



THE COUNCIL OF PRINCIPALS OF COLLEGES IN KERALA

(THE KERALA PRINCIPALS' COUNCIL)

ORIENTATION PROGRAMME FOR PRINCIPALS

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In Association with

**KERALA STATE
HIGHER EDUCATION COUNCIL
(KSHEC)**

Thiruvananthapuram

11 | 12
AUGUST
2023



Venue

**Sacred Heart College (Autonomous), Thevara
KOCHI**



THE COUNCIL OF PRINCIPALS OF COLLEGES IN KERALA (THE KERALA PRINCIPALS' COUNCIL)

Dear Sir/Madam,

The Council of Principals of Colleges in Kerala (The Kerala Principals' Council) registered under Registration of Societies Act XXI of 1860 (No. 21/71/Calicut), is a vital platform for principals to interact, evaluate and reflect on the current and emerging trends in the Higher Education sector in the state and acts as a catalyst in bringing excellence by ensuring total quality in higher education. It is a transparent, democratic, creative and academically oriented body with a well-defined structure focusing on continual improvement of quality in the field of higher education. The council has been playing a proactive role in the higher education scenario by serving as the singular agency providing common platform for academic think-tanks and educational administrators in the state.

The Council organises an Orientation Programme for Principals, in association with Kerala State Higher Education Council, Thiruvananthapuram during 11-12, August, 2023 at SH College, Thevara (Autonomous) to enlighten and empower academic leaders on relevant issues relating to academic, administrative and legal matters. Office Procedures, Kerala Service Rules, Leave, Conduct and Pension Rules, PD, Purchase and Maintenance of Registers, Fees, E-Grants and Scholarships, Treasury Management and Tax Matters, Academic Leadership along with various challenges faced by Higher Education Institutions in the context of Globalisation and Privatisation, coupled with NEP, will be suitably covered in the two-day orientation programme.

Most important attraction of the programme is an Open Forum, in the form of experience sharing, discussions and deliberations by past and present Principals based on a number of intricate issues. It will be an eye-opening session for all the participants especially budding Principals.

The programme will be inaugurated by Dr. Rajan Varughese, Member Secretary, Kerala State Higher Education Council and eminent academicians, adepts and luminaries from diverse fields will lead various technical sessions. We hope that the orientation programme will certainly empower and emancipate participating Principals to groom them as academic and administrative leaders in Higher Education.

Best regards,

Prof. (Dr.) A Biju (President & Principal, MES Asmabi College, Kodungallur)

Dr. G S Gireesh Kumar (General Secretary & Principal Henry Baker College, Melukavu)

Dr. Alphonsa Vijaya Joseph (Treasurer & Principal, St.Teresa's College (Autonomous), Ernakulam)

Fr. (Dr.) Jose John Principal, SH College, Thevara (Autonomous) & Secretary,

Consortium of Autonomous Colleges

THE COUNCIL OF PRINCIPALS OF COLLEGES IN KERALA
(THE KERALA PRINCIPALS' COUNCIL)
ORIENTATION PROGRAMME FOR PRINCIPALS 2023
(In Association with Kerala State Higher Education Council, Thiruvananthapuram)

PROGRAMME SCHEDULE

11/08/2023 (Friday)

09.30 AM	: Registration
10.00 am	: INAUGURATION
Welcome	: Dr. Gireesh Kumar G S (General Secretary, Kerala Principals' Council)
Presidential Address	: Prof. (Dr.) A Biju (President, Kerala Principals' Council)
Inaugural Address	: Dr. RAJAN VARUGHESE (Member Secretary, KSHEC)
Felicitations	: Dr. M.E. Kuriakose (President, Kerala Aided College Management Association) Rev. Fr. (Dr.) Jose John CMI (Principal, SH College, Thevara & Secretary, Consortium of Autonomous Colleges) Dr. Sajimol Augustine M. (Former Treasurer, Kerala Principals' Council)
Vote of Thanks	: Dr. Alphonsa Vijaya Joseph (Treasurer, Kerala Principals' Council)

11.00 am-12 am

: TECHNICAL SESSION I

Welcome

: Dr. Mini Thomas
(Principal, BK College, Amalagiri)

Chair

: Dr. Cini Kurian
(Vice President, MG University Region)

PRINCIPALS AS CHANGE AGENTS

Resource Person

: **Dr. M USMAN**

Vote of thanks

: Prof. (Dr.) Ison V. Vanchipurackal
(Principal, K E College, Mannanam)

12.00 pm- 1.15 pm

: TECHNICAL SESSION II

Welcome

: Prof. (Dr.) Indulal G
(Principal, St.Aloysius College, Edathua)

Chair

: Fr. (Dr.) V.Y Dasappan
(Vice President, Kerala University Region)

OFFICE PROCEDURES & KERALA SERVICE RULES

Resource Person

: **Sri. SUDARSANA BABU**
Guest Faculty,
Institute of Management in Government (IMG), Kochi

1.15 am-2.00 pm

: **Lunch Break**

2.00 pm -3.15 pm

: TECHNICAL SESSION III

CONDUCT RULES, LEAVE RULES AND PENSION RULES

Chair

: Fr. (Dr.) Martin K.A
(Vice President, Calicut University Region)

Resource Person : **Sri. SUDARSANA BABU**
(Guest Faculty,
Institute of Management in Government (IMG), Kochi)

Vote of Thanks : Dr. Manzur Ali PP
(Principal, MES College (Autonomous), Mampad)

03.30 pm-04.45 pm : **TECHNICAL SESSION IV**

Welcome : Prof. (Dr.) Ajimon George
(Principal, Marian College (Autonomous), Kuttikkanam)

Chair : Dr. K.V Thomas
(Joint Secretary, MG University Region)

PD, PURCHASE RULES AND MAINTENANCE OF REGISTERS

Resource Person : **Sri. BABU M.P**
(Rtd. Sr. Supt, DD Office)

Vote of Thanks : Dr. Preethy Nair
(Principal, SS College, Kalady)

05.00 pm- 6.00 pm : **TECHNICAL SESSION V**

Welcome : Rev. (Dr.) Bennichen Scaria
(Principal, Pavanatma College, Murickassery)

Chair : Dr. P Nazeer
(State Liaison Officer)

FEES, E-GRANTS AND SCHOLARSHIPS

Resource Person : **Sri. SHINE K S**
(Jr. Supt., DD Office, Kottayam)

Vote of Thanks : Dr. Jaya P.S.
(Principal, SN College, Nattika)

6.00 pm -8.00 pm

: **OPEN FORUM
(EXPERIENCE SHARING BY PRINCIPALS/Q & A)**

Welcome

: Sr. (Dr.) Shemi George
(Principal, Morning Star College, Angamaly)

**(Exams, Election, Campus Discipline, Redressal of Grievances,
RTI, Hostels, New Initiatives, Appointment & Approval,
Preparation of Roster Registers, IDP etc.)**

Moderator

: **Dr. JOHN MATHEW**
(Special Invitee, The Kerala Principals' Council)

Panel Members

: Dr. M Usman, Dr. T M Joseph,
Prof. (Dr.) Muhammed Saleem, Dr. K Azeez,
Dr. Sajimol Augustine M, Dr. P Nazeer

Vote of Thanks

: Dr. I.P Abdul Salam
(Principal, DUA, Vazhakkad)

8.00 pm

: **Supper**

12/08/2023 (Saturday)

09.15 am -10.45 am

: **TECHNICAL SESSION VI**

Welcome

: Dr. Savitha K S
(Principal, St. Paul's College, Kalamassery)

Chair

: Sr. (Dr.) Usha Antony
(Joint Secretary, Kerala University Region)

**TREASURY MANAGEMENT & TAX MATTERS
(Incl. SPARK, BIMS, PFMS, E-Treasury etc.)**

Resource Person

: **Sri. ANSON FRANCIS**
(Guest Faculty, Institute of Management
in Government (IMG), Trivandrum)

Vote of Thanks : Dr. Chacko Jose P
(Principal, St. Aloysius College, Trissur)

11.00 am – 1.00 pm : **TECHNICAL SESSION VII**

Welcome : Sr. (Dr.) Reena Ittyachan
(Principal, SH College, Chalakudy)

Chair : Dr. K Azeez
(Joint Secretary, Calicut University Region)

SUCCESSFUL LEADERSHIP THROUGH INTERPERSONAL EFFECTIVENESS

Resource Person : **Prof. (Dr.) ZAKARIA K.A.**
(Professor, School of Management Studies & Director,
DDU Kaushal Kendra, CUSAT)

Vote of Thanks : Dr. Majeesh T
(Principal, NAM College, Kallikkandy, Kannur)

1.00 pm – 2.00 pm : **Lunch Break**

02.00 pm : **VALEDICTORY SESSION**

Welcome : Dr. Gireesh Kumar G S (General Secretary)

Presidential Address : Prof. (Dr.) A Biju (President)

Valedictory Address : **Dr. JOY VS** (Dy. Director (In-Charge), Ernakulam &
Principal, Maharajas College, Ernakulam)

Evaluation by Participants

Vote of Thanks : Dr. Alphonsa Vijaya Joseph (Treasurer)

National Anthem

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ROUTE MAP



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