



GOVERNING COUNCIL MEETING

Minutes of the Meeting

Date: September 8, 2018 Saturday 10 00 am.

Venue: HADRIAN HALL

SACRED HEART COLLEGE (AUTONOMOUS) THEVARA	
Minutes of the GOVERNING BOARD meeting held on Saturday, 8th September, 2018 at 10.00 am.	
Item no.	Agenda
1	Remarks by the Chairman
2.	Minutes of the meeting of Governing Council held on 27.04.2018 & discussion on items arising out of the minutes.
3	Results
4	Issues of Exam conduct – Malpractice cases
5	Re-admission cases
6	Curriculum revision proposals from Academic Council
7	Nominees to the Academic Council
8	Ceasing of MA Multimedia Programme
9	Assessment of Academic progress and preparation for accreditation
10	Any other matter (With the permission of the Chair)

Agenda Item No.1: Remarks by the Chairman

The Chairman welcomed everyone and introduced the new members. He explained the social commitment of the college and appreciated the college community for the services extended to the people affected by the recent floods in Kerala

Agenda Item No.2: Minutes of the meeting of Governing Council held on 27.04.2018 & discussion on items arising out of the minutes.

The Principal, Secretary to the Governing Board, presented the highlights of the minutes. The minutes already circulated beforehand, were confirmed.

Agenda Item No.3: Examination Results

Dr. Samson Davis, the Controller of Examination presented the results of the regular and supplementary examinations of various UG and PG programmes (2017-18) as listed below. The Governing Board ratified the results.

a. PG Results

Sl No	Semester	Programme	Published Date
1	PG Sem 4 2016 ADMN(R)	M A Economics	14 May 2018
2	PG Sem 4 2016 ADMN (R)	M Sc Mathematics	14 May 2018
3	PG Sem 4 2016 ADMN (R)	M Com	29 May 2018
4	PG Sem 4 2016 ADMN (R)	M A Sociology	30 May 2018
5	PG Sem 4 2016 ADMN (R)	M A English Language and Literature	31 May 2018
6	PG Sem 4 2016 ADMN (R)	M Sc Physics	6 June 2018
7	PG Sem 4 2016 ADMN (R)	M Sc Environmental Science	19 June 2018
8	PG Sem 4 2016 ADMN (R)	M Sc Botany	19 June 2018
9	PG Sem 4 2016 ADMN (R)	M A Cinema and	25 June 2018

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		Television	
10	PG Sem 4 2016 ADMN (R)	M A Digital Animation	25 June 2018
11	PG Sem 4 2016 ADMN (R)	Master of Communication & Journalism	25 June 2018
12	PG Sem 4 2016 ADMN (R)	M A Graphic Design	25 June 2018
13	PG Sem 4 2016 ADMN (R)	M Sc Aquaculture and Fish Processing	29 June 2018
14	PG Sem 4 2015 ADMN (S)	M A Economics	12 June 2018
15	PG Sem 4 2015 ADMN (S)	M Sc Physics	12 June 2018
16	PG Sem 2 2017 ADMN (R)	M Sc Mathematics	27 June 2018
17	PG Sem 2 2017 ADMN (R)	M Com	27 June 2018
18	PG Sem 2 2017 ADMN (R)	M A Economics	12 Jul 2018
19	PG Sem 2 2017 ADMN (R)	M A English Language and Literature	12 Jul 2018
20	PG Sem 2 2017 ADMN (R)	M A Digital Animation	12 Jul 2018
21	PG Sem 2 2017 ADMN (R)	Master of Communication & Journalism	12 Jul 2018
22	PG Sem 2 2017 ADMN (R)	M A Graphic Design	25 Jul 2018
23	PG Sem 2 2017 ADMN (R)	M Sc Aquaculture and Fish Processing	30 AUG 2018
24	PG Sem 2 2017 ADMN (R)	M Sc Botany	05 SEP 2018
25	PG Sem 4 2016 ADMN (R)	M Sc Zoology	25 Jul 2018
26	PG Sem 4 2016 ADMN (R)	M Sc Chemistry	31 AUG 2018
27	PG Sem 4 2016 ADMN (R)	M Sc Pharmaceutical Chemistry	1 SEP 2018
28	PG Sem 4 2015 ADMN (S)	M Sc Pharmaceutical Chemistry	1 SEP 2018

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29	PG Sem 2 2015 ADMN (S)	M Sc Pharmaceutical Chemistry	23 AUG 2018
30	PG Sem 2 2016 ADMN (S)	M Sc Aquaculture and Fish Processing	30 AUG 2018
31	PG Sem 2 2016 ADMN (S)	M A English Language and Literature	27 JUN 2018
32	PG Sem 2 2016 ADMN (S)	M Sc Mathematics	27 JUN 2018
33	PG Sem 2 2016 ADMN (S)	M Sc Physics	28 JUN 2018
34	PG Sem 2 2016 ADMN (S)	M Sc Botany	19 Jul 2018
35	PG Sem 2 2016 ADMN (S)	M A Economics	12 Jul 2018
36	PG Sem 4 2015 ADMN (S)	M A Cinema and Television	8 AUG 2018

b. UG Results

Sl No	Semester	Programme	Published Date
1	UG Sem 6 2015 ADMN (R)	B A Economics	14 May 2018
2	UG Sem 6 2015 ADMN (R)	B A English	14 May 2018
3	UG Sem 6 2015 ADMN (R)	B A Sociology	14 May 2018
4	UG Sem 6 2015 ADMN (R)	B A Animation and Graphic Design	14 May 2018
5	UG Sem 6 2015 ADMN (R)	B Com Finance & Taxation Aided	16 May 2018
6	UG Sem 6 2015 ADMN (R)	B Com Finance & Taxation Self	16 May 2018
7	UG Sem 6 2015 ADMN (R)	B Com Computer Application	14 May 2018
8	UG Sem 6 2015 ADMN (R)	B Com Travel and	16 May 2018

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		Tourism	
9	UG Sem 6 2015 ADMN (R)	B Sc Botany	14 May 2018
10	UG Sem 6 2015 ADMN (R)	B Sc Chemistry	14 May 2018
11	UG Sem 6 2015 ADMN (R)	B Sc Mathematics	17 May 2018
12	UG Sem 6 2015 ADMN (R)	B Sc Physics	17 May 2018
13	UG Sem 6 2015 ADMN (R)	B Sc Zoology	14 May 2018
14	UG Sem 6 2015 ADMN (R)	B Sc Computer Application	14 May 2018
15	UG Sem 6 2014 ADMN(S)	B A Economics	14 May 2018
16	UG Sem 6 2014 ADMN(S)	B A English	14 May 2018
17	UG Sem 6 2014 ADMN(S)	B A Sociology	14 May 2018
18	UG Sem 6 2014 ADMN(S)	B A Animation and Graphic Design	14 May 2018
19	UG Sem 6 2014 ADMN(S)	B Com Finance & Taxation Self	16 May 2018
20	UG Sem 6 2014 ADMN(S)	B Com Computer Application	16 May 2018
21	UG Sem 6 2014 ADMN(S)	B Com. Travel and Tourism	16 May 2018
22	UG Sem 6 2014 ADMN(S)	B Sc. Botany	14 May 2018
23	UG Sem 6 2014 ADMN(S)	B Sc Chemistry	14 May 2018
24	UG Sem 6 2014 ADMN(S)	B Sc Mathematics	17 May 2018
25	UG Sem 6 2014 ADMN(S)	B Sc Physics	17 May 2018
26	UG Sem 6 2014 ADMN(S)	B Sc Computer Application	14 May 2018
27	UG Sem 6 2014 ADMN(S)	B Sc Zoology	14 June 2018
28	UG Sem 4 2016 ADMN (R)	B A Economics	4 June 2018
29	UG Sem 4 2016 ADMN (R)	B A English	4 June 2018
30	UG Sem 4 2016 ADMN (R)	B A Sociology	4 June 2018

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31	UG Sem 4 2016 ADMN (R)	B A Animation and Graphic Design	4 June 2018
32	UG Sem 4 2016 ADMN (R)	B Com Finance & Taxation Aided	4 June 2018
33	UG Sem 4 2016 ADMN (R)	B Com Finance & Taxation Self	4 June 2018
34	UG Sem 4 2016 ADMN (R)	B Com Computer Application	4 June 2018
35	UG Sem 4 2016 ADMN (R)	B Com Travel and Tourism	4 June 2018
36	UG Sem 4 2016 ADMN (R)	B Sc Botany	4 June 2018
37	UG Sem 4 2016 ADMN (R)	B Sc Chemistry	4 June 2018
38	UG Sem 4 2016 ADMN (R)	B Sc Mathematics	4 June 2018
39	UG Sem 4 2016 ADMN (R)	B Sc Physics	4 June 2018
40	UG Sem 4 2016 ADMN (R)	B Sc Zoology	4 June 2018
41	UG Sem 4 2016 ADMN (R)	B Sc Computer Application	4 June 2018
42	UG Sem 4 2016 ADMN (R)	BBA Integrated Marketing and New Media	4 June 2018
43	UG Sem 4 2016 ADMN (R)	BCA Mobile Applications and Cloud Technology	4 June 2018
44	UG Sem 4 2015 ADMN (S)	B A Economics	14 May 2018
45	UG Sem 4 2015 ADMN (S)	B A English	14 May 2018
46	UG Sem 4 2015 ADMN (S)	B A Sociology	14 May 2018
47	UG Sem 4 2015 ADMN (S)	B A Animation and Graphic Design	14 May 2018
48	UG Sem 4 2015 ADMN (S)	B Com Finance & Taxation Aided	6 June 2018
49	UG Sem 4 2015 ADMN (S)	B Com Finance &	6 June 2018

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		Taxation Self	
50	UG Sem 4 2015 ADMN (S)	B Com Computer Application	15 May 2018
51	UG Sem 4 2015 ADMN (S)	B Com Travel and Tourism	14 May 2018
52	UG Sem 4 2015 ADMN (S)	B Sc Botany	14 May 2018
53	UG Sem 4 2015 ADMN (S)	B Sc Chemistry	15 May 2018
54	UG Sem 4 2015 ADMN (S)	B Sc Mathematics	14 May 2018
55	UG Sem 4 2015 ADMN (S)	B Sc Physics	6 June 2018
56	UG Sem 4 2015 ADMN (S)	B Sc Zoology	14 May 2018
57	UG Sem 4 2015 ADMN (S)	B Sc Computer Application	14 May 2018
58	UG Sem 4 2014 ADMN (S)	B A Economics	6 June 2018
59	UG Sem 4 2014 ADMN (S)	B A English	6 June 2018
60	UG Sem 4 2014 ADMN (S)	B A Sociology	14 May 2018
61	UG Sem 4 2014 ADMN (S)	B Com Finance & Taxation Self	6 June 2018
62	UG Sem 4 2014 ADMN (S)	B Com Computer Application	15 May 2018
63	UG Sem 4 2014 ADMN (S)	B Com Travel and Tourism	6 June 2018
64	UG Sem 4 2014 ADMN (S)	B Sc Botany	6 June 2018
65	UG Sem 4 2014 ADMN (S)	B Sc Chemistry	15 May 2018
66	UG Sem 4 2014 ADMN (S)	B Sc Mathematics	14 May 2018
67	UG Sem 4 2014 ADMN (S)	B Sc Physics	14 May 2018
68	UG Sem 4 2014 ADMN (S)	B Sc Computer Application	14 May 2018
69	UG Sem 4 2014 ADMN (S)	B Sc Zoology	6 June 2018
70	UG Sem 2 2017 ADMN(R)	B A Economics	28 June 2018

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71	UG Sem 2 2017 ADMN(R)	B A English	28 June 2018
72	UG Sem 2 2017 ADMN(R)	B A Sociology	28 June 2018
73	UG Sem 2 2017 ADMN(R)	B A Animation and Graphic Design	28 June 2018
74	UG Sem 2 2017 ADMN(R)	B Com Finance & Taxation Aided	28 June 2018
75	UG Sem 2 2017 ADMN(R)	B Com Finance & Taxation Self	28 June 2018
76	UG Sem 2 2017 ADMN(R)	B Com Computer Application	28 June 2018
77	UG Sem 2 2017 ADMN(R)	B Com Travel and Tourism	28 June 2018
78	UG Sem 2 2017 ADMN(R)	B Sc Botany	28 June 2018
79	UG Sem 2 2017 ADMN(R)	B Sc Zoology	28 June 2018
80	UG Sem 2 2017 ADMN(R)	B Sc Computer Application	28 June 2018
81	UG Sem 2 2017 ADMN(R)	BBA Integrated Marketing and New Media	28 June 2018
82	UG Sem 2 2017 ADMN(R)	BCA Mobile Applications and Cloud Technology	28 June 2018
83	UG Sem 2 2016 ADMN(S)	B A Economics	28 June 2018
84	UG Sem 2 2016 ADMN(S)	B A English	28 June 2018
85	UG Sem 2 2016 ADMN(S)	B A Sociology	28 June 2018
86	UG Sem 2 2016 ADMN(S)	B A Animation and Graphic Design	28 June 2018
87	UG Sem 2 2016 ADMN(S)	B Com Finance & Taxation Aided	28 June 2018
88	UG Sem 2 2016 ADMN(S)	B Com Finance & Taxation Self	28 June 2018

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89	UG Sem 2 2016 ADMN(S)	B Com Computer Application	28 June 2018
90	UG Sem 2 2016 ADMN(S)	B Com Travel and Tourism	28 June 2018
91	UG Sem 2 2016 ADMN(S)	B Sc Botany	28 June 2018
92	UG Sem 2 2016 ADMN(S)	B Sc Zoology	28 June 2018
93	UG Sem 2 2016 ADMN(S)	B Sc Computer Application	28 June 2018
94	UG Sem 2 2016 ADMN(S)	BBA Integrated Marketing and New Media	28 June 2018
95	UG Sem 2 2016 ADMN(S)	BCA Mobile Applications and Cloud Technology	28 June 2018
96	UG Sem 2 2015 ADMN(S)	B A Economics	28 June 2018
97	UG Sem 2 2015 ADMN(S)	B A Sociology	28 June 2018
98	UG Sem 2 2015 ADMN(S)	B A Animation and Graphic Design	28 June 2018
99	UG Sem 2 2015 ADMN(S)	B Com Finance & Taxation Aided	28 June 2018
100	UG Sem 2 2015 ADMN(S)	BCom Finance & Taxation Self	28 June 2018
101	UG Sem 2 2015 ADMN(S)	B Com Computer Application	28 June 2018
102	UG Sem 2 2015 ADMN(S)	B Com Travel and Tourism	28 June 2018
103	UG Sem 2 2015 ADMN(S)	B Sc Botany	28 June 2018
104	UG Sem 2 2015 ADMN(S)	B Sc Zoology	28 June 2018
105	UG Sem 2 2015 ADMN(S)	B Sc Mathematics	28 June 2018
106	UG Sem 2 2015 ADMN(S)	B Sc Computer Application	28 June 2018

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107	UG Sem 2 2014 ADMN(S)	B A Economics	28 June 2018
108	UG Sem 2 2014 ADMN(S)	B A English	28 June 2018
109	UG Sem 2 2014 ADMN(S)	B A Sociology	28 June 2018
110	UG Sem 2 2014 ADMN(S)	B A Animation and Graphic Design	28 June 2018
111	UG Sem 2 2014 ADMN(S)	B Com Finance & Taxation Self	28 June 2018
112	UG Sem 2 2014 ADMN(S)	B Com Travel and Tourism	28 June 2018
113	UG Sem 2 2014 ADMN(S)	B Sc Physics	28 June 2018
114	UG Sem 2 2014 ADMN(S)	B Sc Mathematics	28 June 2018
115	UG Sem 2 2014 ADMN(S)	B Sc Botany	28 June 2018
116	UG Sem 2 2014 ADMN(S)	B Sc Zoology	28 June 2018
117	UG Sem 2 2014 ADMN(S)	B Sc Computer Application	28 June 2018
118	UG Sem 2 2016 ADMN(S)	B Sc CHEMISTRY	31 Jul 2018
119	UG Sem 2 2015 ADMN(S)	B Sc Chemistry	13 Jul 2018
120	UG Sem 2 2017 ADMN(R)	B Sc Physics	24 Jul 2018
121	UG Sem 2 2016 ADMN(S)	B Sc Physics	24 Jul 2018
122	UG Sem 2 2015 ADMN(S)	B Sc Physics	28 Jul 2018
123	UG Sem 2 2017 ADMN(R)	B Sc Mathematics	28 June 2018
124	UG Sem 2 2017 ADMN(R)	B Sc Chemistry	31 Jul 2018
125	UG Sem 5 2015 ADMN(S)	B A Animation and Graphic Design	26 Jul 2018
126	UG Sem 5 2015 ADMN(S)	B A Economics	25 Jul 2018
127	UG Sem 5 2015 ADMN(S)	B Sc Mathematics	26 Jul 2018
128	UG Sem 5 2015 ADMN(S)	B A English	25 Jul 2018
129	UG Sem 5 2015 ADMN(S)	BCom Computer Application	26 Jul 2018

130	UG Sem 5 2015 ADMN(S)	B Sc Computer Application	25 Jul 2018
131	UG Sem 2 2016 ADMN(S)	B Sc Mathematics	2 Jul 2018
132	UG Sem 2 2014 ADMN(S)	B Sc Chemistry	13 Jul 2018

c. M.Phil. Sem 1 regular (2017 admn)

Sl No	Semester	Programme	Published Date
1	M Phil Sem 1 2017 ADMN (R)	M Phil Commerce	14 June 2018
2	M Phil Sem 1 2017 ADMN (R)	M Phil Economics	11 July 2018
3	M Phil Sem 1 2017 ADMN (R)	M Phil Physics	12 June 2018

Agenda Item No.4: Issues of Exam conduct – Malpractice cases

The following students of B. Com Travel and Tourism of 2014-15 batch were reported to have indulged in malpractices during their supplementary examinations held in March/April 2018.

1. Amal K. (Reg. No. 14UCTT8142)
2. Rahul Nair (Reg. No. 14UCTT8147)
3. Amal Das (Reg. No. 14UCTT8145)

A committee was constituted to enquire into the matter and the committee reported that the three students involved in malpractices during the examination. The committee also recommended debarring the above-mentioned students from writing any examination of the college during the academic year 2018-19.

The Governing Board accepted the recommendations of the committee.

Item No. 5: Re-admission of Students

A few students could not be promoted to the next higher semester mainly because of shortage of attendance. Such students generally seek re-admission to continue their studies. Following is the detailed list of students who have sought re-admission to the various programmes of the odd semesters of 2018-19. They have been provisionally re-admitted by considering the merits of their applications.

Sl. No	Re-Admn. date	Re-Admn. Semester	Old Reg No.	New Reg No.	Name of student	Class
1	05.06.2018	V SEMESTER	15UCTX3065	16UCTX5071	SIVAKAMI BABU	BCOM TAX (A)
2	11.06.2018	V SEMESTER	15UECO2236	16UECO4277	VISHNU VINAYAN	BA ECONOMICS
3	13.06.2018	III SEMESTER	16UCTT5344	17UCTT1442	LIVIN JOSE	BCOM T& T
4	13.06.2018	V SEMESTER	15USOC2316	16USOC4342	JOSEPH K B	BA SOCIOLOGY
5	25.06.2018	I SEMESTER	17UPHY633	18UPHY6560	DHEERAJ PADATH DHARMARAJ	BSC PHYSICS
6	27.06.2018	III SEMESTER	16UAGD4019	17UAGD141	VIPUL RAJ A	BA ANIMATION

The Governing Board ratified the re-admission of the above students

Item No. 6: Curriculum revision proposals from Academic Council

The Academic Council of the college which met on 21st July, 2018 approved the following proposals relating to curriculum revision

6.1: Regulations for choice-based credit and semester system (CBCSS) for under graduate programmes and credit and semester system (CSS) for post graduate programmes – 2019

The Governing Board approved the CBCSS and CSS regulations 2019

6.2. Revision of Syllabi of the various undergraduate programmes

The Governing Board approved the decision of the Academic Council regarding the curriculum and syllabus revision of the undergraduate programmes from 2019-20 academic year onwards.

The Governing Council instructed the IQAC to conduct analysis of the feedback collected from various stakeholders and present the report in the next meeting.

6.3: Grading Pattern of under graduate programmes of 2016 admissions

The Academic Council which met on 21-03-2015 approved the proposals to revise the curricula and syllabi of various under graduate (UG) programmes offered by the college. The grading pattern then adopted was the same as that of the Mahatma Gandhi University. But, the Academic Council of the University which met on 23-05-2015 decided to implement the UGC guidelines for CBCSS from 2016-17 admissions onwards. Our Academic Council which met on 05-12-2015 also decided to follow the grading pattern adopted by the Academic Council of the university from 2016 admissions onwards. Later, the university issued an order implementing the earlier decision only from 2017 admission onwards.

On 23-06-2018, A Group of students made a complaint to the Principal regarding the anomalies that exist between the grading patterns of the university and our college. The Principal referred the matter to the Deans committee and they found that if the adopted pattern is implemented for 2016-17 UG admissions, then the students will have a comparative disadvantage in the admissions of various post graduate programmes under MG University. So, it is proposed to continue the grading system that existed for the undergraduate programmes before 2016 admissions to the UG batch of 2016 -17 admissions also.

The grade and grade points, based on the marks obtained by the candidate for a given course/programme existed before 2016 admissions are as follows:

%e of Marks	Grade(course)	Grade Point	SGPA/CGPA	Grade(programme)
90 and above	A+ Outstanding	10	Above 9	A+ Outstanding
80-89	A - Excellent	9	Above 8, but below or equal to 9	A – Excellent
70-79	B - Very Good	8	Above 7, but below or equal to 8	B -Very Good
60-69	C – Good	7	Above 6, but below or equal to 7	C – Good
50-59	D – Satisfactory	6	Above 5, but below or equal to 6	D – Satisfactory
40-49	E – Adequate	5	Above 4, but below or equal to 5	E – Adequate
Below 40	F – Failure	0	4 or below	F – Failure

The Governing Board approved the proposal

Item No. 7: Nominees to the Academic Council

As per the UGC regulations 2018, not less than four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc., to be nominated to the Academic Council of an Autonomous college by the Governing Body. The college wishes to have the following members in its Academic Council.

Sl. No	Name	Remarks
1	Dr. George Paul	Industry
2	Sri George Sleeba	Industry
3	Sri. Paul Raj	Entrepreneur
4	Prof. V.J. Pappu	Academician
5	Sri. Venugopal C Govind	Commerce
6	Adv. Jose Kannanthanam	Law

The Governing Board approved the proposal

Item No. 8: Ceasing of MA Multimedia Programme

The Governing Council which met on 27-04-2018 decided to suspend MA Multimedia programme as admission seekers to the programme is few. This decision was communicated to M.G. University. But the University replied (Order no. ACB 7/3/6344/2018 dated 01/06/2018) that suspension of a programme with the permission of the syndicate can be done only for a year. In this situation, it is proposed to seek the permission of the syndicate of the University for ceasing the MA Multimedia Programme permanently.

The Governing Board approved the proposal

Item No. 9: Assessment of Academic progress and preparation for accreditation

Dr. Joseph T. Moolayil, former coordinator of IQAC described the efforts being taken regarding the re-accreditation preparation, like the completion of environment audit, academic audit no. 1, preparation for the second academic and administrative audit (AAA), faculty orientation for setting programme and course outcomes etc.

Item No. 10: Any other matter (With the permission of the Chair)

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Dr. Joy Job Kulavelil pointed out that the new UGC regulations were fraught with errors as far as the roles of university and the state are concerned and are bound to create greater confusion in higher education. He cautioned that College should be careful in implementing the provisions of the regulations and suggested some measures be taken like asking for clarifications from the state government for guidance in this regard.

The meeting came to an end by 12. 30 pm.



Dr. Johnson X Palackappillil
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013



MANAGER
Sacred Heart College Thevara
Cochin - 682 013