

DEPARTMENT OF COMMERCE
SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

First Board of Studies Meeting -10th October 2014

The first BoS meeting was held on Friday, 10th October 2014 at the Department.

The meeting was presided over by the Board Chairman, Dr. Mathew Jose K.

The following Board members were present:

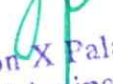
1. Dr. T. P. Thomas
2. Dr. Joseph George
3. Mr. Paul Xavier, FCA
4. Mr. Salil Kumar, ACA

All the staff members of Commerce Department were special invitees for the meeting.

- In the meeting it was decided to send the pattern of UG question papers to the Controller of Examination and the same shall be forwarded from the Controller's office to approved question paper setters which has already been identified and approved by the board.
- It was decided in the meeting to continue the existing MG University syllabus for UG and PG for this academic year 2014-15.
- **It was also decided that there shall be a revision of the syllabus of both UG and PG from the next academic year onwards (Maximum of 20%).**
- It was decided to make external and internal evaluation proportion as 75:25, for both PG and UG.
- In the meeting it was also decided to adopt indirect grading for both UG and PG.
- In order to have an industry interface it was decided in the meeting to introduce 1 week industry internship for both UG and PG after 5th semester and 3rd semester respectively.
- The already existing industrial visit to be continued and the committee decided to make individual batch wise project report relating to the same.
- Adhoc committee for the syllabus upgradation and restructuring was recommended and approved in the meeting. Members of the committee are:

Prof. Johnson John
Dr. Mathew Jose K.
Mr. Sajoy P. B.
Rev. Fr. Tomy P. P.


Prof. Johnson John
(Head of the Department)


Dr. Johnson X Palackappin
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013

DEPARTMENT OF COMMERCE
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Second Board of Studies Meeting -1st November 2014

The Second Board of Studies meeting was held at the Department on Saturday 1st November 2014 under the chairmanship of Dr. Mathew Jose K.

The following Board members were present:

Dr. T. P. Thomas

Dr. Joseph George

Mr. Paul Xavier, FCA

Mr. Salil Kumar, ACA

All the staff members of Commerce Department were special invitees, for the meeting. The following staff members were present.

Prof. Johnson John

Asst. Prof. Tessa Mary Jose

Asst. Prof. Sanu Varghese

Asst. Prof. Sajoy P. B.

Asst Prof. James V. George

Rev. Fr. Tomy P.P. CMI

Asst. Prof. Dr. Remya Ramachandran

Mrs. Priya Renjini S.

Ms. Baby Simi

Ms. Radhika P. C.

Ms. Noonu Mary Jose

Ms. Rincy Kudilingal

Ms. Sangama P. S.

Mr. Joseph James

- The meeting commenced with the HOD welcoming the members of the academic board and briefly introducing them. He has also emphasised the purpose of the meeting which is to revise the syllabus of UG and PG in line with the newly granted autonomous status of the college. The revised syllabus will be applicable up to the academic year 2018.
- It was decided to introduce CBCSS for UG and elective system for the PG programme.
- The members observed that currently the students passing out of the commerce stream lack industrial perspective or practical application knowledge. It was decided to revise syllabus by suitably updating the content in line with the above.
- It was decided to provide a practical orientation of the content so as to contribute to the skill development of students and to enhance their employability. Developing entrepreneurship among students was yet another intention.
- It was decided to give priority for cross cutting issues like gender, environment & sustainability, human values and professional ethics.
- To begin with, it was decided to accord priority in revising the contents of papers like Accounting, Income Tax, Company Law and Capital Market. It was observed that the content of these subjects underwent drastic changes in the recent past along with the changes in the policies and regulations.
- The committee recommended to follow application-oriented questions for exams instead of age-old method of testing the theoretical knowledge of students with direct questions.
- The members suggested to arrange tie ups with Chartered Accounting firms and firms working in capital market in order to provide internship to students, thereby providing practical orientation.
- It was also suggested that a part of internal marks can be set aside for the presentation of internship report.
- It was decided to give one month time for the external members to come out with their proposals for updating the content. It is expected that with their rich practical

knowledge, the external members will be able to provide critical inputs in modernising the syllabus to meet the current requirements.

- It was proposed to start M.Phil. Programme in Commerce as the Department is a postgraduate research centre.
- It was also suggested to explore the possibility of starting B. Com Marketing as a regular course and B. Com and MBA as evening courses.
- Finally, it was decided to start the changes with the degree courses and to do the same in the PG classes in the academic year 2016-17.



Dr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 011



Dr. Mathew Jose K.
Chairman

DEPARTMENT OF COMMERCE
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Third Board of Studies Meeting -28th December 2014

The Board of Studies of Commerce Department met on 28th December 2014 at the Department from 9.30 am onwards. The meeting was presided over by the Chairman of the Board Dr. Mathew Jose K. The following board members were also present apart from the entire teaching faculty of the department as special invitees:

- Dr. T. P. Thomas
 - Dr. Joseph George
 - Mr. Paul Xavier, FCA
 - Mr. Salil Kumar, ACA
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- The meeting commenced with a silent prayer and the HOD welcomed the gathering.
 - **UG Syllabus (B. Com) revision, Commencement of M.Phil. in Commerce and BBA Programmes were the main agenda of the meeting.**
 - It was decided to realign and update the existing B. Com syllabus for bringing in the required modifications with the current time lines to the extent of 20% changes in the existing Mahatma Gandhi University Syllabus.


Some of the Major changes were decided as follows:

- i. Two New Courses, IFRS and Business Environment to be introduced in the autonomous syllabus.
- ii. Advertising and Sales Promotion and Perspectives and Methodology of Business Studies to be eliminated.
- iii. It was decided to add an additional core course –Environmental Studies, as per UGC regulations in the new curriculum.

- iv. It was also decided to realign certain subject papers for better semester balancing keeping in mind the continuity of subjects from lower classes and preceding semester.
- v. New titles were given for few courses and new topics were introduced in certain others.
- vi. The following courses have been thoroughly revised and substantial changes have been made-
1. Quantitative Techniques for Business
 2. Corporate Regulations
 3. Financial Accounting
 4. Marketing Management
 5. Value Added Tax
 6. Income Tax Law and Practice
 7. Income Tax Assessment and Procedure
- vii. It was also agreed to start M.Phil. Programme in commerce and BBA (Integrated Marketing and New Media) from the academic year 2015-2016 onwards.
- viii. Syllabus for the M.Phil. and BBA Programme was discussed and the same was approved in the meeting.
- ix. The Pattern of questions for ESE for UG courses will be 2 marks, 5 marks and 10 marks.
- x. Compulsory internship for B. Com after Semester IV.
- xi. It was decided to start a value-added course - Digital Investments & Stock Market Influencer and Sales Tax Practice.

The meeting came to an end by 12.45 pm.


Dr. Mathew Jose K.
Chairman


Dr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Kadavil, Kollam

DEPARTMENT OF COMMERCE
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Fourth Board of Studies Meeting -15th October, 2015

The Board of Studies of Commerce Department met on 15th October, 2015 at the Department from 10 am onwards. The meeting was presided over by the Board Chairman, Dr. Mathew Jose K. the following board members were also present.

- Dr. T. P. Thomas
- Dr. Joseph George
- Mr. Paul Xavier, FCA
- Mr. Salil Kumar, ACA
- Dr. Sathish Kumar
- Dr. P. S. Menon

Special Invitees:

- Dr. R. Vasantha Gopal
- Dr. Santhosh Kumar S.


The meeting commenced with a silent prayer.

- It was discussed and decided to introduce changes to the extent of 20% to the existing MG University M. Com PG Syllabus.
- The faculty members of Commerce Department drafted a Syllabus and presented.
- The major changes decided during the meeting were as follows:
 - i. International Business and Business Environment Courses were clubbed into one single course titled 'International Business Environment'.
 - ii. It was also decided to introduce a new course 'Principles of Managerial Decisions'.
 - iii. 'Principles of Management and Organisational Behaviour' Courses was titled to 'Management and Organisation Behaviour' on basis of the contemporary developments.

- iv. Corporate Governance Course was revised and topics on Business Ethics was decided to be included and the paper to be re-titled as 'Corporate Governance and Business Ethics'.
- v. International Finance Course has also been decided to be re-titled as 'International Financial Management' with the addition of recent topics and eliminating less relevant topics.
- vi. The following courses have been thoroughly revised and substantial changes have been made-
 - 1. Management and Organisational Behaviour
 - 2. Management Accounting
 - 3. Corporate Governance and Business Ethics
 - 4. International Business Environment
 - 5. Advanced Cost Accounting
 - 6. International Financial Management
 - 7. Derivatives and Risk Management
- vii. Compulsory internship programme for one month at the end of the second semester was decided to be given for M. Com students. The students and the department will be jointly taking efforts for the same.

The meeting came to an end by 1.30 pm with lunch.


Dr. Mathew Jose K.
Chairman


Dr. Johnson X Palackappan
Principal
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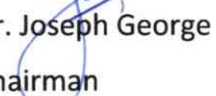
Board of Studies Meeting on 6th June 2018

The meeting of the BoS members was held in the Department of Commerce from 2 pm onwards. The following members were present.

1. Mr. Navas Meeran
2. Dr. Sajoy P. B.
3. Dr. Remya Ramachandran
4. James V. George
5. Dr. Santhosh Kumar S.
6. Dr. R. Vasantha Gopal
7. Sojan T. S.
8. Dominic M. M.
9. Dr. K. T. Peter
10. Dr. Thomas T. P.
11. Johnson John
12. Dr. Radhika P. C.
13. Priya P. S.
14. Anjitha K. Nandan
15. Elizabeth Joseph
16. Bony Mathew
17. Priya Renjini S.

- The meeting appointed the new Commerce HOD, Dr. Joseph George as the new BoS Chairman.
- The new BoS Chairman thanked the outgoing (retiring) HOD of the Department and Chairman of BoS for his valuable contributions and service.
- The meeting resolved to appoint the following new members to the Board.
 1. Dr. Sajoy P. B. (Asst. Prof. Dept. Of Commerce)
 2. Dr. Remya RamaChandran (Asst. Prof. Dept. of Commerce)

3. Dr. R. Vasantha Gopal (Asst. Prof. Kerala University)
 4. Dr. Santhosh Kumar S. (Asst. Prof. CUSAT)
 5. Mr. Navas Meeran (MD, Eastern Companies Pvt. Ltd.,
 6. Ms. Ninu Rose (HOD, Commerce, St. Xavier's College, Alwaye)
- The meeting decided to update the existing B. Com syllabus in the light of changes and as per the revisions made by M. G. University.
 - The meeting decided to compare the present department syllabus with the changed syllabus of M.G. University.
 - The meeting resolved to assign subjects to teachers to suggest changes in the light of changes in topics.
 - It was decided to delete irrelevant topics for enriching the current syllabus.
 - Meeting resolved to include more contents in the new syllabus for equipping students to gain better job prospects and enabling them for higher education.
 - It was decided to have a full-fledged BoS to decide and finalise the syllabus on 12th July 2018.
 - It was decided to start two value added courses: Logistic Management, Organizational Sales Tax Practise.
 - The meeting concluded at 3.30 pm.


Dr. Joseph George
Chairman


Dr. Johnson X Palackappillil
Principal
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DEPARTMENT OF COMMERCE
SACRED HEART COLLEGE, THEVARA (AUTONOMOUS)

Board of Studies Meeting on 12th July 2018

1. Dr. Joseph George
2. Dr. Sajoy P. B.
3. Dr. Remya Ramachandran
4. Dr. R. Vasantha Gopal
5. Dr. Santhosh Kumar S.
6. Dr. Navas Meeran
7. Ms. Ninu Rose
8. James V. George
9. Johnson John
10. Dr. K. T. Peter
11. Dr. Thomas T. P.

The meeting started at 2 pm in the Department of Commerce with a silent prayer.

- **The meeting decided to make suitable changes in the existing syllabus:**
- The new courses introduced in the syllabus were-
 1. Goods and Services Tax
 2. Environment Management
 3. Banking and Insurance
- 'Marketing Management' in the third semester of UG programme by incorporating topics on Niche-Marketing, Micro Marketing, Product Standardization, Grading, Relationship Marketing, Social Marketing, Online Marketing, Green Marketing, Telemarketing, Viral Marketing, De-Marketing, Remarketing, Guerilla Marketing and Ambush Marketing.
- Computerised Accounting Optional Course for B. Com CA in the fifth semester.
- To replace VAT with GST in the fourth semester.
- Entrepreneurship Development and Project Management to include a topic on 'Start-up Mission-Kerala'.

- In the subject e-Commerce and General Informatics, in the B. Com fourth semester it was decided to include a brief study on Net –Neutrality, Block Chain, National Digital –Communication Policy 2018.
- In the course of B. Com TT, ‘Marketing of Tourism and Hospitality Management’ (Sixth Semester), it was decided to include an assignment on Industrial visit and Preparation of report.
- It was decided to club Modern Banking and Principles of Insurance in fifth semester and include a new subject on ‘Environment Management’ as per the MG University syllabus in order to keep the entire credit at 120.
- It was resolved to change IAS -11 to IFRS -15, IAS -7 to IFRS -16 in the light of the changed Scenario in the existing accounting standards.
- IAS-18 in the subject IFRS in B. Com Semester –II relating to revenue has been deleted because of its elimination from the standards by the authority concerned.
- The following courses have been thoroughly revised and substantial changes have been made:
 1. Business Statistics
 2. Business Regulatory Framework
 3. Business Environment
 4. Quantitative Techniques for Business Research
 5. Corporate Regulations
 6. Business Communication and Management Information System
 7. E-Commerce and General Informatics
 8. Business Management
 9. Financial Services

The meeting concluded by 5 pm.



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Dr. Joseph George