



ACADEMIC COUNCIL MEETING

Minutes of the 7th Academic Council Meeting

Date: July 16, 2016 Saturday 2 pm.

Venue: Hadrian Hall

SACRED HEART COLLEGE – AUTONOMOUS	
MINUTES OF THE ACADEMIC COUNCIL - July 16, 2016 Saturday at 2 PM.	
Venue: Hadrian Hall	
ITEM No.	SUBJECT
	Remarks by the Chairman
1	Minutes of the meeting of Academic Council held on 30.05.2016 & discussion on items arising out of the minutes.
2	Curriculum Development, PG and MPhil Curriculum Revision
2.1	Note of the Board of Studies in Physics
2.2	Note of the Board of Studies in Sociology
2.3	Note of the Board of Studies in Economics
2.4	Note of the Board of Studies in Mathematics
2.5	Note of the Board of Studies in Commerce
2.6	Note of the Board of Studies in Communication
3	Admission to MPhil Programmes
4	Approval of Experts in the BoS of Various Departments
5	Guiding of Research Scholars by the Faculty Members of Affiliated Colleges.
6	Other matters, if any, with the consent of the chair

MINUTES OF THE 7th ACADEMIC COUNCIL MEETING, JULY 16th 2016

Venue Hadrian Hall: Time 2 pm

Prayer

Leave of absence, if any

Chairman's remarks

Chairman observed that this was likely to be the last meeting of the present AC. He thanked all the members, especially, the nominated ones.

Agenda Item No.1

Approval of minutes (already circulated)

The minutes already circulated to all the members by email was confirmed.

Agenda Item No.2

Curriculum Development (P G & MPhil Curriculum Revision)

**Agenda Item 2.1 Note of the Board of Studies in Physics – Presentation by the Chairman,
Board of Studies in Physics, S H College, Thevara, Kochi, (Autonomous)**

Note to the Academic Council

Sub: Rectification of the anomalies put forward by the BoS MG University

Ref: Order No.110/2/Ac.BVII/2016/Acad dated 17th June 2016

The BoS of the University examined M.Phil scheme and syllabus and instructed to resubmit the same with a few rectifications suggested. Accordingly, the BoS of Physics, SH College (Autonomous) held a meeting on 14th July 2016 and the following decisions were taken to rectify the anomalies pointed out by the BoS MG University.

1. Number of papers in Semester I is fixed as per the University guidelines. According to it, Semester 1 consists of three papers, namely Research Methodology, General Physics and one Elective paper. The board also decided to increase the number of Elective papers from 4 to 7.

2. The credits of each paper in Semester I is fixed as 5, so that the total credit is 15. In Semester II, 25 credits are given to project, inclusive of project viva.
3. The contact hours per week have also been reorganized according to University guidelines.
4. Grading system is fixed to be indirect grading.
5. It was decided that the modified curriculum will be applicable only from 2016 admission onwards.

Academic Council ratified and approved the proposal.

Agenda Item 2.2

**Note of the Board of Studies in Sociology – Presentation by the Chairman
Board of Studies in Sociology, S H College, Thevara, Kochi, (Autonomous)**

Revisions in MA Sociology Syllabus (2016 Admissions onwards)

In the light of the guidelines and recommendations given by the Board of Studies in Sociology, MG University, a special meeting of the Board of Studies in Sociology of Sacred Heart College, Thevara (Autonomous) was convened which decided to do a revision of the MA syllabus of the college later and to follow the existing syllabus of the MA programme in sociology of the M G University for the 2016 admissions.

Academic Council ratified and approved the proposal.

Agenda Item 2.3

**Note of the Board of Studies in Economics – Presentation by the Chairman Board of
Studies in Economics, S H College, Thevara, Kochi, (Autonomous)**

**Explanation passed in the BoS in Economics at its meeting held on 12/07/2016
Department of Economics, S H College, Thevara**

Sub: Explanation for the M. Phil Programme in Economics- Scheme & Syllabi- Approval of Board of Studies of M.G University- reg.

Ref: 1) U.O.No.110/2/ Ac. B VII/2016/ Acad. Dated: 17th June 2016

2) SHC- Autonomy/GC/ Acad/ 2014-15 dated April 21, May 11 & Aug. 13, 2015

3) University Laws (Third Amendment) Act, 2014

The decision for commencing the M. Phil Programme in Economics for the academic year 2015-16 was taken by the Board of Studies (BoS) of the Department of Economics, S.H. College, (Autonomous), at its meeting on Nov.1, 2014. The scheme and syllabi for the same were discussed and approved in that meeting. The Academic Council of the College at its meeting on March 21, 2015 approved the scheme and syllabi. The Governing Council approved the same on April 20, 2015. With the recommendations of the above bodies, the proposal for M. Phil Programme in Economics was submitted to the Mahatma Gandhi University on April 21, 2015.

As per the University Laws (Third Amendment) Act, 2014 and Amendment of Act 12 of 1985- In the Mahatma Gandhi University Act, 1985 (12 of 1985), Chapter IX (Autonomous Colleges), section 118. (3), The Board of Studies or Expert Committee, as the case may be, shall within thirty working days from the date of receipt of the proposal, consider it for the Academic Programme referred to in sub- section (2) and approve, reject or return the same with remarks, to the Vice Chancellor. Provided further that where the Autonomous College, which submitted the proposal has not been informed of the decision within thirty working days from the date of submission of the proposal to the University, the proposal shall be deemed to have been approved by the University except where the proposal is against national interest.

It is to be mentioned in this context that even after five months from the date of submission of the proposal, we were not informed of the decision of the University in this regard. So, in this circumstance, as per the above-mentioned Act, we assumed that the university had approved the scheme and syllabi of the M. Phil programme in Economics proposed by us. Accordingly, the College had notified the admission to this programme on October 1, 2015 and the admission was completed on 27th October and the classes were started on October 29th 2015.

Note 2 (BoS Meeting held on 12/7/2016)

The meeting of Board of studies in Economics proposed to introduce both internal and external evaluation for course 3 – “Selected Topics in Indian Economy”- end semester examination of M.Phil Programme in Economics similar to that of course 1 and 2 and also to have a common question paper for course 3 end semester examination instead of having separate question paper for each M.Phil student based on his/her research topics.

Academic Council ratified and approved the proposal.

Agenda Item 2.4

Note of the Board of Studies in Mathematics – Presentation by the Chairman, Board of Studies in Mathematics, S H College, Thevara, Kochi, (Autonomous)

Note to the Academic Council

Sub: Revision of the syllabus of the following courses of M.Sc. Mathematics as suggested by BoS MG University

Linear Algebra

Real Analysis

Differential geometry

Ref: Order No 110/2/AcB VII/2016/Ac/Ad dated 17 th June 2016

The BoS of Mathematics Dept. revised the syllabus of all papers of M.Sc. Mathematics w.e.f 2016 admission onwards. After obtaining approval from the Academic Council, the syllabus was sent to MG University for approval. The BoS of the university examined the syllabus and observed that syllabi of the above-mentioned courses are not up to the mark, and directed to change the syllabus of these papers. Accordingly, the BoS of Mathematics held an emergency meeting on 29th June 2016 and revised the syllabus of these papers. The BoS of the university also directed to change the internal – external ratio to 1:4 instead of 1:3. The decision of the internal –external ratio was taken by the academic council of the college taking

into account the need & significance of continuous assessment and the BoS of the university for various other disciplines have approved it. Therefore, the decision to follow 1:3 for PG courses is reaffirmed by the BoS.

Academic Council ratified and approved the proposal.

Agenda Item 2.5

Note of the Board of Studies in Commerce – Presentation by the Chairman, Board of Studies in Commerce, S H College, Thevara, Kochi, (Autonomous)

Note 1.

The Board of Studies in Commerce discussed the clarifications sought by the M G University vide letter dated June 17th 2016 about the M. Phil Commerce dissertation and Viva Voce and internship programme of M. Com Students.

The meeting resolved that the minimum credits for dissertation and viva was contradictory and therefore decided to correct it in the following manner:

1. Minimum credits for Dissertation and Viva.
2. The students should get a minimum of 45 % marks for dissertation and viva-voce together for a pass.
3. The compulsory internship programme for M. Com after second semester shall follow a mode of operation detailed in Note: 2016/01.

Note: 2

Regulations for Internship Programme

1. The students should choose their area of internship from the options framed by the Department from time to time.
2. The options offered by the Department for the Academic year 2016-17 are 25 Hours teaching (Plus two level), Accounting and Taxation (With professional entities),

Marketing of Agricultural products, Logistic management, Functional study about Sick units in Kerala.

3. A continuous monitoring of internship programme through internal and external evaluation. Internal evaluation shall be conducted by the entity personnel and external evaluation by the mentor (Faculty in Charge).

The students should produce certificate of merit from the entity concerned

Academic Council ratified and approved the proposal.

Agenda Item 2.6

Note of the Board of Studies in Communication – Presentation by the Chairman, Board of Studies in Communication, S H College, Thevara, Kochi, (Autonomous)

The Board of Studies in Communication has convened a special meeting of the Board of Studies in Communication. The following resolution was passed as a response to the letter from _____ university.

Honorable members Mr. Thomas Jacob (Editorial Director, Malayala Manorama), Mr. Sreekandan Nair (MD, Flowers TV), Mr. Lal Jose (Film Maker) Mr. Felix Devasia (Animator), Mr. George K Paul (Designer), Mr. C.S Venkiteswaran (Media Researcher), Mr. Vipin Vijay (Film maker) and Mr. Vinod Sukumaran unanimously upheld the earlier decisions amounting to revision of syllabi of all academic programmes including the new evaluation pattern initiated by the department. They have observed that these changes have been made with the deep insight, commitment and dedication to learning in the concerned disciplines.

The BoS of SH School of Communication has looked into the response of the expert committee of MG University and the Board of Studies and have made following observations:

1. In 2014, the changes prescribed had been well studied keeping in mind the best practices of national institutes in the disciplines taken care of by SHSC.
2. Communication from the University has reached us after more than a year since we started implementing the changes and the Autonomous Colleges Act stipulates that the necessary clarifications should be given within 30 working days after the

submission of the proposal. That being the case, there is no specific remark in the said letter regarding any change whatsoever that the BoS could look into.

3. Board of studies in Communication of S H College (Autonomous) has reiterated the faith in reforms in the present syllabus and urged that all related academic activities must continue and keep evolving with reference to best practices, and change in curricula in related disciplines for the learners to be up to date with ever transforming knowledge base in Communication and media.

Following are the further points discussed in BoS and is presented in AC for discussion:

1. The next cycle of syllabus revision must start from July 15 and final draft to be presented to BoS by beginning of next semester (November).
2. All academic programmes to have review committees to propose changes taking notes on syllabi of institutions of national and international importance, Contemporary best practices in the industry, recent path breaking changes in thought processes based on theory and practice.
3. Review committees to have special meetings with mentors, facilitators and students before preparing the first draft.
4. Board of Studies members shall chair review committees in Cinema and Television, Animation, Graphic Design and Journalism. Each chair person shall co-opt academicians and industry experts for the same.

Academic Council ratified and approved the proposal.

Agenda Item No. 3

Admission to M.Phil Programmes: 2016-17

Admissions to M.Phil. Programmes (Self Financing) in **Physics, Economics** and **Commerce** are scheduled as follows

- | | | |
|---|--|-----------------------|
| 1 | Notification for admission | : 20-07-2016 |
| 2 | Online availability of Application Form | : 20-07-2016 |
| 3 | Last date for receiving the application | : 16-08-2016 03.00 pm |
| 4 | Written Test and interview | : 19-08-2016 10.00 am |
| 5 | Publication of rank list | : 19-08-2016 03.00 pm |
| 6 | Reporting for admission to the college and payment of fees | : 20.08.2016 |
| 7 | Commencement of classes | : 22-08-2016 |

The allotment of seats to a given programme will be based on the marks /grades secured by a candidate at the PG level, a written test and an interview in the ratio 50: 40:10

Eligibility for admission

55 % marks/ CGPA 2.2 out of 4 in the PG programme in the concerned subject.

Those awaiting results can also apply and, in their case, marks/ grades available at the time of preparation of rank list will be taken into consideration.

Duration of the Programme

The duration of each programme is two semesters.

Seats and Fee Schedule (per semester)

Course	No. of Seats	Fees
Physics	12	25000 + 5000 (admission fee only in sem I)
Economics	12	25000 + 5000 (admission fee only in sem I)
Commerce	12	25000 + 5000 (admission fee only in sem I)

Classification/categorization of seats

General Merit: 4 SC/ST: 1 ETB/Muslim: 1 Management quota: 6

How to apply?

Application form can be obtained from the college office on payment of Rs. 500 (Rs. 200 for SC/ST candidates). Application form downloaded from the website can also be used and shall be accompanied by a DD for the amount drawn in favour of 'Principal, SH College, Thevara' payable at Kochi. Filled in application shall be sent to '**The Principal, Sacred Heart College, Kochi – 682013**' so as to reach the college office on or before the date and time stipulated in the schedule.

The matter was placed before the Academic Council for information and the same was approved.

Agenda Item No. 4

Approval of Experts in the BOS of Various Departments

As per the Kerala Government the ordinance 56 of 2013, Government of Kerala, Nov. 30, 2013, S 109/2 C the Academic Council of the college has to nominate two experts in each subject from outside the college to Board of Studies.

The experts suggested by the Chairmen of the BOS are given below.

Experts in the subject from outside the college, to be nominated by the academic council

I. Board of Studies in Aquaculture

1. Dr. C. N Ravishankar, HoD, Fish Processing Technology, CIFT, Malsyapuri, Kochi - 29
2. Dr. D. Sunil Mohammed, HoD, Molluscan Fisheries Division, CMFRI, Kochi – 18

II. Board of Studies in Botany

1. Dr. John E Thoppil, Department of Botany, Professor, University of Calicut, Thenhipalam, Malappuram district.
2. Dr. C. G. Sudha, Senior Scientist, JNTBGRI, Palode, Thiruvananthapuram

III. Board of Studies in Chemistry

1. Dr. S Prathapan, Professor, Department of Chemistry, Cochin University of Science and Technology, Kochi -22

2. Dr. Jude Martin Mendez, Associate Professor, Department of Chemistry, St. Albert's College, Ernakulam.

IV. Board of Studies in Commerce

1. Paul Xavier FCA, PX and Associates, Chartered Accountant, Vyttila, Ernakulam
2. Dr. Salilkumar., FCA, HDFC, Ernakulam.

V. Board of Studies in Communication

1. Mr. Thomas Jacob, Thyparambil Sankaramangalam, Manganam PO, Kottayam
- 686 018, Mobile:9846061300
2. Mr. Lal Jose,3A, Meluha, City Nest Apartments, Shenoy Road, Kaloor, Kochi,
Mobile: 9446522944

VI. Board of Studies in Computer Science

1. Dr. B Kannan, Associate Professor & HoD, Department of Computer Applications, Cochin University of Science & Technology, Thrikkakara, 682022
Mob. 9895363612
2. Dr. Varghese Paul, Dean, ToCH Institute of Science and Technology,
Arakkunnam, 682313. Mob. 9447508329

VII. Board of Studies in Economics

1. Prof. S. Harikumar, Dept. of Applied Economics, CUSAT, Kalamassery, CUSAT
P.O., Kochi-22,
Ph: 9446578289, Email: vinvij2003@gmail.com
2. Dr. Beena P L, Assistant Professor in Economics, Centre for Development Studies, Prasanth Nagar, Medical College PO, Ulloor, Thiruvananthapuram,
Ph: 9633592001, Email: beena@cds.edu

VIII. Board of Studies in English

1. Dr. Indulal. Associate Professor, S D College, Alappuzha.
2. Dr. K N. Krishnan, Professor of English, School of Letters, Mahatma Gandhi University, Kottayam.

IX. Board of Studies in French

1. Ancy Sebastian, Associate Professor, Cochin College, Ernakulam
2. Linda Pious, Assistant Professor, Fathima Matha College, Kollam.

X. Board of Studies in Hindi

1. Dr. Mohanan, Assistant Professor, Dept. of Hindi, Sir. Sayed College, Thaliparambu.
2. Dr. Sudha B., HoD, Dept. of Hindi, Calicut University, Tenhipalam, Malappuram district.

XI. Board of Studies in History

1. Dr. Ani Tresa Ephrem, Associate Professor, Department of History, Sree Sankara University, Kalady.
2. Dr. Vinodkumar Kallolikkal, Associate Professor, Department of History, Maharajas College, Ernakulam.

XII. Board of Studies in Malayalam

1. Dr. James V, Associate Professor, Head of the Department, Post Graduate & Research Dept. of Malayalam, S.B College Changanacherry.
2. DR. Muse Mary George, Associate Professor, Department of Malayalam, U.C College Aluva.

XIII. Board of Studies in Mathematics

1. Dr. A. Vijayakumar, CUSAT, Kalamassery, CUSAT P.O., Kochi - 22, Ph: 9447608851, Email: vanbat@gmail.com
2. Dr. M N Namboothiri, CUSAT, Kalamassery, CUSAT P.O., Kochi - 22 Ph: 9446505953, Email: mnnadri@gmail.com

XIV Board of Studies in Physical Education

1. Dr. M.A. Joseph, Sports Medicine Department Medical Trust Hospital, Ernakulam.
2. Shri. Rajan Varghese, International Official, Self Defence Expert, Trainer in Martial Arts, Thevara.

XV Board of Studies in Physics

1. Dr. Promod Gopinath, Associate Professor, International School of Photonics, CUSAT.
2. Dr. Shaji. N, Associate Professor, Maharajas College, Ernakulam.

XVI Board of Studies in Political Science

1. Dr. Stani Thomas, Associate Professor in Political Science, St. Thomas College, Pala.
2. Dr. M.V. Georgekutty, Principal, St. George College, Aruvithura.

XVII Board of Studies in Statistics

1. Dr. E.S. Jeevanand, Associate Professor of Statistics
U.C. College, Aluva, Ernakulam Dist.
Mob: 9847915101
2. Dr. Johny Scaria, Associate Professor, PG. Dept. of Statistics
Nirmala College, Moovattupuzha, Ernakulam Dist.
Mob: 9446472930

XVIII Board of Studies in Sanskrit

1. K R Narayanan, Associate Professor, NSS Hindu College, Changanassery.
2. Navein Nayik N., Associate Professor, Govt. Sanskrit College, Thrissur.

XIX Board of Studies in Sociology

1. Rev. Dr. Jose Kuriedath, Former Principal, S H College, SH Monastery, Thevara, Kochi13.
2. Dr. Jose Boban, Associate Professor and Principal, Dept of Sociology, Loyola College of Social Sciences, Trivandrum.

XX. Board of Studies in Zoology

1. Dr. A. Gopalakrishnan, Director, CMFRI, Kochi – 682018.
2. Dr. T.V. Sajeev, Scientist E, KFRI, Kochi – 680653.

Academic Council ratified and approved the proposal.

Agenda Item No. 5

Guiding of Research Scholars by the Faculty Members of Affiliated Colleges.

The Doctoral Research Committee of Sacred Heart College, which met on July 15, 2016 examined the new guidelines by the university regarding doctoral guides.

As per the notification inviting applications for registration for Ph. D. Degree (No. M. G University Notification No. Ac. AX/3/Ph.D. Regn/2016, Dates: 11-07-2016), 2016, based on UGC guidelines, only regular teachers of Mahatma Gandhi University Departments/ Affiliated Colleges/ Regular faculty members of institutes of national importance are eligible to supervise the research. At present, the retirement age of University teachers in M.G University and other Central Universities is 60 to 65 years while that of Affiliated College teachers is 56. Many of our retired faculty members are very active and fully involved in research activities with full time and part time research scholars under their supervision.

This UGC guideline and the University Orders are against the liberal spirit that is being introduced into higher education. The concept of retirement from government service, if taken into account, the research centres and Ph.D programmes in private universities and self-financing colleges would not have any recognition, which is not the case. Hence this will be a case of clear discrimination against Affiliated Colleges.

The experience and scholarship of many teachers will not be available for the hundreds of students seeking higher learning through research programmes. It is proposed that the teachers with stipulated qualifications (degrees, experience and publications) be permitted to be guides till the age of 65, irrespective of the fact of their being in government service or not.

In this age of virtual class rooms and global connectivity beyond the physical availability, physical presence on the campus need not be a barrier either. However, conditions may be laid down regarding the minimum requirements of physical availability of chosen guides on the campus.

It is proposed that a submission in this regard be made to the University and the UGC that approved guides of affiliated colleges be permitted to supervise students till the age of 65.

Academic Council ratified and approved the proposal.

Agenda Item No. 6

Other matters, if any, with the consent of the chair.

Some of the members suggested a convocation for the granting of the PG degrees. It was also suggested to conduct a common admission test for admission to the PG programmes.

The meeting came to an end at 4:30 PM.


Dr. K.V. Raju
Member Secretary



Mr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013





ACADEMIC COUNCIL MEETING

January 31, 2017 Tuesday 3 30 pm.

Venue: Hadrian Hall

Minutes of the Academic Council meeting held on 31st January 2017

SACRED HEART COLLEGE - AUTONOMOUS	
MEETING OF THE ACADEMIC COUNCIL - January 31, 2017 Tuesday 3 30 pm.	
Venue: Hadrian Hall	
Items of the Final Agenda	
ITEM No.	SUBJECT
	Remarks by the Chairman
1	Minutes of the meeting of Academic Council held on 16.07.2016 & discussion on items arising out of the minutes.
2	Curriculum Revision and Development, UG, PG Programmes
2.1	Note of the Board of Studies in Physics
2.2	Note of the Board of Studies in Economics
2.3	Note of the Board of Studies in Computer Science
2.4	Note of the Board of Studies in Communication
2.5	Note of the Board of Studies in Zoology
2.6	Note of the Board of Studies in Sanskrit
2.7	Note of the Board of Studies in English
2.8	Note of the Board of studies in Commerce
3	Admission to UG/PG Programmes
4	Approval of Experts in the BOS in Environmental Science
5	Examination Related Matter
6	Other matters, if any, with the consent of the chair

AGENDA FOR THE 8th ACADEMIC COUNCIL MEETING, 31st JANUARY 2017

Venue Hadrian Hall: Time 3.30 pm

Prayer

Leave of absence

Chairman's remarks

Agenda Item No: 1

Approval of minutes (already circulated)

Minutes already circulated were confirmed.

Agenda Item No.2

Curriculum Development (UG & PG Curriculum Revision)

Agenda Item 2.1

Note of the Board of Studies in Physics – Presentation by the Chairman, Board of Studies in Physics, S H College, Thevara, Kochi, (Autonomous)

Note to the Academic Council

The decisions of BoS of Physics meeting held on 25.01.2017 are as follows:

1. Decided to modify the question pattern of PG end semester exam as outlined below. The modification is applicable to part D of the end semester exam question paper only. In part D, currently the student has to answer 3 questions out of six questions (Q1, Q2, Q3, Q4, Q5, Q6). The pattern will be changed to Q1 or Q2, Q3 or Q4, Q5 or Q6. More than two questions cannot be asked from any unit of the syllabus.
2. Decided to include arc spectrum experiments (iron, brass, copper etc.) in the PG curriculum.

3. Decided to include a study tour as part of the UG and PG curriculum. Participation in the tour would result in the award of 1 credit. (assessment / mode)

Submitted to the Academic Council for Approval and Ratification.

The AC ratified and approved the proposals.

Agenda Item 2.2

Note of the Board of Studies in Economics – Presentation by the Chairman Board of Studies in Economics, S H College, Thevara, Kochi, (Autonomous)

BoS in Economics at its meeting held on 25-01-2017 took the following decisions:

1. The meeting resolved to modify the existing syllabus of the elective course “Capital Market” in 4th semester of PG Programme by incorporating emerging topics such as Bond Market and International Finance.
2. The meeting resolved to reset the syllabus of core course “Historical Perspective of Economic Thought” in the first semester of UG Programme by specifying specific contributions of each economist and school of thought to be taught in the syllabus. This is attempted to reduce the ambiguity regarding what is to be taught and learned in course. The modified syllabus will be effective from 2017-18 admissions.
3. The meeting resolved to introduce “The Elementary Econometrics” course as the choice-based course in the 6th semester of UG Programme instead of “Human Resource Management” from academic year 2017-18.
4. It is resolved to revise the core courses “Economics of Development and Growth-I” and “Economics of Development and Growth- II” in the first and second semesters respectively of PG Programme by including newer topics in the subject area. This revised syllabus will be introduced from 2018-19 admissions.
5. The meeting resolved to award 2 additional credits to UG students who undertake internships while doing UG Programme.

6. It is resolved to issue a certificate of merit to UG students who engage a minimum of 20 hours in the outreach Programme (Janaparvam) of Economics Department besides this time to be counted for the learning experience of the students.
7. It is resolved to introduce study tour as a component of internal assessment of UG and PG programmers from 2017-18 admissions. Marks to be awarded to this component and other details will be decided later.

Submitted to the Academic Council for Approval and Ratification.

The AC ratified and approved the proposals.

Agenda Item 2.3:

Note of the Board of Studies in Computer Science – Presentation by the Chairman, Board of Studies in Computer Science, S H College, Thevara, Kochi, (Autonomous)

The BoS in Computer Science at its meeting held on 25-01-2017 took the following decisions

1. To merge the important topics of two courses ' Fundamentals of Digital Systems' and Microprocessor' from 1st and 2nd semesters to one course in the 1st semester.
2. To introduce a new course in 'Computer Architecture' 2nd semester.
3. To add a new topic 'Big Data' in the course 'DBMS' and to change the course name from 'DBMS' to 'RDBMS' in the third semester.
4. To replace a topic of the course 'Data Communication and Computer Networks' by a new topic in the 3rd semester.
5. To add some topics of software engineering and change the name of the course from 'System Analysis and Design' to 'Software Engineering' in the 4th semester.
6. To remove some topics from the course 'Advanced Web Technology' and 'add a new topic 'Ajax in the 4th semester.
7. To change the order of a course 'Operating System' from the 6th semester to 2nd semester.
8. To introduce a new course 'Programming in Python' in 6th semester.
9. To assign one additional credit for Industrial visit in the 4th semester.

Submitted to the Academic Council for Approval and Ratification.

The AC ratified and approved the proposals.

Agenda Item 2.4

Note of the Board of Studies in Communication – Presentation by the Chairman, Board of Studies in Communication, S H College, Thevara, Kochi, (Autonomous)

The Board of Studies in Communication has convened a special meeting of the Board of Studies in Communication.

The Board of Studies of SH School of Communication is proposing a post graduate diploma certificate. Those students who are not able to complete the postgraduate programme in the School of Communication may be awarded a post graduate diploma certificate after verifying his credits completed (Minimum of 40 credits). BoS feels that such students who have undergone the entire training and academic mentorship may be given due weightage and be awarded a post graduate diploma certificate with due scrutiny of his/ her previous academic records.

Submitted to the Academic Council for Approval and Ratification.

The AC ratified and approved the proposals.

Agenda Item 2.5

Note of the Board of Studies in Zoology – Presentation by the Chairman, Board of Studies in Zoology, S H College, Thevara, Kochi, (Autonomous)

The Board of Studies in Zoology met on 25th January 2017 and have taken the following decisions.

1. The BOS has decided that the existing syllabi will continue in the PG and UG programme as the existing syllabus is competent with the national level syllabi of various universities.
2. The BOS has decided to begin an M.Phil Programme and M. Self-financing programme in Zoology from the next academic year to cater to the demand from various quarters.

Submitted to the Academic Council for Approval

The AC approved the proposals to be submitted for consideration by the Governing Council.

Agenda Item 2.6

Note of the Board of Studies in Sanskrit – Presentation by the Chairman/ Convenor, Board of Studies in Sanskrit, S H College, Thevara, Kochi, (Autonomous)

The meeting of the B.O.S held on 25-1-2017 made the following decisions:

Semester-1

1. B.A/B.Sc-1Sem-Module-1 Module 3: No change in the syllabi
2. Module-2-*Karnabharam* by Bhasa-Instead of *Swapnavasavadatha*
3. Module-4-Critical appreciation of *Karnabharam* and *Kumarasambavam* instead of Critical appreciation of *Swapnavasavadhtha*

Semester-2

1. Module-1 & Module 2: No change in the syllabi.
2. Module-3-Introduce new classical kayya -Megadhootha-(Poorva Mega only) 1 to 20 slokas only, instead of *Swapnavasavadhtha* Act-4&6
3. Module-4 Introduce new chapters *Mruchakatikakadasamgraham* - 1, 2, & 3. chapters instead of *Pampavarnana*

Semester 3

1. Module-1-Kalidasa complete works and their translations- Excluded
2. Module-2 & Module 3: No change in the Syllabi
3. Module-4 - Introduce new chapters *Mruchakatikakadasamgraham*- 4, 5 & 6. chapters instead of *Mruchakatika* 1&2 chapters

Semester 4

1. Module-1, 2, 3 & 4: No change in the existing syllabi
Submitted to the Academic Council for information.

AC took note of the proposals and suggested that they be introduced during the next revision.

Agenda Item 2.7

Note of the Board of Studies in English – Presentation by the Chairman/ Convenor, Board of Studies in English, S H College, Thevara, Kochi, (Autonomous)

The Board of Studies in English, convened on 25th January 2017, has resolved to amend the syllabus of MA. English Literature (2016) in accordance with the following recommendations:

Recommendations of the BoS

1. The pattern of the question paper will be changed to afford more choice to students in Part C. Part C of the question paper will be divided into two Groups A and B with three questions in each group. Students will be required to attempt one essay from each Group. Previously, students were offered only two questions per group.
2. In Core Course 14 (16P3ENGT14), Modes of Fiction
 - Module 2 - Required Reading: Short Fiction, item number four, "Dance of the Eunuchs" by Kamala Das is omitted.
3. In Core Course 16 (16P3ENGT16) Literature and the Empire
 - Module 3 - Required Reading, item number four, 'Waiting for the Barbarians' by J. M. Coetzee is substituted with 'Disgrace' by the same author.
4. In Elective Course 02 (16P4ENGT18EL) Shakespeare Across Cultures
 - *Kaliyattam* (Jayaraaj, 1997) has been included as a Seminar text in Module 4.
 - In Module 5 of the same paper, *Haider* (Vishal Bharadwaj, 2014) has been added as a Seminar Text.
5. In Elective Course 03 (16P4ENGT19EL) - Malayalam Literature in Translation
 - Module 1, item number 2, "Literary Translation in India: New Paradigms of a Translator's Invisibility" by K. M. Sheriff has been substituted with "Introduction" from 'In the Shade of the Sahyadri' by P. P. Raveendran et al (Raveendran, P P, G S. Jayasree, S. E. Śrīkanṭhannāyar, and Vasanthi Shankaranarayanan. *In the Shade*

of the Sahyadri: Selections from Malayalam Poetry, Short Fiction and Drama., 2013. Print.).

- In Module 2 of the same paper, item number 9, "Ghazal" by Balachandran Chullikkad has been substituted by "Where is John" by the same author.
- In Module 4 of the same paper, item 1, the text "The World-Renowned Nose" by Basheer is clarified as being the translation of the Malayalam short story by K.M. Sheriff.

6. In Elective Course 04 (16P4ENGTEL) - Ecology and Literature

- Module 4: Reading Fiction, Item number 2, 'On the Beach' by Nevil Shute is substituted with 'The Return of the Native' by Thomas Hardy.
- In Module 5 of the same paper, 'King Lear' by Shakespeare is substituted with 'Midsummer Night's Dream' by the same author.

7. In Elective Course 06: (16P4ENGTEL) – Comparative Indian Literature

- In Module 2, Item No.3., Tutun Mukherjee's essay "Comparative Literature and Eccentricity" has been replaced by Susan Bassnett's "Culture and Translation".
- Item no. 2, Aijaz Ahmed' "Jameson's Rhetoric of Otherness and the National Allegory" has been shifted from required reading to the seminar section and Said's essay, "Empire, Geography and Culture" has been shifted to the required reading section.
- In Module 3, Item No. 3, Rana Nair's "Locating/Dislocating Indian Literature..." has been replaced by Amiya Dev's essay, "Tagore as World Literature".
- The seminar topic of Module 3, Dr. Saji Mathew's, "From Regional into Pan-Indian..." has been shifted from Module 4 to the seminar section of Module 3.
- Module 4 is completely dedicated to Indian Poetry with the inclusion of poems by Toru Dutt's "Lakshman", Sitakant Mahapatra's "Death of Krishna", Nissim Ezekiel's "Latter-Day Psalms", Kamala Das's "An Introduction", K. Satchidanandan's "I am a Language".

In the seminar section of module 4, K. Ayyappa Paniker's "I Met Walt Whitman Yesterday: (An Interview)" is included.

- Module 5 is completely dedicated to Fiction and Drama by including the following works.
- Bhasa's *Madhyamavyayoga* (The Middle One)), Girish Karnad's *Tughlaq* M.T. Vasudevan Nair's *Bhima The Lone Warrior* and Anand's *Govardhan's Travels*

Submitted to the Academic Council for Approval.

The AC approved the proposals.

Agenda Item 2.8

Note of the Board of Studies in Commerce – Presentation by the Chairman Board of Studies in Commerce, S H College, Thevara, Kochi, (Autonomous)

BoS in Commerce at its meeting held on 25-01-2017 took the following decisions

1. The meeting resolved to modify the existing syllabus of the core course "Corporate Regulations" in the II semester of UG Programme by incorporating Amendments 2015, Bill 2016 and Rules. The modified syllabus will be effective from 2017-18 admissions.
8. The meeting resolved to reset the syllabus of core course "Corporate Accounting" in the III semester of UG Programme by eliminating the topics issue, reissue and forfeiture of shares, statement of affairs and deficiency accounts. The modified syllabus will be effective from 2017-18 admissions.
9. The meeting resolved to introduce GST in place Value Added Tax optional course for B. Com Finance and Taxation in the 4th semester of UG Programme as per the implementation. The modified syllabus will be effective from 2017-18.
10. It is resolved to revise and update the core course "IFRS" in the second semester of UG Programme. The modified syllabus will be effective from 2017-18 admissions.

Submitted to the Academic Council for Approval.

The AC approved the proposals.

The proposals under item no. 2 were discussed by the AC. It was suggested that the minor alterations suggested be made as part of correction in the approved syllabi and they be noted thus in the syllabus copy. They need not be considered as revised syllabus as the focus is more on correcting the errors and discrepancies observed. The Chairman concluded the discussion that due attention in this matter should be taken by the departments and the CE's office.

Agenda Item No. 3

Admission to UG & PG Programmes-2017

Presentation by the Chairman Admissions Committee

Admissions to the various UG/PG Programmes offered by the college are done on the basis of the respective prospectus adhering reservation norms of the Government of Kerala. As there is no considerable change in the marking/ grading system of the qualifying examinations, the admission committee decided to follow last year's (2016) prospectus for 2017 admissions also.

Submitted for the approval of the Academic Council.

The AC approved the proposal.

Agenda Item No. 4

Approval of Experts in the BOS in Environmental Science

Presentation by the Chairman, Board of Studies in Environmental Science.

As per the Kerala Government ordinance 56 of 2013, Government of Kerala, Nov. 30, 2013, S 109/2 C the Academic Council of the college has to nominate two experts in each subject from outside the college to Board of Studies.

The experts suggested by the Chairman of the BOS are given below.

Experts in the subject from outside the college, to be nominated by the academic council.

Board of Studies in Environmental Science

1. **Dr. C.N. Manoj, MSc. Ph.D. CEO**, Pelican Biotech and Chemical Labs, 1/ 77, (VII / 390), NC John Estate, Kuthiathode, Alappuzha District, Kerala -688 533 Ph- 9447365542
2. **Dr. Joshy V. Cherian**, Omega **Ecotech Products India PL**, SF. No. 91/5D, Maha Nagar Sarvanampatti Coimbatore 641035, Tamil Nadu, Phone: +91 - 8039635310

Submitted to the Academic Council for Approval and Ratification.

The AC approved the proposals.

Agenda Item No. 5

Examination Related Matter

Presentation by the Controller of Examinations, Sacred Heart College (Autonomous), Thevara.

The Examination Committee of the college met on January 17th and have taken the following decisions.

1. Even Semester ESE Schedule - The meeting decided to conduct the examinations as per schedule (U4 - March 8, U6 - March 9, P4 - March 13, U2 - March 20) except that of PG second semester and M Phil first semester. After discussion the meeting decided to postpone the examinations for two weeks and to be started on 19th April 2017.
2. Grace Mark entry Status –The rule settings in the software for the same have been made as per the university orders. The meeting suggested the concerned teachers to look into the matter within two three days and finalize the same.
3. The meeting recommended that for the smooth conduct of the examinations and bringing out results in time, process should be initiated to have the UG & PG sessions to start and end simultaneously.

Submitted to the Academic Council for Approval and Ratification.

The AC approved the proposals.

Agenda Item No. 6

Other matters, if any, with the consent of the chair.


Dr. Johnson X Palackappan
Principal
Sacred Heart College (Autonomous)
Thevara, Kochi-682 013

