



GOVERNING COUNCIL MEETING

Minutes of the Meeting

Date: August 17, 2015 Monday 3 30 pm

Venue: HADRIAN HALL

Minutes of the Sixth Governing Council Meeting – S H College (Autonomous)

held on August 17, 2015 Monday at 3.30 pm

Members Present:

Dr. Fr. Jose Kuriyath CMI	- President
Dr. M.S. John	- University nominee.
Dr. Cyriac Antony	- Nominee of the Manager
Dr. Siby Zacharias	- do-
Dr. AlphonsLigori	- do-
Dr. Fr. J. Palackappillil CMI	- Principal & Member secretary

Meeting began with a prayer led by the Chairman at 3.30 pm

Opening Remarks by Chairman

Chairman, in his opening remarks, appreciated the efforts taken by the Principal and all the faculty members concerned for the efficient implementation of autonomy, especially, the conduct of examination and admission. He cautioned that the following year would imply more work on the part of the staff and management.

AGENDA ITEMS

1. Minutes of the Previous meeting.
2. Presentation of Exam Results - 2015 (II DC & II PG) – CoE.
3. Exam calendar 2015-2016.
4. Proposal for fee structure for new programmes.
5. **Presentation of the report on feedback analysis.**
6. General Briefing by the Principal on the academic situation and quality assurance plans.
7. Any other matters, with the consent of the Chair.

Agenda Item No.1.Minutes of the Previous meeting

Minutes were presented and approved.

Agenda Item No.2. Presentation of Exam Results - 2015 (II DC & II PG) – CoE

The second semester UG & PG results were presented by the CoE, Dr. Samson Davis, and the same were approved by the GC. Publication of results on time was also ratified.

Agenda Item No.3. Exam calendar 2015-2016 – CoE

Exam calendar for the odd and even semesters was presented and the same was approved by the GC after the discussion.

Agenda Item No.4. Proposal for fee structure for new programmes

Principal presented the fee structure for various self-financing courses, to be forwarded for approval by Autonomy Approval Committee of the State Government so that the students may have the benefit of government grants and/or bank loan facility wherever applicable.

The proposed fee structure:

M.A. Cinema & Television	- semester fees Rs. 45000.00
MCJ	- semester fees Rs. 30000.00
BA – Animation & Graphic Design	- semester fees Rs. 35000.00
BBA	- semester fees Rs. 45000.00
BCA	- semester fees Rs. 45000.00
M. Sc, Environment Science	- semester fees Rs. 45000.00

The same were approved for submission to the AAC.GC approved the same.

Agenda Item No. 5 Preparation of the report on feedback analysis

The GC entrusted the IQAC to prepare the Feedback analysis report and present the same in the next Governing Council meeting.

Agenda Item No.6. Grace Marks

The proposal to give grace marks as per the University norms was presented. It was resolved to give grace marks through a prescribed format. GC approved the same.

Agenda item No. 7

Dr. Cyriac Antony suggested that there be break between the semesters so that valuation could be done comfortably. This could be taken up at the consortium level for arriving at a common policy.

Principal explained the difficulties encountered in getting clearance from the University regarding new programmes. He observed that a less technical and a more facilitative stance would have helped.

To deal with the very tedious task of finding question paper setters and get the question papers in time, it was suggested that Question Bank be promoted. Idea of having an exhaustive question bank which can even be published was presented by CoE. It was decided that the various disciplines could be encouraged to go for Question Bank and modality of building up the same could be decided in consultation with College Council and the software team.

- 7.1. Dr. Cyriac Antony brought up the issue of college union elections and apparent anomaly in having same number of representatives for smaller and bigger classes. It was decided that the norms be further looked into and finalized and be published in advance in the college hand book, so that there is no confusion.

GC approved all the suggestions and recommendations of the members after discussions.

- 7.2. Principal briefed the council regarding the various activities of the college under autonomy as well as important events like student union elections, forth coming programmes like Chavara Lecture, Sargapatham, new endowment in the name of Prof. Jolly Luckose, the completion of elevator project etc. He also stated that the existing endowments will continue. GC approved the same.

Fr. Principal, secretary to the council proposed vote of thanks to all present.

The meeting ended by 5.30 pm.



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