

DEPARTMENT OF ENGLISH

SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

Board of Studies in English 2014 – 10.10.2014

1. Dr. C S Francis, HoD, Dept. of English, SH College, Chairman
2. Dr. P P Ravindran, Prof (Retd.) School of Letters, MGU, Ext. Expert
3. Dr. N. Prashanthakumar, Head, Faculty of English, SSUIS, Kalady, Ext. Expert
4. Dr. Saji Mathew, Asso. Prof., School of Letters, MGU Ext. Expert
5. Dr. Leslie Thomas, Asso. Prof. Hod, Dept. of English, St. Albert's College (Autonomous)
6. Sri. K. Pradeep, Senior Editor, The Hindu, Kochi (Member, Industry representative)
7. Dr. K. M. Johnson, Asso. Prof. Dept. of English, SH College, Member
8. MS. Subhi Tresa Sebastian, Asst. Prof. Dept. of English, SH College, Special Invitee
9. Dr. Tom C. Thomas, Asst. Prof., Dept. of English, SH College, Special Invitee
10. Mr. Rajesh James, Asst. Prof. Dept. of English, SH College, Special Invitee
11. Mr. Bijo Mathew, Asst. Prof. Dept. of English, SH College, Special Invitee
12. Mr. Aravind R. Nair, Asst. Prof. Dept. of English, SH College, Special Invitee
13. Mr. Sunil K V, Asst. Prof. Dept. of English, SH College, Special Invitee
14. Rev. Sabu Thomas, Asst. Prof. Dept. of English, SH College, Special Invitee

The meeting of the Faculty/ ad-hoc BoS of English, Sacred Heart College, Thevara, Kochi held on 10.10.2014. The meeting resolved the following:

The meeting began at 2.00 pm and was chaired by the Head, Chairman of the BoS.

Decisions resolved include the following:

- To follow MG University syllabus for UG 2014-17 batch.
- To follow MG University syllabus for PG 2014-16 batch.

- To follow indirect grading system whereby the papers will be awarded marks which will later be converted into grades.
- To fix the ratio of marks for the Internal Examination (Continuous internal assessment - CIA) and External (End-Semester Exam) assessment to be 75% and 25% respectively for all UG as well as PG programmes.
- To follow exam pattern and question paper to suit the ratio mentioned above.

The meeting authorized the HoD/Chairman of the BoS to prepare the list of examiners for UG and PG programmes practical and theory papers to be submitted to academic Council.

The meeting discussed the broad framework of the new syllabus which is to be followed from the academic year 2015 onwards and decided to consider the following components:

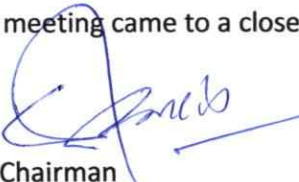
- **Revise BA English Copy Editor Core papers**
- To introduce CBCSS for B.A English Copy Editor and Elective System for M A English.
- Practical component compulsory in copy Editor programme. Add the number of components in the same. Consider including questions from the practical modules. Consider translation as a component for the paper (Hindi/Malayalam)
- Third Semester Poetry paper – 80% poems, 20% practice
- Fifth Semester Theory and practice – Avoid repetition of poems from the poetry paper. Should have different pieces for practical criticism.
- Poetry paper - Make minor changes.
- Start a value-added course on Speaking and Writing in English.
- Organise a workshop for Copy Editing course with three experts from the field.
- Organise a similar session for Computer and Informatics course with two experts from the field.
- To add components to develop competency, job potential and self-employment possibilities in the curriculum of both UG and PG programmes.
- To address issues related to gender, environment and sustainability, human values and professional ethics through course contents in the syllabi.


- Internship for skill development (not less than 21 days).
- Study tour for wider exposure and organizational and communication skills.
- Possibility of awarding extra credits through innovative activities. Eg: Participation in talent clubs/ extension and outreach.

Allotment of duties for Syllabus Revision.

Paper	Teacher in charge
American Literature	Dr. Tom C. Thomas, Aravind R. Nair
Comparative Literature	Fr. Sabu Thomas, Dr. C S Francis
Regional Literatures in Translation	Bijo Mathew, Sunil K V, Dillu Mary Rose
Indian Writing	Rajesh James, Subhi Tresa Sebastian
Reading Prose	Rajesh James, Dillu Mary Rose
Reading Fiction	Aravind R. Nair, Subhi Tresa Sebastian
Literary Theory and Practice	Dr. K M Johnson, Sunil K V

The meeting came to a close by 4.20 pm


Chairman
(Board of Studies)


Dr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013

DEPARTMENT OF ENGLISH

SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

Minutes of the Meeting of the BoS in English Held on 01.11.2014

Members Present

1. Dr. C S Franics
2. Dr. Saji Mathew
3. Mr. Bijo N Mathew
4. Mr. Shijo Varghese
5. Mr. Sunil K V
6. Mr. Rajesh James
7. Ms. Dillu Mary Rose
8. Fr. Joseph Varghese
9. Dr. Tom C Thomas
10. Mr. K Pradeep

Resolution:

The meeting of the BoS in English held on 01-11-2014 has resolved to approve the revised syllabus for BA English (Model II – Copy Editor), incorporating necessary amendments recommended by the members of the Board. This syllabus will be applicable from the academic year 2015-16.

Following are the new courses introduced for B.A English Copy Editor Programme.

1. Introduction to the Study of English Literature
2. Literary Movements and Social Matrices: The Shapers of Destiny
3. Regional Literatures in Translation
4. Project Report & On - the Job Training


As part of syllabus revision, substantial changes have been made in the following courses.

1. English for Copy Editing – 1
2. Methodology of Humanities and Literature
3. English for Copy Editing – II
4. Reading Prose
5. Copy-Editing: An Overview (Vocational)
6. Reading Poetry
7. Reading Fiction
8. The Technique of Copy Editing (Vocational)
9. Literary Criticism: Theory and Practice
10. Post-Colonial Literatures
11. English for Careers
12. Women's Literature
13. Indian Writing in English



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DEPARTMENT OF ENGLISH

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Minutes of the Meeting of the BoS in English Held on 15-10-2015

Members Present

1. Dr. C S Francis
2. Mr. Aravind R Nair
3. Mr. Bijo N Mathew
4. Mr. Shijo Varghese
5. Dr. Saji Mathew
6. Dr. P P Raveendran
7. Dr. K M Johnson
8. Dr. N Prasantha Kumar
9. Dr. Tom C Thomas
10. Mr. K Pradeep

Resolution of the meeting of the BoS in English held on 06.02.2016:

The meeting of the BoS in English held on 15-10-15 has resolved to approve the revised syllabus for M.A English, incorporating the necessary amendments recommended by the members of the Board. This syllabus will be applicable with effect from the Academic Year 2016-17. It also resolved to approve the proposed value-added courses - Communicative English & Copy Editing and Proof reading.

The following new elective courses have been added to the syllabus.

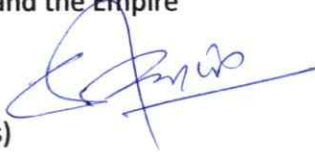
1. Shakespeare across Cultures
2. Malayalam Literature in Translations: Aspects and Contexts
3. Ecology and Literature
4. Comparative Indian Literature

5. Literature of Self-Reflexivity

The following courses have been thoroughly revised by incorporating topics of contemporary relevance.

1. Writings of the Renaissance
2. Revolution and the Enlightenment
3. Indian English Literature
4. The Post Modern and Beyond
5. Theories of Knowledge
6. Cultural Studies
7. Text and Performance
8. Literature and the Empire

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DEPARTMENT OF ENGLISH

SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

Minutes of the Meeting of the BoS in English Held on Saturday, 22.07.2017


Members Present

1. Dr. C S Francis
2. Ms. Lincy Joseph
3. Mr. Rajesh James
4. Mr. Shijo Varghese
5. Mr. Sunil K V
6. Fr. Dr. Joseph Varghese
7. Fr. Sabu Thomas
8. Dr. Rajesh M
9. Mr. Bijo N Mathew
10. Dr. Tom C Mathew
11. Dr. K M Johnson

The meeting resolved the followings:

1. To revise the curriculum and syllabus of the UG common course in English and BA English Copy Editor for the academic year 2018-19.
2. To offer two courses in English aimed at catering to the varying levels of language proficiency. A subcommittee under the chairmanship of Dr. C S Francis has been formed to prepare a blue print of the same.
3. To peruse the new curriculum of B A Copy Editor introduced by MG University and adopt the same for the students of the college with necessary modifications.
4. To introduce an oral examination carrying 25% of the total weight for open course English for Careers.
5. To offer a value-added course Business communication.


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DEPARTMENT OF ENGLISH

SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

Minutes of the Meeting of the BoS in English Held on 21st December 2018

Members Present

1. Dr. C S Francis
2. Prof. Indulal
3. Prof. Lincy Joseph
4. Dr. K M Johnson
5. Dr. Tom C Thomas
6. Mr. Rajesh James
7. Mr. Bijo Mathew
8. Mr. Sunil K V
9. Fr. Sabu Thomas

Invitees

1. Dr. Fr. Joseph Varghese
2. Mr. Shijo Varghese
3. Dr. Rajesh M

The meeting of the BoS in English was held at 10.00 am on 21st December 2018 in the Department of English.

The meeting began at 10.00 am and was chaired by Dr. C S Francis HoD. The meeting took up for discussion the Common Course for all UG programmes and has resolved to propose a revision of the existing syllabus of the Common Courses for the UG Programmes as well as the B.A Programme in English (Modell II Copy Editor).

The decisions taken include the following:

1. Common Courses for UG Programmes

- Highlights of the proposed revision are the following
 - a. Adopt the following 3 common courses of the UG programmes of the MG University.

- i) Pearls from the Deep (Sem I)
- ii) Savouring the Classics (Sem II)
- iii) Illuminations (Sem IV)

b. Introduce new courses for the remaining three courses

1. Citizenship, Human Rights and Sustainable Society (Sem 3) being edited by the Board.
2. New text dealing with Reading and Writing being edited by the Board.
3. New text dealing with Listening and Speaking being edited by the Board.

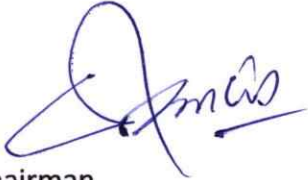
4. B.A English (Model II, Copy Editor)

The Board also proposes to revise the UG syllabus by adopting certain aspects of the revised University Syllabus for B.A English Copy Editor Programme (2017)

The following are the significant changes proposed:

- a. To replace the current text book for the course, Introduction to the Study of Literature with Mario Klarer's Introduction to Literary Studies (Sem I)
- b. To swap between course contents for Complementary Course I "English for Copy Editing I" (Sem 1), which deal with the essential principles of writing and editing practices with the contents of English for Copy Editing II (Sem II) which deal with grammar and mechanics of writing.
- c. To revise the contents of the core course Methodology of Humanities. (Sem 2)
- d. To introduce a course titled "English Literature in Context: A historical Overview," instead of the Core Course "Shapers of Destiny" in Sem 3 as a core course.
- e. To revise the contents of the Core Course "Literature and Informatics" Sem 3.
- f. To introduce English Literature in Context: A Literary Overview as a Core Course (Sem 4), instead of the course Cross Currents.
- g. To introduce a new course on Environmental Science and Human Rights. (Sem 5)
- h. To rename and revise the course Postcolonial Literature into Postcolonial and Subaltern Literature. (Sem 6)
- i. To adopt the contents of the University Syllabus of Indian Writing in English and American Literature (Sem 6) Reading Prose (Sem 3)

- j. To offer Comparative Literature as a twice based Core Course along with Regional Literatures in Translation (Sem 6)
- k. To replace the essays by Virginia Wolf and Alice Walker with essays by Betty Friedan (The problem that has no name) and Elaine Showalter ("Towards a Feminist Poetics") respectively. (Sem 6)



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