawing conclusions, generalizing, differentiating fact from opinion and creating their own arguments.

To develop appropriate and impressive writing styles for various contexts

To write and correct structural imperfections and edit what they have written.

To develop capacity for making academic presentations effectively and impressively

To synthesize information from various written sources and present them in the form of summaries.

To write original literary creations in different genres as directed, with/without using prompts.

| SESSION | TOPIC | LEARNING RESOURCES | REMARKS |
|---------|-----------------------------------|---------------------------|---------|
| | MODULE I | | |
| 1 | Introduction to Critical Thinking | Lecture/PPT | |
| 2 | Introduction to Critical Thinking | Lecture/PPT | |
| 3 | Introduction to Critical Thinking | Lecture/PPT | |
| 4 | Introduction to Critical Thinking | Lecture/PPT | |
| 5 | Reasoning and Arguments | Activities/ Discussion | |
| 6 | Reasoning and Arguments | Activities/ Discussion | |
| 7 | Reasoning and Arguments | Activities/ Discussion | |
| 8 | Reasoning and Arguments | Activities/ Discussion | |
| 9 | Reasoning and Arguments | Activities/ Discussion | |
| 10 | Reasoning and Arguments | Activities/ Discussion | |
| 11 | Deductive and Inductive Arguments | Course book | |
| 12 | Deductive and Inductive Arguments | Course book | |
| 13 | Deductive and Inductive Arguments | Course book | |
| 14 | Deductive and Inductive Arguments | Course book | |
| 15 | Deductive and Inductive Arguments | Course book | |
| 16 | Fallacies | | |

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| 17 | Fallacies | Course book | |
| 18 | Inferential Comprehension | Group Activities | |
| 19 | Inferential Comprehension | Group Activities | |
| 20 | Inferential Comprehension | Group Activities | |
| 21 | Inferential Comprehension | Course book | |
| 22 | Inferential Comprehension | Group Activities | |
| 23 | Inferential Comprehension | Group Activities | |
| 24 | Critical Thinking and Academic Writing | Group Activities | |
| 25 | Critical Thinking and Academic Writing | Group Activities | |
| 26 | Critical Thinking and Academic Writing | Group Activities | |
| | INTERNAL ASSESSMENT TEST 1 | | |
| 27 | Writing Models | Presentation | |
| 28 | Writing Models | Course book | |
| 29 | Writing Models | | |
| 30 | Writing Models | Course book | |
| 31 | Writing Models | Course book | |
| 32 | Writing Letters | | |
| 33 | Writing Letters | Course book | |
| 34 | Writing Letters | Course book | |
| 35 | Writing Letters | | |
| 36 | Writing a Letter to the Editor | Course book | |
| 37 | Writing a Letter to the Editor | Course book | |
| 38 | Writing a Letter to the Editor | | |
| 39 | Writing a Letter to the Editor | Course book | |
| 40 | Letter to the Editor | Course book | |
| 41 | Letter to the Editor | Course book | |
| 42 | Resume Writing | | |
| | MODULE III | | |
| 43 | Covering Letter | Lecture | |
| 44 | Covering Letter | Lecture | |
| 45 | Emails | Course book | |
| 46 | Emails | Course book | |
| 47 | Interview Skills | | |
| 48 | Interview Skills | Course book | |
| 49 | Interview Skills | Course book | |
| 50 | Group Discussion | | |
| 52 | Group Discussion | Course book | |
| 53 | Accuracy in Academic writing | Course book | |
| 54 | Accuracy in Academic writing | Course book | |

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| 55 | Accuracy in Academic writing | | |
| 56 | Articles and Determiners | Course book | |
| 57 | Articles and Determiners | Course book | |
| 58 | Nouns and Pronouns | | |
| 59 | Subject-verb agreement | Lecture | |
| 60 | Phrasal verbs | Lecture | |
| 61 | Modals | | |
| 62 | Tenses | Course book | |
| 63 | Tenses | Course book | |
| 64 | Tenses | | |
| 65 | Conditional clauses | Course book | |
| 66 | Relative Pronouns | Course book | |
| 67 | Passive Voices | | |
| | INTERNAL ASSESSMENT TEST 2 | | |
| 68 | Conjunctions | Lecture | |
| 69 | Embedded questions | Course book | |
| 70 | Embedded questions | Course book | |
| 71 | Punctuations and Abbreviations | | |
| 72 | Soft skills for academic presentations | Course book | |
| 73 | Effective communication skills | Course book | |
| 74 | Flip Charts, OHP, Power point presentation | Group Presentations | |
| 75 | Clarity and brevity in presentation | Group Presentations | |
| 76 | Interaction and persuasion | Group Presentations | |
| 77 | Interview skills | Group Presentations | |
| 78 | Interview skills | Group Presentations | |
| 79 | Interview skills | Group Presentations | |
| 80 | Group Discussion | Group Presentations | |
| 81 | Group Discussion | Group Presentations | |
| 82 | Group Discussion | Group Presentations | |
| 83 | Group Discussion | Group Presentations | |
| 84 | Group Discussion | Group Presentations | |
| 85 | Group Discussion | Group Presentations | |
| 86 | Review Session 1 | | |
| 87 | Review Session 1 | | |

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| 88 | Review Session 2 | | |
| 89 | Review Session 3 | | |
| 90 | Review Session 4 | | |

INDIVIDUAL ASSIGNMENTS/SEMINAR – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|---|--------------------|--------------------------------------------------------------------------------------------------------------------|
| 1 | 4/1/2015 | Writing Tasks- Different Types of Letters |
| 2 | 28/02/2015 | |

GROUP ASSIGNMENTS/ACTIVITES – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|---|--------------------|--------------------------------------------------------------------------------------------------------------------|
| 1 | 2/02/2015 | Brochure design |
| 2 | 15/1/16 | Model Slide Presentation |

COURSE PLAN

| | | | |
|-----------------------|------------------------------------------------|-----------|----|
| PROGRAMME | BACHELOR OF ARTS - ENGLISH | SEMESTER | 2 |
| COURSE CODE AND TITLE | U2CCHIN2B - POETRY AND SHORT STORIES (SEM II) | CREDIT | 4 |
| HOURS/WEEK | 5 | HOURS/SEM | 90 |

| COURSE OBJECTIVES |
|-------------------------------------------------------------------------------------------------------------------|
| Describe the various aspects of Hindi poetry in context of socio-cultural and political condition of that period. |
| Use Hindi language for effective communication in different fields according to its area of application. |
| Develop knowledge of literary forms in Hindi Short story and effective reading skills. |
| Compare the stylistic approaches in different forms of literature. |
| Develop creative thinking capacity through literature. |

| SESSION | TOPIC | LEARNING RESOURCES | VALUE ADDITIONS | REMARKS |
|-----------------|-----------------------------------------------|---------------------|-----------------|---------|
| MODULE I | | | | |
| 1 | General Information about Hindi Poetry | Lecture/PPT | | |
| 2 | Vasudha Ka Anchal, Introduction of author | Lecture/PPT | | |
| 3 | Vasudha Ka Anchal | Lecture | | |
| 4 | General Information about Hindi Short stories | Lecture/PPT | | |
| 5 | Pareeksha, Introduction of author | Lecture | | |
| 6 | Vasudha Ka Anchal | Lecture | | |
| 7 | Vasudha Ka Anchal | Lecture/ Discussion | | |
| 8 | Pareeksha | Lecture/ Discussion | | |
| 9 | Pareeksha | Lecture | | |
| 10 | Vasudha Ka Anchal | Lecture/ Discussion | Seminar | |
| 11 | Vasudha Ka Anchal | Interaction | Seminar | |
| 12 | Pareeksha | Lecture | | |
| 13 | Pareeksha | Lecture/ Discussion | | |
| 14 | Pareeksha | Lecture | | |
| 15 | Vasudha Ka Anchal | Lecture | | |
| 16 | Vasudha Ka Anchal | Interaction | Seminar | |
| 17 | Pareeksha | Lecture | | |
| 18 | Pareeksha | Lecture/ Discussion | | |
| 19 | Revision | Interaction | | |
| 20 | Revision | Interaction | | |
| 21 | Kusum Ke Prati, Introduction of author | Lecture/PPT | | |

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|-------------------|---------------------------------------------|---------------------|---------|--|
| 22 | Kusum Ke Prati | Lecture/Discussion | | |
| 23 | Revision | Interaction | | |
| 24 | CIA – I (1Hour Exam) | | | |
| MODULE II | | | | |
| 25 | Kusum Ke Prati | Lecture | | |
| 26 | Kusum Ke Prati | Lecture/ Discussion | | |
| 27 | Apna Paraya, Introduction of author | Lecture | | |
| 28 | Apna Paraya | Lecture/Discussion | | |
| 29 | Apna Paraya | Lecture/Discussion | | |
| 30 | Kusum Ke Prati | Lecture | | |
| 31 | Kusum Ke Prati | Lecture/Discussion | | |
| 32 | Apna Paraya | Lecture/Discussion | Seminar | |
| 33 | Apna Paraya | Lecture/PPT | | |
| 34 | Apna Paraya | Interaction | | |
| 35 | Kusum Ke Prati | Lecture | | |
| 36 | Kusum Ke Prati | Lecture/Discussion | | |
| 37 | Kusum Ke Prati | Interaction | Seminar | |
| 38 | Sapekshya –Samvedan, Introduction of author | Lecture/PPT | | |
| 39 | Sapekshya –Samvedan | Lecture/PPT | | |
| 40 | Sapekshya –Samvedan | Lecture | | |
| 41 | Bholaram Ka Jeev , Introduction of author | Lecture/PPT | | |
| 42 | Bholaram Ka Jeev | Lecture/Discussion | | |
| 43 | Bholaram Ka Jeev | Lecture/Discussion | | |
| 44 | Sapekshya –Samvedan | Lecture | | |
| 45 | Sapekshya –Samvedan | Lecture/ Discussion | Seminar | |
| 46 | Bholaram Ka Jeev | Interaction | | |
| 47 | CIA –II (2Hours Exam) | | | |
| MODULE III | | | | |
| 48 | Daily Passenger, Introduction of author | Lecture/PPT | | |
| 49 | Daily Passenger | Lecture | | |
| 50 | Daily Passenger | Lecture/ Discussion | Seminar | |
| 51 | Dilli Mein Ek Mout, Introduction of author | Lecture/PPT | | |
| 52 | Dilli Mein Ek Mout | Lecture | | |
| 53 | Dilli Mein Ek Mout | Lecture/ Discussion | | |
| 54 | Daily Passenger | Lecture | | |
| 55 | Daily Passenger | Lecture/Discussion | | |
| 56 | Dilli Mein Ek Mout | Lecture | | |
| 57 | Dilli Mein Ek Mout | Lecture/PPT | | |
| 58 | Daily Passenger | Lecture | | |
| 59 | Dilli Mein Ek Mout | Lecture | | |
| 60 | Dilli Mein Ek Mout | Lecture | | |
| 61 | Dilli Mein Ek Mout | Lecture/Discussion | Seminar | |
| 62 | Revision | Discussion | | |
| 63 | Dilli Mein Ek Mout | Lecture/PPT | | |
| 64 | Daily Passenger | Lecture | | |

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|----|----------------------------------|--------------------|---------|--|
| 65 | Daily Passenger | Lecture/Discussion | | |
| 66 | Dilli Mein Ek Mout | Lecture | | |
| 67 | Dilli Mein Ek Mout | Lecture/Discussion | | |
| 68 | Dilli Mein Ek Mout | Lecture/Discussion | | |
| 69 | Daily Passenger | Lecture | | |
| 70 | Daily Passenger | Interaction | Seminar | |
| 71 | Dilli Mein Ek Mout | Lecture | | |
| 72 | Dilli Mein Ek Mout | Lecture/Discussion | Seminar | |
| 73 | Bejagah, Introduction of author | Lecture/PPT | | |
| 74 | Bejagah | Lecture/Discussion | | |
| 75 | Vapasi, , Introduction of author | Lecture/PPT | | |
| 76 | Vapasi | Lecture/Discussion | | |
| 77 | Bejagah | Lecture | | |
| 78 | Bejagah | Lecture/Discussion | | |
| 79 | Vapasi | Lecture | | |
| 80 | Vapasi | Lecture/Discussion | | |
| 81 | Bejagah | Lecture | | |
| 82 | Bejagah | Lecture/Discussion | | |
| 83 | Vapasi | Lecture | | |
| 84 | Vapasi | Lecture/Discussion | | |
| 85 | Bejagah | Interaction | | |
| 86 | Vapasi | Interaction | | |
| 87 | Seminar | Interaction | | |
| 88 | Revision | Interaction | | |
| 89 | Revision | Interaction | | |
| 90 | Evaluation of the Course | | | |

GROUP ASSIGNMENTS/ACTIVITIES – Details & Guidelines

| SL NO | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|-------|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | January | Literary Analysis of a Poem (Group Discussion) |
| 2 | January | Presentation of any scene from short stories (Group Activity) |

References

- Kavita Ka Sangharsh, Kumarendra Parasnath Singh, Vani Prakashan, New Delhi.
- Kahani : Sankramansheel Kala, Khagendra Thakur, Vani Prakashan, New Delhi

Web resource references:

- epustakalay.com
- www.hindikunj.com

COURSE PLAN

| | | | |
|-----------------------|------------------------------------------------|-----------|----|
| PROGRAMME | BACHELOR OF ARTS - ENGLISH | SEMESTER | 2 |
| COURSE CODE AND TITLE | U2CCHIN2B - POETRY AND SHORT STORIES (SEM II) | CREDIT | 4 |
| HOURS/WEEK | 5 | HOURS/SEM | 90 |

| COURSE OBJECTIVES |
|-------------------------------------------------------------------------------------------------------------------|
| Describe the various aspects of Hindi poetry in context of socio-cultural and political condition of that period. |
| Use Hindi language for effective communication in different fields according to its area of application. |
| Develop knowledge of literary forms in Hindi Short story and effective reading skills. |
| Compare the stylistic approaches in different forms of literature. |
| Develop creative thinking capacity through literature. |

| SESSION | TOPIC | LEARNING RESOURCES | VALUE ADDITIONS | REMARKS |
|-----------------|-----------------------------------------------|---------------------|-----------------|---------|
| MODULE I | | | | |
| 1 | General Information about Hindi Poetry | Lecture/PPT | | |
| 2 | Vasudha Ka Anchal, Introduction of author | Lecture/PPT | | |
| 3 | Vasudha Ka Anchal | Lecture | | |
| 4 | General Information about Hindi Short stories | Lecture/PPT | | |
| 5 | Pareeksha, Introduction of author | Lecture | | |
| 6 | Vasudha Ka Anchal | Lecture | | |
| 7 | Vasudha Ka Anchal | Lecture/ Discussion | | |
| 8 | Pareeksha | Lecture/ Discussion | | |
| 9 | Pareeksha | Lecture | | |
| 10 | Vasudha Ka Anchal | Lecture/ Discussion | Seminar | |
| 11 | Vasudha Ka Anchal | Interaction | Seminar | |
| 12 | Pareeksha | Lecture | | |
| 13 | Pareeksha | Lecture/ Discussion | | |
| 14 | Pareeksha | Lecture | | |
| 15 | Vasudha Ka Anchal | Lecture | | |
| 16 | Vasudha Ka Anchal | Interaction | Seminar | |
| 17 | Pareeksha | Lecture | | |
| 18 | Pareeksha | Lecture/ Discussion | | |
| 19 | Revision | Interaction | | |
| 20 | Revision | Interaction | | |
| 21 | Kusum Ke Prati, Introduction of author | Lecture/PPT | | |
| 22 | Kusum Ke Prati | Lecture/Discussion | | |

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|-------------------|---------------------------------------------|---------------------|---------|--|
| 23 | Revision | Interaction | | |
| 24 | CIA – I (1Hour Exam) | | | |
| MODULE II | | | | |
| 25 | Kusum Ke Prati | Lecture | | |
| 26 | Kusum Ke Prati | Lecture/ Discussion | | |
| 27 | Apna Paraya, Introduction of author | Lecture | | |
| 28 | Apna Paraya | Lecture/Discussion | | |
| 29 | Apna Paraya | Lecture/Discussion | | |
| 30 | Kusum Ke Prati | Lecture | | |
| 31 | Kusum Ke Prati | Lecture/Discussion | | |
| 32 | Apna Paraya | Lecture/Discussion | Seminar | |
| 33 | Apna Paraya | Lecture/PPT | | |
| 34 | Apna Paraya | Interaction | | |
| 35 | Kusum Ke Prati | Lecture | | |
| 36 | Kusum Ke Prati | Lecture/Discussion | | |
| 37 | Kusum Ke Prati | Interaction | Seminar | |
| 38 | Sapekshya –Samvedan, Introduction of author | Lecture/PPT | | |
| 39 | Sapekshya –Samvedan | Lecture/PPT | | |
| 40 | Sapekshya –Samvedan | Lecture | | |
| 41 | Bholaram Ka Jeev , Introduction of author | Lecture/PPT | | |
| 42 | Bholaram Ka Jeev | Lecture/Discussion | | |
| 43 | Bholaram Ka Jeev | Lecture/Discussion | | |
| 44 | Sapekshya –Samvedan | Lecture | | |
| 45 | Sapekshya –Samvedan | Lecture/ Discussion | Seminar | |
| 46 | Bholaram Ka Jeev | Interaction | | |
| 47 | CIA –II (2Hours Exam) | | | |
| MODULE III | | | | |
| 48 | Daily Passenger, Introduction of author | Lecture/PPT | | |
| 49 | Daily Passenger | Lecture | | |
| 50 | Daily Passenger | Lecture/ Discussion | Seminar | |
| 51 | Dilli Mein Ek Mout, Introduction of author | Lecture/PPT | | |
| 52 | Dilli Mein Ek Mout | Lecture | | |
| 53 | Dilli Mein Ek Mout | Lecture/ Discussion | | |
| 54 | Daily Passenger | Lecture | | |
| 55 | Daily Passenger | Lecture/Discussion | | |
| 56 | Dilli Mein Ek Mout | Lecture | | |
| 57 | Dilli Mein Ek Mout | Lecture/PPT | | |
| 58 | Daily Passenger | Lecture | | |
| 59 | Dilli Mein Ek Mout | Lecture | | |
| 60 | Dilli Mein Ek Mout | Lecture | | |
| 61 | Dilli Mein Ek Mout | Lecture/Discussion | Seminar | |
| 62 | Revision | Discussion | | |
| 63 | Dilli Mein Ek Mout | Lecture/PPT | | |
| 64 | Daily Passenger | Lecture | | |
| 65 | Daily Passenger | Lecture/Discussion | | |

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| 66 | Dilli Mein Ek Mout | Lecture | | |
| 67 | Dilli Mein Ek Mout | Lecture/Discussion | | |
| 68 | Dilli Mein Ek Mout | Lecture/Discussion | | |
| 69 | Daily Passenger | Lecture | | |
| 70 | Daily Passenger | Interaction | Seminar | |
| 71 | Dilli Mein Ek Mout | Lecture | | |
| 72 | Dilli Mein Ek Mout | Lecture/Discussion | Seminar | |
| 73 | Bejagah, Introduction of author | Lecture/PPT | | |
| 74 | Bejagah | Lecture/Discussion | | |
| 75 | Vapasi, , Introduction of author | Lecture/PPT | | |
| 76 | Vapasi | Lecture/Discussion | | |
| 77 | Bejagah | Lecture | | |
| 78 | Bejagah | Lecture/Discussion | | |
| 79 | Vapasi | Lecture | | |
| 80 | Vapasi | Lecture/Discussion | | |
| 81 | Bejagah | Lecture | | |
| 82 | Bejagah | Lecture/Discussion | | |
| 83 | Vapasi | Lecture | | |
| 84 | Vapasi | Lecture/Discussion | | |
| 85 | Bejagah | Interaction | | |
| 86 | Vapasi | Interaction | | |
| 87 | Seminar | Interaction | | |
| 88 | Revision | Interaction | | |
| 89 | Revision | Interaction | | |
| 90 | Evaluation of the Course | | | |
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GROUP ASSIGNMENTS/ACTIVITIES – Details & Guidelines

| SL NO | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|-------|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | January | Literary Analysis of a Poem (Group Discussion) |
| 2 | January | Presentation of any scene from short stories (Group Activity) |

References

- Kavita Ka Sangharsh, Kumarendra Parasnath Singh, Vani Prakashan, New Delhi.
- Kahani : Sankramansheel Kala, Khagendra Thakur, Vani Prakashan, New Delhi

Web resource references:

- epustakalay.com
- www.hindikunj.com

COURSE PLAN

| | | | |
|---------------------|----------------------------------------------------|-----------|----|
| PROGRAMME | BA ENGLISH MODEL II (COPY EDITOR) | SEMESTER | 2 |
| COURSE CODE & TITLE | U2CRENG02 Methodology of Humanities and Literature | CREDIT | 4 |
| HOURS/WEEK | 5 | HOURS/SEM | 90 |

| COURSE OBJECTIVES |
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| Familiarize with the methodology of humanities in general and literature in particular. |
| Analyse the main pre-occupations of literature, its subject matter, and the artifices of representation. |
| Illustrate major issues of literary studies drawing on textual excerpts |
| Familiarise with the major theoretical approaches to literature |
| Examine larger questions such as culture, gender, marginality etc. |
| Interpret literary texts from various theoretical perspectives. |

| SESSION | TOPIC | LEARNING RESOURCES/Method of Instruction | REMARKS |
|---------|-------------------------------------------------------|------------------------------------------|---------|
| | MODULE I | | |
| 1. | Introduction to the Course - Understanding Humanities | Lecture | |
| 2. | Introduction to the Course - Understanding Humanities | Lecture | |
| 3. | Introduction to the Course - Understanding Humanities | Lecture | |
| 4. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 5. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 6. | Introduction to the Course - Understanding Humanities | PPT Presentation and Group discussion | |
| 7. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 8. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 9. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 10. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |

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| 11. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 12. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 13. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 14. | Introduction to the Course - Understanding Humanities | Lecture/Group Discussion | |
| 15. | Exploration of reality in Humanities | Lecture/ Group Discussion | |
| 16. | Exploration of reality in Humanities | Lecture/ Group Discussion | |
| 17. | Exploration of reality in Humanities | Lecture | |
| 18. | Exploration of reality in Humanities | Lecture/ Group Discussion | |
| 19. | What is scientific method | Lecture/ Group Discussion | |
| 20. | What is scientific method | PPT and Discussion | |
| 21. | What is scientific method | Lecture | |
| 22. | What is scientific method | Lecture/ Group Discussion | |
| 23. | The natural and social sciences | Lecture/ Group Discussion | |
| 24. | The natural and social sciences | Oral Lecture | |
| 25. | The natural and social sciences | PPT and Discussion | |
| 26. | The natural and social sciences | Lecture/ Group Discussion | |
| 27. | Facts and its interpretations | Lecture/ Group Discussion | |
| 28. | Facts and its interpretations | Lecture/ Group Discussion | |
| 29. | Facts and its interpretations | Lecture | |
| 30. | Natural and the subjective world | Lecture | |
| 31. | Values, tastes and belief system | Lecture | |
| 32. | Language and its importance in Humanities | PPT and Discussion | |
| 33. | Language and identity | Lecture | |
| 34. | Language and culture | Lecture/ Group Discussion | |
| 35. | IAT - 1 | Oral Lecture | |

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| 36. | Language and history | Lecture | |
| 37. | Language and its relation to caste | PPT and Discussion | |
| 38. | Language and class | PPT and Discussion | |
| | MODULE II | | |
| 39. | Language and race | PPT and Discussion | |
| 40. | Language and gender | Lecture | |
| 41. | Language and gender | Group Discussion | |
| 42. | Language and gender | Group Discussion | |
| 43. | Language and colonialism | Lecture/ Group Discussion | |
| 44. | Language and colonialism | Lecture | |
| 45. | Language and colonialism | Lecture | |
| 46. | What is narration | Lecture | |
| 47. | What is narration | Lecture | |
| 48. | What is narration | Group Discussion | |
| 49. | Narration and representation - importance | Lecture/ Group Discussion | |
| 50. | Narration and representation - importance | Lecture | |
| 51. | Narration and representation - importance | Lecture | |
| 52. | Narrative modes of thinking | Lecture | |
| 53. | Narrative modes of thinking | Lecture | |
| 54. | Narrative modes of thinking | Lecture/ Group Discussion | |
| 55. | Narrative modes of thinking | Lecture | |
| 56. | Narrative modes of thinking | Lecture | |
| 57. | Narrative modes of thinking | PPT and Discussion | |
| 58. | Narration in Literature | Lecture | |
| 59. | Narration in Literature | Lecture | |
| 60. | Narration in Literature | Lecture | |
| 61. | Narration in Literature | Lecture/ Group Discussion | |

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| 62. | Narration in Literature | Lecture | |
| 63. | Narration in Literature | PPT and Discussion | |
| 64. | Narration in Literature | Lecture | |
| 65. | Narration in History | Lecture | |
| 66. | Narration in History | Lecture | |
| 67. | Narration in History | Lecture | |
| 68. | Narration in History | Lecture | |
| 69. | Narration in History | Lecture | |
| 70. | Narration in History | Lecture/ Group Discussion | |
| 71. | Narration in History | Lecture | |
| | MODULE III | | |
| 72. | Narration in Philosophy | Lecture | |
| 73. | Narration in Philosophy | Lecture | |
| 74. | Narration in Philosophy | PPT and Discussion | |
| 75. | Narration in Philosophy | Discussion | |
| 76. | Narration in Philosophy | PPT and Discussion | |
| 77. | "Theory before 'Theory'- Liberal Humanism | Lecture | |
| 78. | "Theory before 'Theory'- Liberal Humanism" | Lecture | |
| 79. | "Theory before 'Theory'- Liberal Humanism" | Lecture | |
| 80. | "Theory before 'Theory'- Liberal Humanism" | Lecture | |
| 81. | "Theory before 'Theory'- Liberal Humanism" | Lecture | |
| 82. | Theoretical approaches to literature: Text-oriented | Lecture | |
| 83. | Theoretical approaches to literature: Text-oriented | Lecture/ Group Discussion | |
| 84. | IAT - II | Oral Lecture | |
| 85. | Theoretical approaches to literature: Text-oriented | Lecture | |
| 86. | Theoretical approaches to literature: Text-oriented | Lecture | |
| | ASSIGNMENTS AND SEMINARS | | |

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| 87. | Values, Tastes and Beliefs | | |
| 88. | Understanding Humanities | | |
| 89. | Emile Durkheim | | |
| 90. | Max Weber | | |
| | TEXTBOOKS AND REFERENCES | | |
| 1 | <p>Peter Barry: "Theory before 'theory' – liberal humanism". Beginning Theory: An Introduction to Literary and Cultural Theory. New York, Manchester. 1995. 11-38</p> <p>Mario Klarer. "Theoretical Approaches to the Study of Literature" An Introduction to Literary Studies. Delhi: Routledge, P. 63-96.</p> | | |
| 2 | <p>Kundu, Abhijit. The Humanities: Methodology and Perspectives. Delhi: Pearson, 2009.</p> | | |

COURSE PLAN

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|-----------------------|----------------------------------------------------------|-----------|---|
| PROGRAMME | B A ENGLISH COPY EDITOR | SEMESTER | 2 |
| COURSE CODE AND TITLE | U2CPENG02- COMPLEMENTARY 1 ENGLISH FOR COPY EDITING 2 | CREDIT | 4 |
| HOURS/WEEK | 3 | HOURS/SEM | 5 |

COURSE OBJECTIVES

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|------------------------------------------------------------------------------------|
| Understand the salient aspects of essay development. |
| Apply effectively various English grammar rules in different language compositions |
| Develop essays employing different patterns of essay writing. |
| Demonstrate skill to express ideas clearly in oral and written expressions |
| Edit prose passages to make them worthy of publication. |
| Distinguish between various levels of linguistic competence. |

| SESSIO ON | TOPIC | LEARNING RESOURCES | VALUE ADDITIONS | REMARKS |
|-----------------|--------------------------------------------|-----------------------|--------------------|---------|
| MODULE I | | | | |
| 1 | Basic principles of writing- introduction | PPT/Lecture | video | |
| 2 | Basic principles of writing | PPT/Lecture | video | |
| 3 | Basic principles of writing | Lecture | | |
| 4 | Four steps of writing essays: introduction | lecture | | |
| 5 | First and second steps in essay writing | PPT/Lecture | video | |
| 6 | Beginning with a point or thesis | PPT/Lecture | | |
| 7 | Supporting the thesis | Lecture | | |
| 8 | Advancing and supporting a thesis | Lecture | | |

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|------------------|-----------------------------------------------|--------------|-------|--|
| 9 | Practice session | presentation | | |
| 10 | Practice session | presentation | | |
| 11 | Third step in essay writing: introduction | Lecture | | |
| 12 | Organizing and connecting specific evidence | Lecture | | |
| 13 | Introductions, conclusions | PPT/Lecture | video | |
| 14 | Titles | PPT/Lecture | | |
| 15 | Practice in organizing and connecting | Presentation | | |
| 16 | Practice session | presentation | | |
| 17 | Fourth step in essay writing | PPT/Lecture | video | |
| 18 | Revising sentences | PPT/Lecture | | |
| 19 | Editing sentences | Lecture | | |
| 20 | Practice in revising sentences | PPT/Lecture | video | |
| 21 | Practice | Presentation | | |
| 22 | Practice | presentation | | |
| 23 | Revision | Discussion | | |
| 24 | Revision | Discussion | | |
| 25 | CIA - I | | | |
| MODULE II | | | | |
| 26 | Four bases of evaluating essays: introduction | PPT/Lecture | | |
| 27 | Understanding unity | Lecture | video | |
| 28 | Understanding unity | Lecture | | |
| 29 | Practice | presentation | | |
| 30 | Practice | presentation | | |
| 31 | Understanding support | Lecture | video | |
| 32 | Understanding support | Lecture | | |
| 33 | Practice | presentation | | |

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|----|---------------------------------------------|------------------------|-------|--|
| 34 | Practice | presentation | | |
| 35 | Understanding coherence | Lecture | video | |
| 36 | Understanding coherence | Lecture | | |
| 37 | Practice | presentation | | |
| 38 | Practice | presentation | | |
| 39 | sentence skills | Lecture | video | |
| 40 | Sentence skills | Lecture | | |
| 41 | Practice | presentation | | |
| 42 | Practice | presentation | video | |
| 43 | Practice | Presentation | | |
| 44 | Practice | Presentation | | |
| 45 | Reviison | Discussion | Quiz | |
| 46 | Revision | Discussion | | |
| 47 | Class test | | | |
| 48 | Seminar | Presentation | | |
| 49 | seminar | Presentation | | |
| | MODULE III | | | |
| 50 | Patterns of essay development: introduction | Lecture | | |
| 51 | Patterns of essay development | Discussion | | |
| 52 | Descriptive essay | Lecture | | |
| 53 | Descriptive essay | Lecture | | |
| 54 | Practice | presentation | | |
| 55 | Narrative essay | Lecture, discussion | | |
| 56 | Narrative essay | Lecture, discussion | | |
| 57 | Practice | Presentation | | |

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|----|-----------------------------|--------------------|-------|--|
| 58 | Exemplification | Lecture | | |
| 59 | Exemplification | Discussion | | |
| 60 | Practice | Presentation | | |
| 61 | Practice | Presentation | | |
| 62 | Process essay | Lecture | | |
| 63 | Process essay | Lecture | | |
| 64 | Practice | Presentation | | |
| 65 | Practice | Presentation | | |
| 66 | Cause and effect pattern | Lecture | | |
| 67 | Cause and effect pattern | Lecture | | |
| 68 | Practice | Presentation | | |
| 69 | Practice | Presentation | | |
| 70 | Comparison and contrast | PPT/Lecture | | |
| 71 | Comparison and contrast | Lecture | | |
| 72 | Practice | Presentation | | |
| 73 | Definition pattern | PPT/Lecture | | |
| 74 | Definition pattern | Lecture | | |
| 75 | Practice | Presentation | | |
| 76 | Practice | Presentation | | |
| 77 | Division and classification | PPT/Lecture | | |
| 78 | Division and classification | Lecture | | |
| 79 | Practice | Presentation | | |
| 80 | Revision | Lecture/discussion | | |
| | Module 4 | | | |
| 81 | Writing practice | Lecture | video | |

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|----|------------------|--------------|-------|--|
| 82 | Writing practice | Lecture | | |
| 83 | Writing practice | Presentation | | |
| 84 | Writing practice | Presentation | | |
| 85 | Writing practice | Presentation | video | |
| 86 | Seminar | Presentation | | |
| 87 | Seminar | Presentation | | |
| 88 | Seminar | Presentation | | |
| 89 | seminar | Presentation | | |
| 90 | CIA 2 | | | |

INDIVIDUAL ASSIGNMENTS/SEMINAR – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|---|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | 2/2/2015 | Essay writing |
| 2 | 28/2/2015 | Essay writing using multiple patterns |

GROUP ASSIGNMENTS/ACTIVITIES – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|----------|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | 12/2/2015 | Group Discussions |
| 2 | 20/2/2015 | Performances |

Reference

College Writing Skills with Readings by John Langan

COURSE PLAN

| | | | |
|-----------------------|------------------------------------------------|-----------|----|
| PROGRAMME | BA English (Copy Editor) | SEMESTER | 2 |
| COURSE CODE AND TITLE | U2VCENG2: COMPUTER APPLICATIONS AND DTP | CREDIT | 4 |
| HOURS/WEEK | 5 | HOURS/SEM | 90 |

COURSE OBJECTIVES

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|-------------------------------------------------------------------------------------------|
| Demonstrate a comprehensive understanding of printing and publishing technology. |
| Apply the methods and procedures of online publication. |
| Operate desktop printing applications such as CorelDraw, Photoshop and InDesign. |
| Be able to successfully complete simple typesetting works. |
| Acquire proficiency in graphic design and image manipulation. |
| Gain experience in editing, typesetting and publishing a student newsletter and magazine. |

| SESSI ON | TOPIC | LEARNING RESOURCES | VALUE ADDITIONS | REMARKS |
|-----------------|----------------------------------------------------------------------------|--------------------|-----------------|---------|
| MODULE I | | | | |
| 1 | Introduction to Publishing and editing software : | Practical | Video | |
| 2 | Introduction to Publishing and editing software : | Practical | Video | |
| 3 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 4 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 5 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 6 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 7 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 8 | Basics of Graphic design, illustrations, content editing and page setting. | Practical | Video | |
| 9 | Creating logos and trademarks | Practical | Video | |
| 10 | Creating logos and trademarks | Practical | Video | |
| 11 | Designing visiting cards | Practical | Video | |
| 12 | Designing visiting cards | Practical | | |
| 13 | Invitations, advertisements, menu cards etc | Practical | E Resource | |

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|-------------------|------------------------------------------------------------------------------------------|-----------|------------|--|
| 14 | Cover designs | Practical | | |
| MODULE II | | | | |
| 15 | CorelDRAW Graphic Suite X6 - How to use the Artistic Media Tool in creating Text Effect | Practical | | |
| 16 | CorelDRAW Graphic Suite X6 - How to use the Artistic Media Tool in creating Text Effect | Practical | E Resource | |
| 17 | CorelDRAW Graphic Suite X6 - How to use the Artistic Media Tool in creating Text Effect | Practical | | |
| 18 | Introduction to Color Harmonies in CorelDRAW | Practical | Video | |
| 19 | Introduction to Color Harmonies in CorelDRAW | Practical | Video | |
| 20 | Introduction to Color Harmonies in CorelDRAW | Practical | Video | |
| 21 | Creating a logo using CorelDRAW | Practical | Video | |
| 22 | Creating a logo using CorelDRAW | Practical | Video | |
| 23 | Creating a logo using CorelDRAW | Practical | E Resource | |
| 24 | Creating a flyer in CorelDRAW® Graphics Suite using the Table Tool and Live Text Preview | Practical | | |
| 25 | Creating a flyer in CorelDRAW® Graphics Suite using the Table Tool and Live Text Preview | Practical | | |
| 26 | First Internal Test | | | |
| 27 | Adobe InDesign: Software Overview | Practical | PPT | |
| 28 | Adobe InDesign: Software Overview | Practical | Video | |
| 29 | Create a new document | Practical | Video | |
| 30 | Add text and art in frames | Practical | Video | |
| 31 | Add text and art in frames | Practical | | |
| 32 | Add text and art in frames | Practical | | |
| MODULE III | | | | |
| 33 | Add text and art in frames | Practical | E Resource | |
| 34 | Apply color to an object | Practical | | |
| 35 | Apply color to an object | Practical | | |
| 36 | Apply color to an object | Practical | | |
| 37 | Add pages to your document | Practical | E Resource | |
| 38 | Add pages to your document | Practical | | |
| 39 | Add pages to your document | Practical | | |
| 40 | How to create and print business cards | Practical | | |
| 41 | How to create and print business cards | Practical | | |
| 42 | How to create and print business cards | Practical | E Resource | |
| 43 | How to create and print business cards | Practical | | |
| 44 | Bulleted and numbered lists | Practical | | |
| 45 | Bulleted and numbered lists | Practical | | |
| 46 | Bulleted and numbered lists | Practical | E resource | |
| 47 | How to create a resume | Practical | | |
| 48 | How to create a resume | Practical | | |
| 49 | How to create a resume | Practical | | |
| 50 | How to create a resume | Practical | | |
| 51 | How to make a flyer | Practical | | |
| 52 | How to make a flyer | Practical | | |
| 53 | How to make a flyer | Practical | E Resource | |

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|-----------------------------|-------------------------------------------------------------|-----------|------------|--|
| 54 | Photoshop: Remove a person from the background with masking | Practical | | |
| 55 | Photoshop: Remove a person from the background with masking | Practical | | |
| 56 | Combine photos in group shots | Practical | | |
| 57 | Combine photos in group shots | Practical | Video | |
| 58 | Combine photos in group shots | Practical | | |
| 59 | Combine photos in group shots | Practical | | |
| 60 | How to correct color and tone | Practical | | |
| 61 | How to correct color and tone | Practical | Video | |
| 62 | How to correct color and tone | Practical | | |
| Second Internal Test | | | | |
| 63 | How to correct color and tone | Practical | | |
| 64 | Crop a photo | Practical | | |
| 65 | Vector shape tools | Practical | | |
| 66 | Vector shape tools | Practical | | |
| 67 | Vector shape tools | Practical | | |
| 68 | Vector shape tools | Practical | | |
| 69 | How to edit a photo in PS | Practical | | |
| 70 | How to edit a photo in PS | Practical | E Resource | |
| 71 | How to edit a photo in PS | Practical | | |
| 72 | How to edit a photo in PS | Practical | | |
| 74 | Online Publishing: Introduction | Practical | | |
| 75 | Online Publishing: Introduction | Practical | | |
| 76 | Online Publishing: Introduction | Practical | E Resource | |
| 77 | WEEBLY | Practical | | |
| 78 | WEEBLY | Practical | | |
| 79 | WEEBLY | Practical | | |
| 80 | WordPress | Practical | | |
| 81 | WordPress | Practical | | |
| 82 | Tumblr, ISSUU | Practical | | |
| 83 | Tumblr, ISSUU | Practical | E Resource | |
| 84 | Presentations | Practical | | |
| 85 | Presentations | Practical | | |
| 86 | Presentations | Practical | | |
| 87 | Presentations | Practical | E Resource | |
| 88 | Presentations | Practical | | |
| 89 | Presentations | Practical | | |
| 90 | Presentations | Practical | Video | |

INDIVIDUAL ASSIGNMENTS/SEMINAR – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|---|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | 18.01.2015 | Origin and history Computing |
| 2 | 18.12.2015 | Introduction to Internet |

GROUP ASSIGNMENTS/ACTIVITES – Details & Guidelines

| | Date of completion | Topic of Assignment & Nature of assignment (Individual/Group – Written/Presentation – Graded or Non-graded etc) |
|----------|--------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | 13.01.2015 | Create a magazine |
| 2 | 26.02. 2015 | Create a brochure |