



GOVERNING COUNCIL MEETING

Minutes of the Meeting

Date: March 28, 2019 Thursday 3 30 pm

Venue: HADRIAN HALL

**Minutes of the Eighteenth Governing Council Meeting – S H College
(Autonomous)**

held on March 28, 2019 Thursday 3 30 pm

Agenda

ITEM No.	SUBJECT
1	Remarks by the Chairman
2.	Minutes of the meeting of Governing Board held on 08.09.2018 & discussion on items arising out of the minutes.
3	Results of UG & PG and MPhil programmes
4	Readmission of students to various programmes
5	Issues of exam conduct – Malpractice cases
6	Decisions of the Academic Board relating to 'Add on Courses' and 'Open Courses'
7	Academic Council decision for changing the eligibility criteria for BCA, MA (GRD), MA (DGA) Admissions
8	Admission Prospectus for the Academic Year 2019-20
9	Budget for the Year 2019-20
10	Assessment of academic progress and preparation for accreditation
11	Any other matter (With the permission of the Chair)

Leave of absence: Dr. Thomas Mathew

Agenda Item No.1: Remarks by the Chairman

The Manager, Fr. (Dr.) Augustine Thottakara CMI chaired the meeting. He welcomed everyone and congratulated the Principal, Staff and Students for the overall achievements during the academic year 2018-19 especially for retaining the championship in the Mahatma Gandhi University youth festival.

Briefing on College Activities: Reporting

With the permission of the chair, the secretary of the Governing Board, Fr. (Dr.) Johnson X Palackappillil made the following reporting

1. The college is celebrating its Platinum Jubilee from September 2018 to August 2019
2. The official inauguration of the Jubilee year was done by his Excellency Mr. M Venkaiah Naidu, the Vice-President of India on first February 2019 in a very colourful function.
3. Started the construction of the Platinum Jubilee building (Building Space for Excellence –Project BSE) and the work is in progress.
4. Received the formal approval for the revised syllabus of the UG programmes from the University
5. Prof. Robert H. Grubbs, Nobel laureate in Chemistry, visited the college in connection with the international seminar organized by the Department of Chemistry as part of the jubilee celebration.

Agenda Item No.2: Minutes of the Governing Board held on 8-9-2018

The Governing Board approved the minutes (already circulated) of its meeting held on 08.09.2018. Feedback from various stakeholders was collected, analysed and action taken report on it was prepared. The Council approved the proposal to make necessary changes in the curriculum and syllabi of both UG and PG programmes, considering the feedback analysis.

Agenda Item No. 3: Examination Results

Dr. Samson Davis, the Controller of Examinations presented the results of the regular and supplementary examinations of various (listed below) UG and PG programmes (Odd sem. 2018-19) The Governing Board ratified the results.

Minutes of the 18th GB Meeting held on 28th March 2019

23	UG Sem 5 2014 ADMN (S)	BSC ZOOLOGY	06-Feb-19
24	UG Sem 5 2014 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
25	UG Sem 5 2015 ADMN (S)	B A ECONOMICS	06-Feb-19
26	UG Sem 5 2015 ADMN (S)	B A ENGLISH	06-Feb-19
27	UG Sem 5 2015 ADMN (S)	B A SOCIOLOGY	06-Feb-19
28	UG Sem 5 2015 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
29	UG Sem 5 2015 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
30	UG Sem 5 2015 ADMN (S)	BSC CHEMISTRY	06-Feb-19
31	UG Sem 5 2015 ADMN (S)	BSC MATHEMATICS	06-Feb-19
32	UG Sem 5 2015 ADMN (S)	BSC PHYSICS	06-Feb-19
33	UG Sem 5 2015 ADMN (S)	BSC ZOOLOGY	06-Feb-19
34	UG Sem 5 2015 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
35	UG Sem 3 2017 ADMN (R)	B A ECONOMICS	05-Jan-19
36	UG Sem 3 2017 ADMN (R)	B A ENGLISH	05-Jan-19
37	UG Sem 3 2017 ADMN (R)	B A SOCIOLOGY	05-Jan-19
38	UG Sem 3 2017 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	05-Jan-19
39	UG Sem 3 2017 ADMN (R)	BCOM FINANCE & TAXATION_AID	05-Jan-19
40	UG Sem 3 2017 ADMN (R)	BCOM FINANCE & TAXATION_SELF	05-Jan-19
41	UG Sem 3 2017 ADMN (R)	BCOM COMPUTERAPPLICATION	05-Jan-19
42	UG Sem 3 2017 ADMN (R)	B COM TRAVEL AND TOURISM	05-Jan-19
43	UG Sem 3 2017 ADMN (R)	BSC BOTANY	05-Jan-19
44	UG Sem 3 2017 ADMN (R)	BSC CHEMISTRY	05-Jan-19
45	UG Sem 3 2017 ADMN (R)	BSC MATHEMATICS	05-Jan-19
46	UG Sem 3 2017 ADMN (R)	BSC PHYSICS	05-Jan-19
47	UG Sem 3 2017 ADMN (R)	BSC ZOOLOGY	05-Jan-19
48	UG Sem 3 2017 ADMN (R)	BSC COMPUTER APPLICATION	05-Jan-19
49	UG Sem 3 2017 ADMN (R)	BBA INTEGRATED MARKETING AND	05-Jan-19

		NEW MEDIA	
50	UG Sem 3 2017 ADMN (R)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	05-Jan-19
51	UG Sem 3 2014 ADMN (S)	B A ECONOMICS	06-Feb-19
52	UG Sem 3 2014 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
53	UG Sem 3 2014 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
54	UG Sem 3 2014 ADMN (S)	BSC CHEMISTRY	06-Feb-19
55	UG Sem 3 2014 ADMN (S)	BSC ZOOLOGY	06-Feb-19
56	UG Sem 3 2014 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
57	UG Sem 3 2015 ADMN (S)	B A ECONOMICS	06-Feb-19
58	UG Sem 3 2015 ADMN (S)	B A ENGLISH	06-Feb-19
59	UG Sem 3 2015 ADMN (S)	B A SOCIOLOGY	06-Feb-19
60	UG Sem 3 2015 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	06-Feb-19
61	UG Sem 3 2015 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
62	UG Sem 3 2015 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
63	UG Sem 3 2015 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
64	UG Sem 3 2015 ADMN (S)	BSC BOTANY	06-Feb-19
65	UG Sem 3 2015 ADMN (S)	BSC CHEMISTRY	06-Feb-19
66	UG Sem 3 2015 ADMN (S)	BSC MATHEMATICS	06-Feb-19
67	UG Sem 3 2015 ADMN (S)	BSC PHYSICS	06-Feb-19
68	UG Sem 3 2015 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
69	UG Sem 3 2016 ADMN (S)	B A ECONOMICS	06-Feb-19
70	UG Sem 3 2016 ADMN (S)	B A ENGLISH	06-Feb-19
71	UG Sem 3 2016 ADMN (S)	B A SOCIOLOGY	06-Feb-19
72	UG Sem 3 2016 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	06-Feb-19
73	UG Sem 3 2016 ADMN (S)	BCOM FINANCE & TAXATION_AID	06-Feb-19

74	UG Sem 3 2016 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
75	UG Sem 3 2016 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
76	UG Sem 3 2016 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
77	UG Sem 3 2016 ADMN (S)	BSC BOTANY	06-Feb-19
78	UG Sem 3 2016 ADMN (S)	BSC CHEMISTRY	06-Feb-19
79	UG Sem 3 2016 ADMN (S)	BSC MATHEMATICS	06-Feb-19
80	UG Sem 3 2016 ADMN (S)	BSC PHYSICS	06-Feb-19
81	UG Sem 3 2016 ADMN (S)	BSC ZOOLOGY	06-Feb-19
82	UG Sem 3 2016 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
83	UG Sem 3 2016 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	06-Feb-19
84	UG Sem 3 2016 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	06-Feb-19
85	UG Sem 1 2018 ADMN (R)	B A ECONOMICS	06-Feb-19
86	UG Sem 1 2018 ADMN (R)	B A ENGLISH	06-Feb-19
87	UG Sem 1 2018 ADMN (R)	B A SOCIOLOGY	06-Feb-19
88	UG Sem 1 2018 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	06-Feb-19
89	UG Sem 1 2018 ADMN (R)	BCOM FINANCE & TAXATION_AID	06-Feb-19
90	UG Sem 1 2018 ADMN (R)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
91	UG Sem 1 2018 ADMN (R)	BCOM COMPUTERAPPLICATION	06-Feb-19
92	UG Sem 1 2018 ADMN (R)	B COM TRAVEL AND TOURISM	06-Feb-19
93	UG Sem 1 2018 ADMN (R)	BSC BOTANY	06-Feb-19
94	UG Sem 1 2018 ADMN (R)	BSC CHEMISTRY	06-Feb-19
95	UG Sem 1 2018 ADMN (R)	BSC MATHEMATICS	06-Feb-19
96	UG Sem 1 2018 ADMN (R)	BSC PHYSICS	06-Feb-19
97	UG Sem 1 2018 ADMN (R)	BSC ZOOLOGY	06-Feb-19
98	UG Sem 1 2018 ADMN (R)	BSC COMPUTER APPLICATION	06-Feb-19

99	UG Sem 1 2018 ADMN (R)	BBA INTEGRATED MARKETING AND NEW MEDIA	06-Feb-19
100	UG Sem 1 2018 ADMN (R)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	06-Feb-19
101	UG Sem 1 2014 ADMN (S)	B A ECONOMICS	06-Feb-19
102	UG Sem 1 2014 ADMN (S)	B A SOCIOLOGY	06-Feb-19
103	UG Sem 1 2014 ADMN (S)	BSC CHEMISTRY	06-Feb-19
104	UG Sem 1 2014 ADMN (S)	BSC PHYSICS	06-Feb-19
105	UG Sem 1 2014 ADMN (S)	BSC ZOOLOGY	06-Feb-19
106	UG Sem 1 2015 ADMN (S)	B A ECONOMICS	06-Feb-19
107	UG Sem 1 2015 ADMN (S)	B A ENGLISH	06-Feb-19
108	UG Sem 1 2015 ADMN (S)	B A SOCIOLOGY	06-Feb-19
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110	UG Sem 1 2015 ADMN (S)	BCOM FINANCE & TAXATION_AID	06-Feb-19
111	UG Sem 1 2015 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
112	UG Sem 1 2015 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
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116	UG Sem 1 2015 ADMN (S)	BSC ZOOLOGY	06-Feb-19
117	UG Sem 1 2015 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
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119	UG Sem 1 2016 ADMN (S)	B A ENGLISH	06-Feb-19
120	UG Sem 1 2016 ADMN (S)	B A SOCIOLOGY	06-Feb-19
121	UG Sem 1 2016 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	06-Feb-19
122	UG Sem 1 2016 ADMN (S)	BCOM FINANCE & TAXATION_AID	06-Feb-19
123	UG Sem 1 2016 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19

Minutes of the 18th GB Meeting held on 28th March 2019

124	UG Sem 1 2016 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
125	UG Sem 1 2016 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
126	UG Sem 1 2016 ADMN (S)	BSC MATHEMATICS	06-Feb-19
127	UG Sem 1 2016 ADMN (S)	BSC PHYSICS	06-Feb-19
128	UG Sem 1 2016 ADMN (S)	BSC ZOOLOGY	06-Feb-19
129	UG Sem 1 2016 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
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137	UG Sem 1 2017 ADMN (S)	BCOM FINANCE & TAXATION_SELF	06-Feb-19
138	UG Sem 1 2017 ADMN (S)	BCOM COMPUTERAPPLICATION	06-Feb-19
139	UG Sem 1 2017 ADMN (S)	B COM TRAVEL AND TOURISM	06-Feb-19
140	UG Sem 1 2017 ADMN (S)	BSC BOTANY	06-Feb-19
141	UG Sem 1 2017 ADMN (S)	BSC CHEMISTRY	06-Feb-19
142	UG Sem 1 2017 ADMN (S)	BSC MATHEMATICS	06-Feb-19
143	UG Sem 1 2017 ADMN (S)	BSC PHYSICS	06-Feb-19
144	UG Sem 1 2017 ADMN (S)	BSC ZOOLOGY	06-Feb-19
145	UG Sem 1 2017 ADMN (S)	BSC COMPUTER APPLICATION	06-Feb-19
146	UG Sem 1 2017 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	06-Feb-19
147	UG Sem 1 2017 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	06-Feb-19

3.2. PG PROGRAMEES SEMESTER 3 (REGULAR & SUPPLEMENTARY)

Sl No	Semester	Programme	Published on
1	PG Sem 3 2017 ADMN (R&S)	M A ECONOMICS	10-Jan-19
2	PG Sem 3 2017 ADMN (R)	MSc MATHEMATICS	03-Jan-19
3	PG Sem 3 2017 ADMN (R)	M COM	22-Mar-19
4	PG Sem 3 2017 ADMN (R)	M A SOCIOLOGY	03-Jan-19
5	PG Sem 3 2017 ADMN (R)	M A ENGLISH LANGUAGE AND LITERATURE	25-Mar-19
6	PG Sem 3 2017 ADMN (R)	M Sc ZOOLOGY	01-Feb-19
7	PG Sem 3 2017 ADMN (R)	MSc BOTANY	22-Mar-19
8	PG Sem 3 2017 ADMN (R)	M A CINEMA AND TELEVISION	13-Jan-19
9	PG Sem 3 2017 ADMN (R)	M A DIGITAL ANIMATION	12-Jan-19
10	PG Sem 3 2017 ADMN (R)	M A GRAPHIC DESIGN	13-Jan-19
11	PG Sem 3 2017 ADMN (R &S)	M Sc PHARMACEUTICAL CHEMISTRY	25-Jan-19
12	PG Sem 3 2017 ADMN (R &S)	M Sc CHEMISTRY	25-Jan-19
13	PG Sem 3 2017 ADMN (R)	MASTER OF COMMUNICATION & JOURNALISM	25-Jan-19
14	PG Sem 3 2017 ADMN (R &S)	M Sc ENVIRONMENTAL SCIENCE	25-Jan-19
15	PG Sem 3 2017 ADMN (R)	MSc AQUACULTURE	25-Jan-19
16	PG Sem 3 2017 ADMN (R)	MSc PHYSICS	25-Jan-19

3.3. PG PROGRAMEES SEMESTER 1 (REGULAR & SUPPLEMENTARY)

1	PG Sem 1 2018 ADMN (R)	MSc MATHEMATICS	03-Jan-19
2	PG Sem 1 2018 ADMN (R)	M Sc ENVIRONMENT SCIENCE	11-Jan-19
3	PG Sem 1 2018 ADMN (R)	M A SOCIOLOGY	11-Feb-19
4	PG Sem 1 2018 ADMN (R)	M A ECONOMICS	03-Jan-19
5	PG Sem 1 2018 ADMN (R)	M COM	22-Mar-19
6	PG Sem 1 2018 ADMN (R)	M A ENGLISH LANGUAGE AND LITERATURE	22-Mar-19
7	PG Sem 1 2018 ADMN (R)	MASTER OF COMMUNICATION & JOURNALISM	22-Mar-19
8	PG Sem 1 2018 ADMN (R)	M A CINEMA AND TELEVISION	22-Mar-19
9	PG Sem 1 2018 ADMN (R)	M A GRAPHIC DESIGN	22-Mar-19
10	PG Sem 1 2018 ADMN (R)	M A DIGITAL ANIMATION	03-Jan-19
11	PG Sem 1 2018 ADMN (R)	MSc BOTANY	25-Jan-19
12	PG Sem 1 2018 ADMN (R)	MSc PHYSICS	25-Jan-19
13	PG Sem 1 2018 ADMN (R)	M Sc ZOOLOGY	25-Jan-19

3.4. M PHIL PROGRAMEES SEMESTER 2 (REGULAR & SUPPLEMENTARY)

Sl. No.	Semester	Programme	Published Date
1	M Phil Sem 2 2017 ADMN (R & S)	M Phil COMMERCE	07 JAN 2019
2	M Phil Sem 2 2017 ADMN (R)	M Phil ECONOMICS	07 JAN 2019
3	M Phil Sem 2 2017 ADMN (R)	M Phil PHYSICS	07 JAN 2019

Agenda Item No. 4: Re-admission of students

The following is a list of students who have been provisionally re-admitted to the various programmes during the even semesters of 2018-19

Sl. No	Re-Admn. date	Name of student	Re-Admn. Semester	Old Reg No.	New Reg No.	Class
1	07.11.2018	SIDHARTH P K	IV SEMESTER	16USOC4334	17USOC433	BA SOCIOLOGY
2	07.11.2018	STANLEY JOSEPH	IV SEMESTER	16USOC4332	17USOC434	BA SOCIOLOGY
3	21.11.2018	AMAL P RAJEEVAN	VI SEMESTER	15USOC2318	16USOC4343	BA SOCIOLOGY
4	03.12.2018	SAURAV SANJAY DAS	IV SEMESTER	16UCAP4929	17UCAP1033	BSc COMPUTER APPLICATION
5	05.12.2018	SHON	VI SEMESTER	15UCAP2933	16UCAP4941	BSc COMPUTER APPLICATION
6	07.01.2019	AMAL JOSEPH	VI SEMESTER	15UCAP2932	16UCAP4942	BSc COMPUTER APPLICATION
7	07.01.2019	SUDHARSH T S	VI SEMESTER	15UCAP2935	16UCAP4943	BSc COMPUTER APPLICATION

The Governing Board ratified the re-admission of the above students

Agenda Item No. 5: Disciplinary action in examination malpractice cases

The following students were reported to have involved in malpractices in the odd semester examinations of 2018-19.

Sl.No.	Reg.No.	Name	Course	Programme
1	17PSOC1854	ANEETA JOSEPHINE N.J.	15P3SOCT13	MA Sociology
2	18UCTT7325	CHRIS ELVIS	15U1COCOM1	BCom
3	18UCTX7063	ASWATHY RAGHU	15U1CRCOM1	BCom
4	15UCCA3236	ROHITH K VICTOR	15U1CCMAL1C	BCom
5	17UBCA1552	ALEX THOMAS	RDBMS Lab	BCA
6	17UBCA1554	RAMIS ISMAIL	RDBMS Lab	BCA

An Examination Malpractice Enquiry Committee was constituted to investigate the matter and report. The committee submitted its report and recommended to the Principal to debar the students from writing any end semester examinations in 2018-19. The Principal accepted the recommendations and issued orders subject to the approval of the Governing Board.

The Governing Board ratified the decisions taken by the Principal

Agenda Item No.6: Academic Council Decisions (AC AGENDA 3) on Add on and Open Courses

AC Agenda Item No.3.1: Note of the Board of studies in Botany

The Board of Studies in Botany met on 15th March 2019 resolved to conduct 3 Add-on courses of 36 hrs duration (two credits) in the department, namely, (i) Plant Tissue Culture and Micropropagation, (ii) Pollination Biology and Plant-Animal Interaction and (iii) Organic Farming and Roof-top Cultivation

AC Agenda Item No.3.2: Note of the Board of studies in Chemistry

BoS in Chemistry at its meeting held, took the decision subject to the approval of the Academic Council for updating and enriching the present B.Sc. Syllabus. The meeting also resolved to start a 36Hour Add-on course in FOOD CHEMISTRY from this year onwards,

preferably in the vacation. This will make the students aware of the practical applications of chemistry in food preparation and preservation.

AC Agenda Item No.3.3: Note of the Board of studies in Communication -

The Board of Studies in Communication met on March 15th 2019, proposed the following 'add on' and certificate courses.

I. Proposed Add-on Courses (Minimum hours: 36; Credits: 2)

1. Anatomy Drawing
2. Cartooning
3. Autodesk Maya
4. Character Designing
5. BG Design – Specialization (Landscape & Seascape)
6. Calligraphy
7. Printing Techniques
8. Food Design
9. Sculpture
10. Caricature
11. Introduction to Filmmaking
12. FCP Editing
13. Interview Skills

II. Proposed Certificate Courses (Minimum Hrs: 72; Credits: 4)

1. Introduction to Photography
2. Graphic Design (Photoshop, InDesign & Illustrator)
3. Digital Marketing
4. Web Designing
5. Introduction to Script Writing
6. Acting
7. Art of Dubbing
8. Introduction to Video Production

AC Agenda Item No.3.4: Notes of the Board of studies in Computer Science,

The BOS meeting held on March 15, 2019 decided to introduce two new add on courses, namely Programming in PYTHON and Basic ANDROID. The duration of the courses is 36 hours and the credits is two.

AC Agenda Item No.3.6: Note of the Board of studies in Environmental Science -

The BoS in Environmental Science in its meeting held on march 15th 2019 proposed to start an Add on Course in '**Eco-Disaster Risk Reduction and Climate Change Adaptation**'. Total hours for the course are 36 hours and two credits. It is also decided to started an Open Course '**Disasters, Environment, Risk Reduction and Climate Change Adaptation**. Total Hours is 72 hours and 3 credits

AC Agenda Item No.3.7: Notes of the Board of studies in French

The BOS meeting held on March 15, 2019 decided to introduce an add on course in Communicative French. The Add on in French could be held in the evenings or on Saturdays, 2 Hrs per week and invites participation from our students or outsiders. At the end of the programme, they will be efficient enough to write the DELF exam.

AC Agenda Item No.3.8: Note of the Board of studies in Malayalam, Sanskrit and other languages

The BoS of Malayalam, Sanskrit and other Languages held on 15th March 2019 decided to start an Open course in '**Syriac (Eastern)**' The Duration of the course is 72 hours and having 3 credits. It is also decided to start an add on course in Communicative Spanish. The duration of the course is 36 hours and two credits.

AC Agenda Item No.3.10: Note of the Board of studies in Physics

The Board of Studies in Physics in its meeting held on March 15th 2019 decided to start add on courses in the following fields with a duration 36 hours and two credits each.

1. Robotics
2. Fundamentals of programming

3. Problem solving in physics and RBPT
4. Introduction to space physics
5. Introduction to radio astronomy
6. Skill oriented course in wiring and plumbing.

AC Agenda Item No.3.11: Note of the Board of studies in Sociology

The Board of Studies of Sociology in its meeting on March 15th 2019 has decided to start an Add on Course entitled- **PREPARATORY COURSE FOR COMPETITIVE EXAMINATIONS AND ADMINISTRATION** - from the academic year 2019-20. Total Hours for the course is 36 hours with two credits. The syllabus for the same is attached herewith.

AC Agenda Item No.3.12: Note of the Board of studies in Statistics

The Board of Studies meeting convened on 15th march 2019 proposed an add on course in 'Statistical Data Analysis'. The duration of the course is 36 hours and the credits of this course is two.

AC Agenda Item No 5.1: The Board of studies in Physical Education proposed an open course in 'YOGA – a path to Holism in Life'. The duration of the course is 72 hours and credit three.

AC Agenda Item No 5.2: The newly constituted Board of Studies for Holistic Education proposed an open-course (already submitted and approved earlier) - '**LEARNING TO LIVE TOGETHER - INSIGHTS FROM INTER-RELIGIOUS SCRIPTURAL STUDY**'. The course is for 72 hours and carries three credits

The Academic Council which met on 25th March 2019 approved the above proposals. The proposals are submitted before the GB for approval.

The Governing Board approved the above decisions of the Academic Council

Agenda Item No. 7: Change of admission Criteria for BCA, MA (GRD), MA (DGA)

(i). Eligibility criteria for PG Programmes – MA (GRD) and MA (DGA)

The MG University's eligibility criteria for admission to these programmes include basic degree in the relevant subject or any degree with an additional diploma certificate in Graphic Design and Diploma certificate in Digital Animation respectively.

In Sacred Heart College, the admission process to these PG programmes includes an aptitude test and interview, in addition to a degree with a minimum of 45% marks. The aptitude test and interview can assess clearly the aptitude and skill for a student in the concerned area.

Also, there are no standardised diploma courses run by institutions affiliated to the University that can be suggested to the students.

The Board of Studies of SHSC finds that the required criteria by the University of possessing a diploma certificate is not necessary for admission as the admission process at SHSC follows a scientific method and mechanism to assess the ability and aptitude for pursuing Post Graduate Degree in Digital Animation and Graphic Design.

Hence BoS recommends the eligibility criteria for the above programmes as any degree with at least a CGPA of 4.5 out of 10 or equivalent. The admissions to the above programmes shall be based on an aptitude test and interview in addition to the above eligibility criteria.

(ii) Eligibility Criteria for BCA Programmes

For BCA (Mobile Applications and Cloud Technology) programmes the eligibility for admission is a pass in Plus two/ equivalent examination with mathematics/statistics as one of the optional subjects or science with informatic practices/ Computer Science.

The Academic Council approved the above changes.

The Governing Board approved and ratified the above decisions of the Academic Council.

Agenda Item No.8. Admission Prospectus for the Year 2019-20 Academic Year

Admissions to the various UG/PG programmes offered by the college are done on the basis of respective prospectus adhering reservation norms of the Government of Kerala. As there is no change in the marking/grading system of the qualifying examinations, the admission committee decided to follow the last years (2018-19) prospectus for 2019-20 admissions.

The Governing Board approved the admission prospectus for the year 2019-20

Agenda Item No.9: Budget for the year 2019-20

BUDGET FOR AUTONOMY GRANT FOR THE YEAR 2019-20

College with both UG and PG levels and multifaculty

CAPITAL HEAD:

Sl.No	Item	Budget Rs.
i	Office equipment, teaching aids and laboratory equipment	3,00,000.00
ii	Furniture for office, classrooms, library and laboratories	3,00,000.00
iii	Library equipment, books/journals	75,000.00
iv	Renovation and repairs not leading to any new building	3,00,000.00
	TOTAL GENERAL (031)	9,75,000.00

GENERAL HEAD:

Sl.No	Item	Budget
		Rs.
i	Guest/Visiting faculty	50,000.00
ii	Orientation and re-training of teachers	50,000.00
iii	Redesigning courses and development of teaching/learning material	2,00,000.00
iv	Workshop and seminars	1,00,000.00
v	Examination reforms	4,50,000.00
vi	Development of Area Study programmes	0.00
vii	Extension activities	1,00,000.00
viii	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	25,000.00

ix	Capacity building of teachers	50,000.00
x	NCC	2,00,000.00
	TOTAL GENERAL (031)	12,25,000.00
	GRAND TOTAL	22,00,000.00

The Governing Board approved the Budget for 2019-20

Agenda Item No.10: Assessment of academic progress and preparation for accreditation

Principal explained the efforts being taken by the IQAC and the various departments for the ensuing NAAC re-accreditation process.

Since, the revised syllabi of the most of the subjects do not follow 'Outcome Based Education (OBE), it is decided to incorporate it in the new syllabus without affecting the content of the already approved syllabus. He also informed that steps are being taken by the various Boards of studies to revise the PG Curriculum from 2020-21 admission onwards.

Agenda Item No.11: Any other matter (With the permission of the Chair)

1. It was suggested and accordingly resolved to have a note from the Exam Controller's Office with an analysis based on the results, showing general trends and other matters to be noted regarding the conduct and results of the examinations.
2. The Principal expressed his gratitude to the retiring members of the Governing Board, Dr. K.B. Jose and Dr. Joseph T Moolayil and also for retiring Controller of Examination Dr. Samson Davis, the first controller of examinations under autonomy and Dr. Philip Mathew, Coordinator of Admission Committee for the past two years. The Governing Board placed on record its appreciation for the services they have rendered to the College in their varying capacities.

Fr. (Dr). Jose John, the Vice Principal, proposed vote of thanks and the meeting came to an end by 4.45 PM.


MANAGER
Sacred Heart College Thevara
Cochin - 682 013


Dr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi- 682 013