

# **Minutes of the Board of Studies in English 2014-2015**

SACRED HEART COLLEGE KOCHI

## BOARD OF STUDIES IN ENGLISH 2014

1. Dr. C.S. Francis, Head, Dept. of English, SH College, Chairman
2. Dr. P.P. Ravindran, Prof. (Retd.) School of Letters, MGU, Ext. Expert
3. Dr. N. Prasanthkumar, Head, Faculty of English, SSUIS, Kakkayil, Ext. Expt.
4. Dr. Saji Mathew, Asso. Professor, School of Letters, MGU, Kottayam, Ext. Expt.
5. Dr. Leslie Thomas, Asso. Prof. & Head, Dept. of English, St. Alberts College, (Alumnus)
6. Sri. K. Pradeep, Sr. Editor, The Hindu, Kochi (Member, Industry Representative)
7. Dr. K.M. Johnson, Asso. Professor, Dept. of English, SHC, Member

### Special Invitees:

8. Ms. Subhi Tresa Sebastian, Asst. Professor, (Special invitee)
9. Dr. Tom C. Thomas, " " "
10. Mr. Rajesh James, " " "
11. Mr. Bipin Mathew, " " "
12. Mr. Arvind R. Nair, " " "
13. Mr. Sunil K.V., " " "
14. Rev. Sabu Thomas, " " "

### Minutes of the Meeting of the ad hoc meeting of the Board of Studies in English

The meeting of the Faculty/ad-hoc Board of Studies of English, Sacred Heart College, Thevara, Kochi held on 10/10/2014. The meeting resolved the following:

The meeting began at 2.00 pm and was chaired by Head/Chairman of the BOS.

Decisions resolved include the following:

- \* To follow MGU University syllabus for UG batch of 2014-17.

- \* To follow MGR University syllabus for PG batch of 2014-16.
- \* To follow indirect grading system whereby the papers will be awarded marks which will later be converted into grades.
- \* To fix the Ratio of marks for the Internal Examination (Continuous Internal Assessment - CIA) and External (End-semester exam) assessment to be 75% and 25% respectively, for all UG as well as PG programmes.
- \* To follow exam pattern and question paper model to suit the ratio mentioned above.

The meeting authorized the HOD / Chairman of the BOS to prepare the list of examiners for UG & PG programmes - practical & theory papers to be submitted to Academic Council.

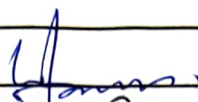
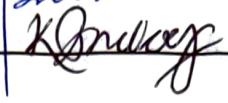

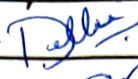



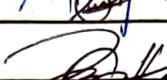
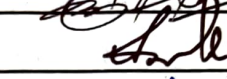
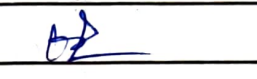
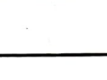
The meeting discussed the broad framework of the new syllabus which is to be followed from the academic year 2015 onwards and decided to consider the following components:-

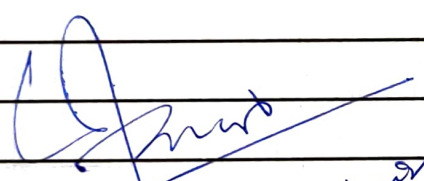
- \* Internship for skill development (not less than 21 days)
- \* Study tour for wider exposure and organizational and communication skills.
- \* Possibility of awarding extra credits through innovative activities - eg. participation in talent clubs / extension and outreach.

The meeting came to a close by 4:20 PM.

Details of the External Members of the BOS of English

1. Dr. P.P. Ravindran

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|-------------------------|--|
| 1. C.S. Francis         |    |
| 2. K. Brudney           |    |
| 3 - Leslie Thomas       |     |
| 4. Dillu Mary Rose      |    |
| 5. Ragedob Jones        |    |
| 6. B.D. N. Mathew       |    |
| 7. Shiga Vazghere       |    |
| 8. Paul K.O             |    |
| 9. Tom C. Thomas        |    |
| 10. Dr N Prasanna Kumar |    |
| 11. D.L.R. M. Johnson   |  |

  
 C.S. Francis, Chairman, B.O.S.

# Minutes of BOS Meeting held on 15-1-2015 (Thursday)

The meeting began at 2:00 pm.

The following are the decisions taken:

1. Revise BA English Copy-Editor Core Papers
  - Practical Component compulsory in Copy-Editor Course. Add the number of practical components in the same. Consider including questions from the practical modules. Consider 'translation' as a component for the paper (Hindi/Malayalam)
  - Third Semester Poetry paper - 80% Poems + 20% Practice
  - Fifth Semester Theory and Practice - avoid repetition of poems from the Poetry paper - should have different pieces for Practical Criticism.
  - Poetry Paper - make minor changes
2. Organise a workshop for Copy-Editing Course with three experts from the field.
3. Organise a similar session for Computer and Informatics course with two experts from the field.
4. Allotment of duties for Syllabus-Revision:
 

Paper	Teachers-in-Charge
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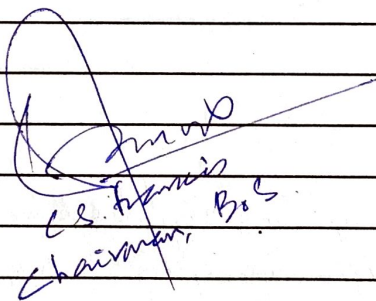
a. American Literature

Dr. Tom C. Thomas,  
Aravind R. Nair

b. Comparative literature	Fr. Sabu Thomas, Dr. C. S. Francis
c. Regional Literatures in Translation	Bijo Mathew, Sunil K.V., Dillon Mary Rose
d. Indian Writing	Rajesh James, Subhi Teresa Sebastian
e. Reading Prose	Rajesh James, Dillon Mary Rose
f. Reading Fiction	Aravind R. Nair, Subhi Teresa Sebastian
g. Literary Theory and Practice	Dr. K. M. Johnson, Sunil K.V.

The senior member of each paper will be in charge of consolidating the syllabus. The Department will hold a meeting tentatively scheduled on Jan 30, 2015. The team leader for each paper should present the syllabus in the same.

The meeting came to a close at 4:00 pm

  
C.S. Francis  
Chairman, B.S.