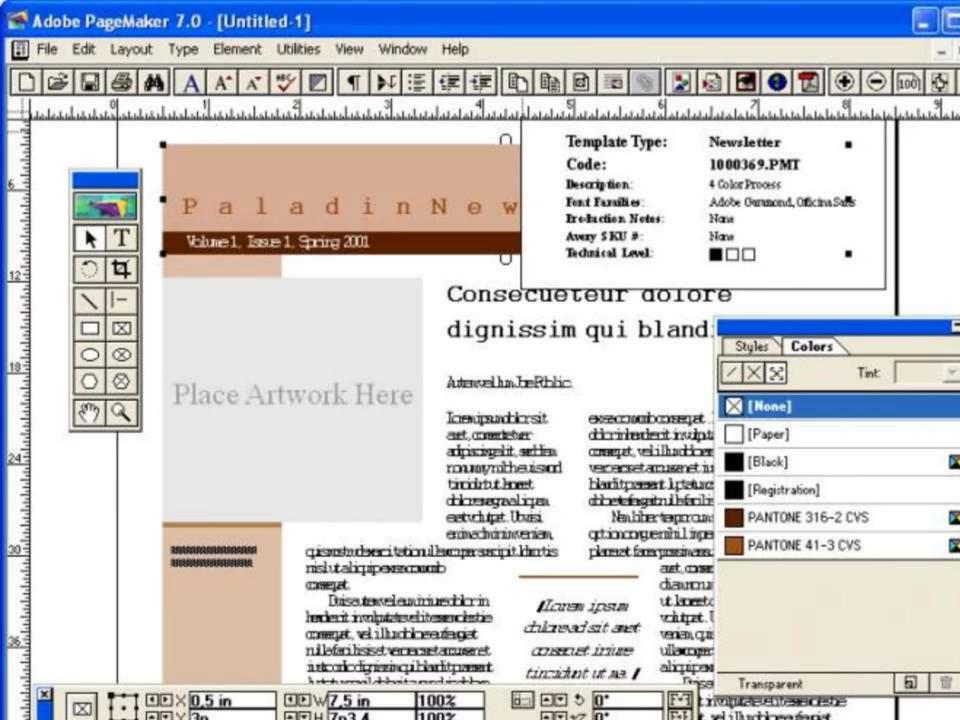
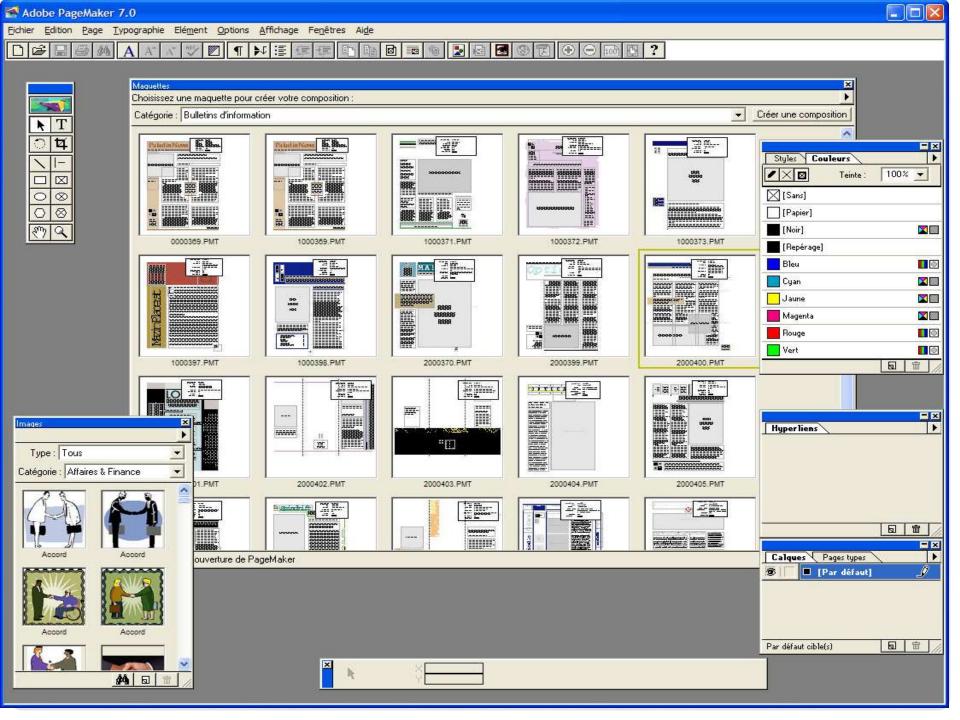
PAGEMAKER 7.0

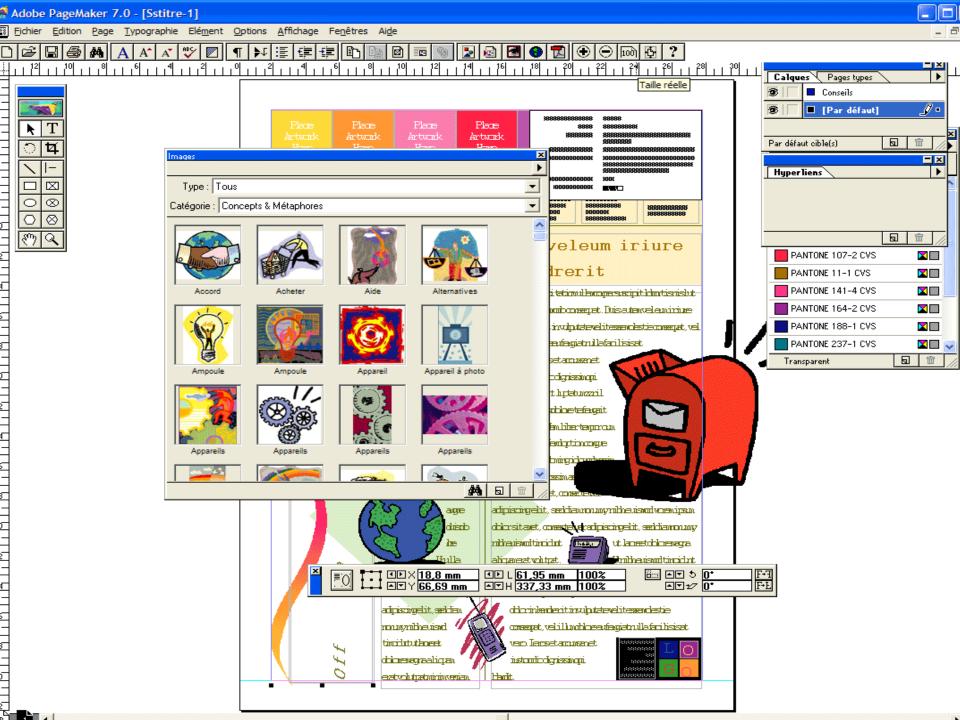
- PageMaker is a desktop publishing software used for laying out pages
- It is used to create documents with a complex layout of text and graphics
- Brochures, pamphlets, newsletters, reports etc.

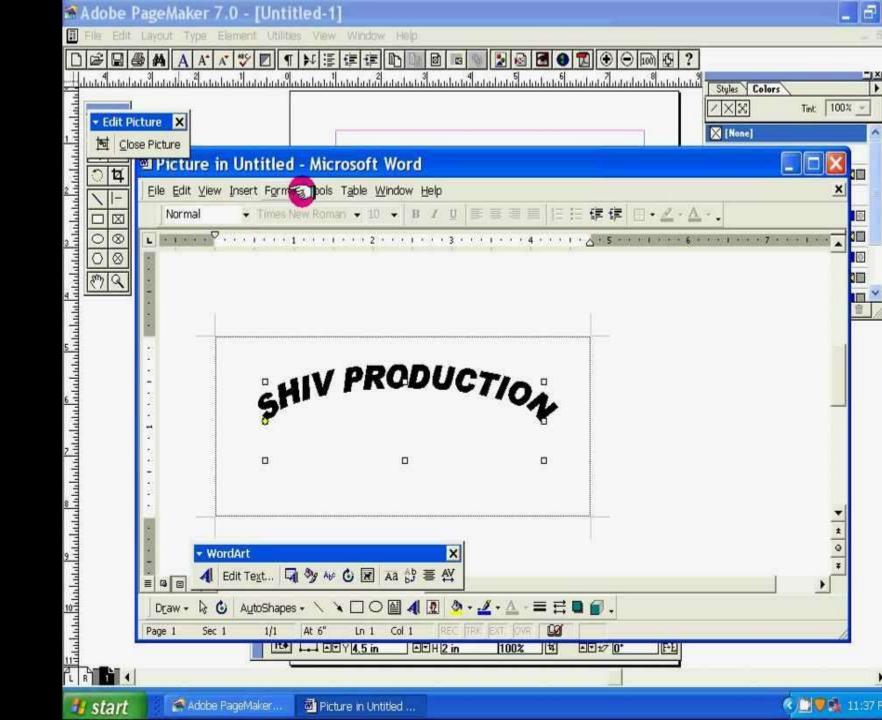


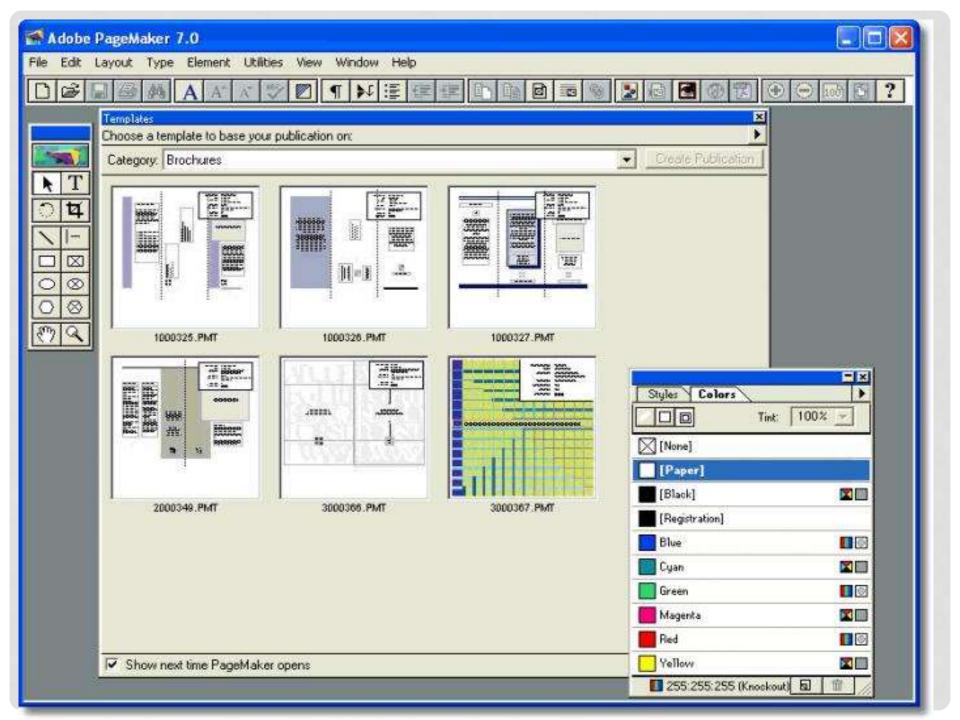
Page Maker Tools

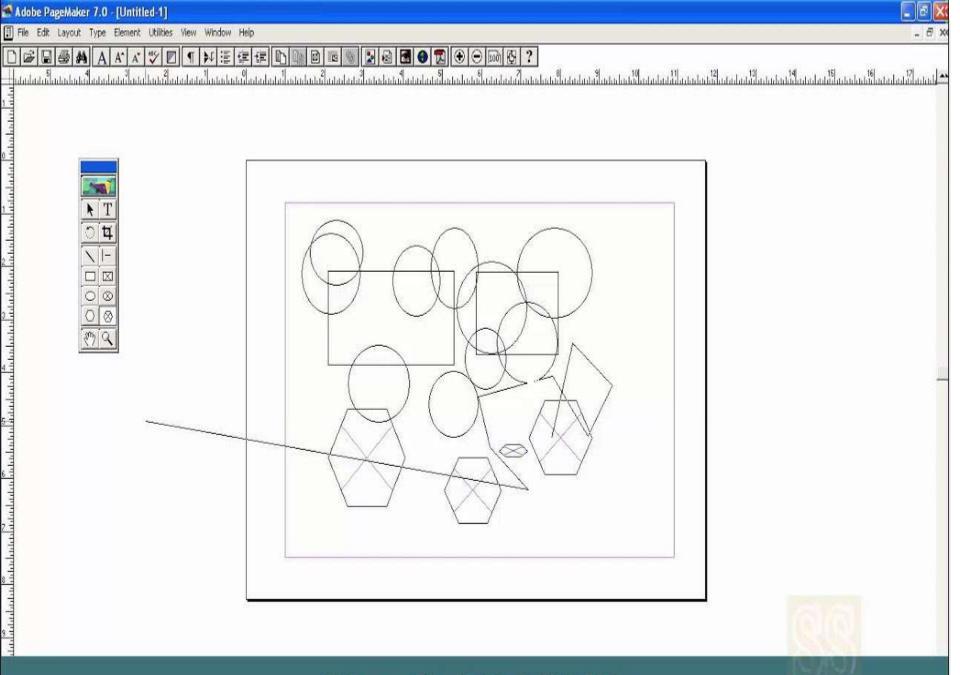
Tool	Toolbox	Cursor	Use
Pointer Tool	k	K	Used to select items, text, or a location. Once an item has been selected, it can be resized, moved, copied or deleted.
Text tool	Т	I	Enables text entry and editing.
Rotating tool	0	*	Rotates text, drawings, or graphics.
Cropping tool	每	¥	Allows custom trimming of graphics.
Line tool	\	+	Draws straight lines at any angle. See Elements, Lines for options.
Constrained line tool	I-	+	Draws horizontal, vertical, and 45 degree lines. See Elements, Line for options.
Rectangle tool		+	Draws rectangles. To draw squares, hold the SHIFT key before clicking and dragging.
Rectangle frame tool	\boxtimes	+	Creates rectangular placeholders for text and graphics. To cre- ate square placeholders, hold down the SHIFT key before click- ing and dragging.
Ellipse tool	0	+	Draws ellipses. To draw circles, hold down the SHIFT key before clicking and dragging.











Siva Sakthi Skills