

# **Internal Quality Assurance Cell**

**Minutes of meetings 2018-19**



## IQAC Meeting with the Website Committee

30<sup>th</sup> August 2018

Hadrian Hall

### Members present

1. Dr. Johnson K M - Coordinator, IQAC
2. Dr. Mathew George - Dept. of Physics
3. Mr. Biju V V - Librarian
4. Mr. Jobin C. Tharian - Dept. of Zoology
5. Mr. Sreejith M G - Support Staff, IQAC

### Agenda:

Restructuring of the college website

The meeting began at 3.:30PM with a silent prayer. The agenda of meeting was website. The meeting decided that the existing website has to be restructured to suit the guidelines of the revised NAAC. A committee consisting of Dr. Mathew George (Dept. of Physics), Jobin C. Tharian (Dept. of Zoology) and Biju V V (Librarian) was constituted to reformatting the website. It was decided that the website should include the parameters that NAAC demands in accordance with e-governance. It was suggested that the website should include tabs for feedback from parents, alumni and all other stakeholders. IQAC requested that the website may be ready by March 2019. The meeting came to an end at 5 PM.

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC meeting with the UGC Affairs Committee

16 October 2018

Hadrian Hall

### Members present

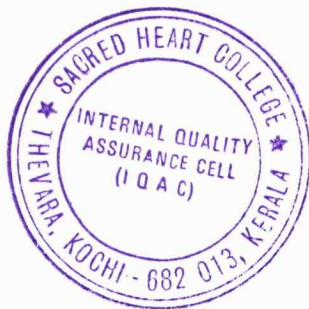
1. Fr. Johnson X. Palackapillil CMI
2. Fr. Jose John
3. Dr. Johnson K M
4. Dr. Raju K V
5. Mr. Didimos K V
6. Dr. Grace Thomas
7. Dr. Jeenu Kurian
8. Mr. Johnson S V

### Agenda

Preparation of proposals for UGC block grant

The meeting began at 3:30 p.m. The objective of the meeting was to hold discussions on the block grant (UGC). It was decided that UGC affairs committee will circulate *pro forma* for project proposals and budgets. The committees will compile the department proposals and apply for the block grant. It was decided to send the proposals to UGC Affairs committee by the end of December, 2018. The meeting concluded at 3:30 p.m.

  
Co-ordinator



  
Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Ithayara, Kochi - 682 013



**IQAC Meeting**  
**23<sup>rd</sup> October 2018**  
**Hadrian Hall**

**Members Present**


1. Dr. Johnson K M
2. Dr. Grace Thomas
3. Dr. Jeenu Kurian
4. Dr. Roby Cherian
5. Mr. Sreejith M G

**Agenda: Meeting on OBE**

The meeting began at 3:30PM with a silent prayer. The agenda of meeting was Outcome Based Education (OBE). It was suggested that outcome-based course objectives have to be prepared by 1<sup>st</sup> November, 2018. A training program for the same will be held on 26<sup>th</sup> and 27<sup>th</sup> October, 2018. The schedule of training programme was discussed. Dr. Johnson gave a brief outline on the IPR seminar that is to be held on 30<sup>th</sup> November, 2018. The meeting ended at 4:30PM.

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

15<sup>th</sup> November 2018

Hadrian Hall

### Members Present

1. Dr. Johnson K M
2. Dr. Jeenu Kurian
3. Dr. Abi T G
4. Mr. Biju V V
5. Mr. Syamlal M S
6. Ms. Raagam P M
7. Ms. Shanti Mathai
8. Ms. Sangeetha K R
9. Dr. Rajesh M
10. Mrs. Regitha M R

### Agenda:

#### NIRF Ranking

The meeting began at 1:10PM. It was decided to apply for NIRF and the data from each department has to be collected by the respective department coordinators on or before 20<sup>th</sup> November 2018. Librarian Mr. Biju V V suggested that we hire a PG alumna for documentation purpose in the respective departments.

The meeting decided to organize an orientation programme for teachers on NAAC revised criteria and re-accreditation process.

Decided to conduct academic and administrative audit.

The meeting came to an end at 1:30PM.



Co-ordinator



Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

15<sup>th</sup> November 2018

Hadrian Hall

### Members Present

1. Fr. Johnson X. Palackappillil, Principal
2. Dr. Johnson K M
3. Dr. Joseph T Moolayil
4. Mr. Madhusoodhanan Nair M S
5. Mr. Bijo N Mathew
6. Dr. Jorphin Joseph
7. Dr. Jeenu Kurian
8. Dr. Grace Thomas

### Agenda:

#### Criteria I - Curriculum Aspects

The meeting began at 2:30PM. The agenda of meeting was discussing the main aspects of Criteria I. It was decided that PO, PSO and CO (Program Outcome, Program Specific Outcome, and Course Outcome) of individual departments have to be restructured. Dr Johnson suggested that a PG pass out student may be hired for documentation process in all departments. The meeting decided that more collaborations and MoUs may be acquired. Professional ethics in syllabus was also discussed. The meeting came to an end at 3:30PM.

  
Co-ordinator

  
Chairperson



Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

5<sup>th</sup> February 2019

Hadrian Hall

### Members Present

1. Fr. Johnson X. Palackappillil CMI, Principal
2. Dr. Johnson K M
3. Dr. Jeenu Kurian
4. Mr. Sibi K I
5. Mr. Sanil Jose
6. Mr. Vinil K V
7. Ms. Tessa Mary Jose
8. Dr. Joseph George
9. Mrs. Regitha M R
10. Ms. Sangeetha K R
11. Ms. Raagam P M
12. Dr. Ramakrishnan S
13. Dr. Grace Thomas
14. Fr. Nijo Antony
15. Dr. Roby Cherian
16. Dr. Giby Kuriakose

Agenda: NAAC Accreditation for Autonomous Institution

The meeting began at 12:45PM with a silent prayer. Dr Johnson explained the process of obtaining feedback from student not only on teaching and learning but also on curriculum development. He mentioned that quantitative assessment will be 70% and the remaining qualitative assessment will be 30% and mentioned that there are 36 items in the NAAC questions, which can be implemented in the current year. He also added that a 5-day IQAC program must be planned for the forthcoming year. OBE should be properly incorporated within the syllabus and updated in the website. The meeting ended at 1:30PM.

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



**IQAC Meeting**  
**7<sup>th</sup> February 2019**  
**Hadrian Hall**

**Members Present**

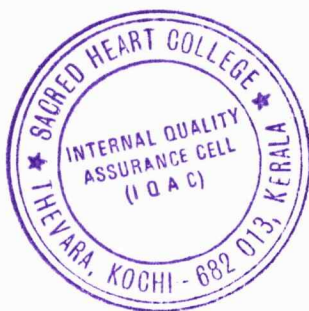
1. Fr. Johnson K M
2. Dr. Joseph T Moolayil
3. Dr. Jorphin Joseph
4. Dr Jeenu Kurian
5. Dr. Roby Cherian
6. Dr. Grace Thomas
7. Mr. Madhusoodhanan Nair M S
8. Mr. Sreejith M G

**Agenda:**

**Curricular Aspect**

The meeting began at 12:45PM with a silent prayer. Dr Johnson explained the distribution of weightages across the key indicators and pointed out that there are some criteria, which can be started in the current year. One of them includes certificate course with 30 hours course time. It was suggested that a column for feedback of curriculum has to be incorporated in the website and that POs, PSOs and COs have to be updated in the website. The meeting ended at 1:30PM.

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



**IQAC Meeting**  
**8<sup>th</sup> February 2019**  
**Hadrian Hall**

**Members Present**

1. Fr. Johnson X Palackappillil CMI, Principal
2. Mr. James V George
3. Mrs. Regitha M R
4. Dr. Raju M K
5. Dr. Grace Thomas
6. Mr. Sreejith M G

**Agenda:**

**Teaching –Learning and evaluation**

The meeting started at 12:45PM. Dr Johnson mentioned that Blooms taxonomy has to be incorporated in our syllabus including question bank. It was suggested that ICT enabled teaching has to be promoted. It was suggested that IMS has to be promoted and each department should make use of smart classrooms. The meeting ended at 1:30 PM.

  
Co-ordinator

  
Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013





## IQAC Meeting

11<sup>th</sup> February 2019

Hadrian Hall

### Members Present

1. Dr. Johnson X Palackappillil CMI
2. Dr. Pius Augustine
3. Dr. Jeenu Kurian
4. Dr. Roby Cherian
5. Dr. Grace Thomas
6. Fr. Joseph Varghese
7. Dr. Johnson K M
8. Mr. Sreejith M G

### Agenda:

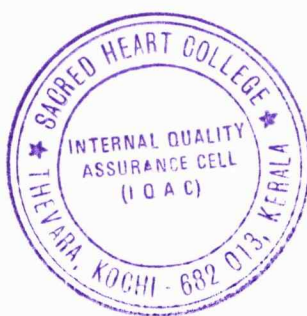
Research, Innovations and Extension

The meeting began with a silent prayer. Dr. Johnson mentioned that the list of PhD awardees has to be updated in the website and the college research policy should be there in the website. The policy on check plagiarism has to be strengthened. Dr. Roby suggested that Kerala startup mission page can be referred for more startups. The meeting ended at 1:30PM.

  
Co-ordinator

  
Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013





## IQAC Meeting

15<sup>th</sup> February 2019

Hadrian Hall

### Members Present

1. Dr. Johnson K M
2. Dr. K A Raju
3. Dr. Jeenu Kurian
4. Fr. Nijo Antony
5. Dr. Roby Cherian
6. Fr. Joseph Varghese
7. Mr. Sanil Jose
8. Mr. Biju V V
9. Fr. Jose John
10. Mr. Sreejith M G

### Agenda:

#### Infrastructure and Learning Resources

The meeting began at 12:45PM with a silent prayer. Dr Johnson explained the distribution of weightage for criteria 4. He mentioned that it is required to maintain a database for library use. Similarly, student computer database is also required and pointed out that the apt ratio is 10:1. Computers in the classes must be maintained properly. Labelling of all sponsored items must be updated. Dr.Johnson mentioned that LMS is mandatory for NAAC assessment and must be strengthened and used for as many course as possible. He also suggested that it would be beneficial if Lecture capturing system in classrooms are installed. The meeting ended at 1:30PM.



Co-ordinator



Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thiruvananthapuram, Kochi-682 013



## IQAC Meeting

19<sup>th</sup> February 2019

Hadrian Hall

### Members Present

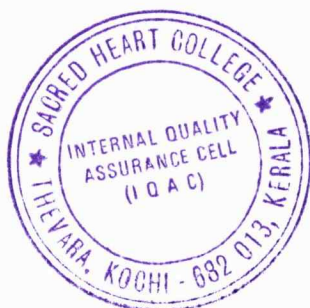
1. Dr. Johnson K M
2. Dr. Mathew M J
3. Fr. Joseph Varghese
4. Dr. Remya Ramachandran
5. Dr. Siby Abraham
6. Mr. Alex Shinu Scaria
7. Dr. Roby Cherian
8. Mr. Sreejith M G

### Agenda:

#### Student Support and Progression

The meeting started with a silent prayer at 12:45PM. Dr. Johnson suggested that scholarship database has to be prepared for the previous 7 years which include government aid and college aid to the students. He also mentioned that it is required to form a database on the awards received by the students in arts and sports. It was also suggested that alumni contribution for the past five years has to be identified and documented. It was also suggested that a non-teaching faculty has to be trained in scholarship processing since Mr. Jose Mathew is retiring. The meeting ended at 1:30PM.

  
Co-ordinator



  
Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara. Kochi-682 013



## IQAC Meeting

25<sup>th</sup> February 2019

Hadrian Hall

### Members Present

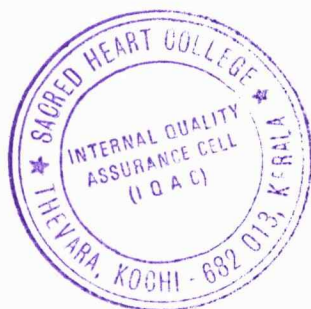
1. Dr. Johnson K M
2. Fr. Jose John
3. Dr. Abi T G
4. Fr. Joseph Varghese
5. Dr. Jeenu Kurian
6. Mr. Sreejith M G

### Agenda:

#### Governance, Leadership and Management

The meeting started at 12:45PM. Dr Johnson explained the distribution of weightage of marks for the key indicators in criteria 6. The meeting examined all the questions of the criteria and found that proper documentation in the prescribed format is required. The meeting came to an end by 1.30.

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



**IQAC Meeting**  
**8<sup>th</sup> April 2019**  
**Hadrian Hall**

**Members Present**

1. Fr. Jose John
2. Dr. Jeenu Kurian
3. Dr. Roby Cherian
4. Fr. Nijo Antony
5. Mrs. Achamma Cherian
6. Ms. Rensi K Ranjith
7. Mr. Madhusoodhanan Nair M S
8. Ms. Shanthi Mathai
9. Mr. Vinil K V
10. Ms. Sangeetha K R
11. Ms. Athira V T
12. Ms. Priya P S
13. Mr. Bijo N Mathew
14. Dr. Grace Thomas
15. Mr. Sibi K I
16. Mr. Benny Varghese
17. Mr. Raagam P M

**Agenda:**

**Criteria I: Curricular Aspects**

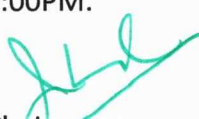
The meeting began at 10:30AM. Dr. Johnson mentioned that Higher Education Council is conducting OBE training for autonomous bodies. The date scheduled for our college is 3<sup>rd</sup> and 4<sup>th</sup> of May. The meeting decided to allocate each teacher with questions from Criteria 1. The concerned teacher has to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

1. Bijo Mathew (Eng), Ignatious Abraham (Chem) – 1.1.1, 1.1.2
2. Vinil K.V (Eco) – 1.1.3
3. Rensi (Computer) – 1.2.1
4. Ragam P.M (Zoo) – 1.2.2
5. Shanti Mathai (Comm), Roby Cherian (Phy) – 1.3.1
6. Madhusoodanan M.S (Eco) – 1.3.2, 1.3.3
7. Tessa Mary (Comm) – 1.3.1
8. Ebin, Jorphen Joseph – 1.4.1, 1.4.2

The date of submission to IQAC is May 15. The meeting ended at 12:00PM.

  
Co-ordinator



  
Chairperson  
**Dr. Johnson X Palackappillil**  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi



**9<sup>th</sup> April 2019**  
**Hadrian Hall**

1. Fr. Nijo Antony
2. Dr. Jeenu Kurian
3. Dr. Siby Abraham
4. Mr. Sunil K V
5. Dr. Ramakrishnan S
6. Dr. Ignatious Abraham
7. Ms. Raagam P M
8. Ms. Sangeetha K R
9. Mr. Kishor Kumar P
10. Ms. Roshina Jasmine Faber
11. Mrs. Regitha M R
12. Ms. Santhosh Kumar K P
13. Fr. Joseph Varghese
14. Dr. Grace Thomas
15. Mr. Sreejith M G

1. Roshina (SHSC) – 2.1.1, 2.1.2
2. Regitha Baiju (Computer) – 2.1.3
3. Abi T.G – 2.2.1
4. Kishore Kumar (SHSC) – 2.2.2, 2.2.3
5. Ramakrishnan (Chem) – 2.3.1
6. Santhosh (BCA) – 2.3.2
7. Sunil K.V (Eng) – 2.3.3, 2.3.4
8. Jeet Kurian (Maths) – 2.4.1-2.4.5
9. Siby Abraham (Eco) – 2.5.1, 2.5.2, 2.5.3
10. James V George (Comm) – 2.5.4, 2.5.5
11. Smitha S (Zoo) – 2.6.1, 2.6.2
12. Siby Mathew, Mathew George (Phy) – 2.6.3, 2.7.1

Co-ordinator



Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Kochi 682 013



## IQAC Meeting

25<sup>th</sup> April 2019

Hadrian Hall

### Members present

- Shailesh Sivan
- Dr. K.V. Raju
- Dr. Jinu George
- Sangeetha K R
- Dr. Pius Augustine

### Agenda:

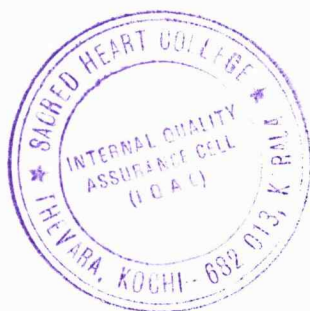
Criterion III: Research, Consultancy and Extension

The meeting began at 10:30AM. Dr. Johnson gave a brief introduction to criteria 2. The agenda of the meeting was to allocate to each teacher a question from criteria 3. The teacher in charge has the responsibility to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

- 3.1.1. - Dr. Raju K V
- 3.1.2 - Dr. Pius Augustine
- 3.1.3 - Dr. Mathew M J
- 3.1.4 - Mr. Shailesh Sivan
- 3.2.1 - Dr. Frankline John
- 3.2.2. - Ms. Sangeetha K R
- 3.2.3 - Ms. Sangeetha K R
- 3.2.4 - Dr. Frankline John
- 3.3.1 - Dr. Joseph George
- 3.3.2 - Mr. Sibi K I
- 3.3.3 - Mr. Sibi K I
- 3.3.4 - Dr. Joseph George, Dr. Siby Abraham
- 3.4.1. - Dr. Sumod S.G.
- 3.4.2 - Dr. Sumod S.G.
- 3.4.3 - Dr. Sumod S.G.
- 3.3.3. - Dr. Jinu George
- 3.4.5 - Dr. Giby Kuriakose, Dr. Pius Augustine
- 3.4.6 - Dr. Giby Kuriakose, Dr. Pius Augustine
- 3.4.7 - Dr. Giby Kuriakose, Dr. Pius Augustine
- 3.4.8 - Dr. Giby Kuriakose, Dr. Pius Augustine

The meeting ended at 11.30 AM

  
Co-ordinator



  
Chairperson  
**Dr. Johnson X Palackappillil**  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

25<sup>th</sup> April 2019

Hadrian Hall

### Members present

1. Fr. Johnson X. Palackappillil
2. Dr. Johnson K M
3. Fr. Tomy P P
4. Mr. Sanil Jose
5. Mr. Shijo Varghese
6. Ms. Princy Varghese
7. Ms. Sangeetha K R
8. Mr. Belbin P. Baby
9. Fr. Sebastian John
10. Dr. Grace Thomas
11. Mr. Sreejith M G

### Agenda: Criteria IV: Infrastructure and learning resources

The meeting began at 11:30AM. Dr.Johnson gave a brief introduction to criteria IV: Infrastructure and learning resources. The agenda of the meeting was to allocate to each teacher a question from criteria IV. The teacher in charge has the responsibility to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

- 4.1.1 - Shijo Varghese
- 4.1.2 - Shijo Varghese, Sandeep Sunny
- 4.1.3 - Biju V V, Fr. Antony, Shailesh Sivan
- 4.1.4 - Tomy P P
- 4.2.1 - Biju V V
- 4.2.2 - Biju V V
- 4.2.3 - Biju V V
- 4.2.4 - Biju V V
- 4.2.5 - Biju V V
- 4.2.6 - Biju V V
- 4.3.1 - Biju V V, Shijo Varghese
- 4.3.2 - Fr. Nijo Antony, Fr. Sebastian John
- 4.3.3 - Fr. Nijo Antony
- 4.3.4 - Belbin Baby
- 4.4.1 - Fr. Nijo Antony, Fr. Sebastian John
- 4.4.2 - Fr. Johnson X Palackappillil (Principal)

Meeting ended at 12.45 PM

Co-ordinator



Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

25<sup>th</sup> April 2019

Hadrian Hall

### Members present

1. Fr. Sabu Thomas
2. Ms. Sangeetha K R
3. Dr. Ima Neerakkal
4. Mrs. Achamma Cherian
5. Dr. Lakshmipriya R.
6. Mr. Alex shinu Scaria
7. Mr. Sibi K I
8. Dr. Remya Ramachandran
9. Dr. Sajoy P B
10. Mr. Jobin C Tharian
11. Dr. Grace Thomas
12. Dr. K M Johnson

### Agenda:

Criterion V: Student Support and Progression

The meeting began at 2 PM. Dr. Johnson gave a brief introduction to criteria V: Student Support and Progression. The agenda of the meeting was to allocate to each teacher a question from criteria V. The teacher in charge has the responsibility to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

- 5.1.1 - Achamma Cherian, Lakshmipriya R.
- 5.1.2 - Achamma Cherian, Lakshmipriya R.
- 5.1.3 - Dr. Sajoy P B
- 5.1.4 - Dr. Sajoy P B
- 5.1.5 - Dr. Sajoy, Remya Ramachandran
- 5.1.6 - Mr. Siby K I, Dr. V S Sebastian
- 5.2.1 - Dr. Sajoy P B
- 5.2.2 - Fr. Sabu Thomas
- 5.2.3 - Fr. Sabu Thomas
- 5.3.1 - Dr. Lakshmipriya, Mr. Sandeep Sunny
- 5.3.1 - Mr. Shinu Alex Scaria
- 5.3.3 - Dr. Lakshmipriya, Mr. Sandeep Sunny
- 5.4.1 - Dr. M J Mathew, Dr. Roby Cherian
- 5.4.2 - Dr. M J Mathew, Dr. Roby Cherian
- 5.4.3 - Dr. M J Mathew, Dr. Roby Cherian

Co-ordinator



Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



**IQAC Meeting**  
**25<sup>th</sup> April 2019**  
**Hadrian Hall**

Members present

1. Fr. Johnson X. Palackappillil
2. Mr. Paul Raj
3. Dr. V.A. Joseph
4. Dr. K.M. Johnson
5. Dr. Grace Thomas
6. Dr. Roby Cherian
7. Dr. Mathew George
8. Dr. Ignatious Abrham
9. Mr. Biju V.V.
10. Mr. S.V. Johnson

**Agenda: Industry linkages and improving employability of students**

The meeting began at 4.30 PM. The principal introduced the members. He gave a brief introduction of the college. Dr. Johnson K.M. added the activities of the college and its current status such as NAAC accreditation, position in various rankings etc. He also explained the activities of IQAC.

The suggestion of the committee to improve employability and placement were as follows.  
Provide skill orientation to students

Create linkage with government and private agencies to train the students.

Mr. Paul Raj offered help to find agencies to support students.

Principal added that the college conducted an industry-institute-interface and one more programme like that is required before June.

Dr. V. A. Joseph offered help to find experts to train the students

Internship shall be made compulsory for students.

Internship inside the campus by industry, if space and facilities are available.

An assessment tool to measure student satisfaction after joining the college might be developed.

Finishing schools shall be organized by the departments.

Psychometric assessment tool can also be provided along with the prospectus at the time of admission.

The meeting ended at 5.30 PM

  
Co-ordinator



  
Chairperson  
Dr. Johnson X. Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## IQAC Meeting

26<sup>th</sup> April 2019

Hadrian Hall

### Members present

1. Fr. Johnson X. Palackappillil
2. Dr. K.M. Johnson
3. Dr. Grace Thomas
4. Dr. Roby Cherian
5. Dr. Raju K A
6. Mr. Sanil Jose
7. Mr. Saju A J
8. Mr. Sreejith M G

### Agenda:

Criterion VI: Governance, Leadership and Management

The meeting began at 10 AM. Dr. Johnson gave a brief introduction to criteria VI: Governance, Leadership and Management. The agenda of the meeting was to allocate to each teacher a question from criteria VI. The teacher in charge has the responsibility to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

- 6.1.1 Dr. Tom C Thomas, Mr. Madhusoondanan M S, Principal
- 6.1.2 Dr. Tom C Thomas, Mr. Madhusoondanan M S, Principal
- 6.2.1 Dr. Tom C Thomas, Mr. Madhusoondanan M S, Principal
- 6.2.2 Dr. Tom C Thomas, Mr. Madhusoondanan M S, Principal
- 6.2.3 Mr. Sanu Varghese, Mr. Johnson S V
- 6.2.4 IQAC
- 6.3.1 Dr. Moncy Vincent
- 6.3.2 Ms. Neethu A S
- 6.3.3 Mr. Johnson S V, Ms. Anu Cherian
- 6.3.4 Ms. Anu Cherian
- 6.3.5 Mr. Siby K I, Dr. Giby Kuriakose
- 6.4.1 Mr. Johnson S V, Fr. Nijo Antony
- 6.4.2 Mr. Johnson S V, Fr. Nijo Antony
- 6.4.3 Dr. Raju K A
- 6.5.1 Dr. Johnson K M

  
Co-ordinator



  
Chairperson

Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013



## **IQAC Meeting**

**26<sup>th</sup> April 2019**

**Hadrian Hall**

### **Members present**

1. Fr. Nijo Antony
2. Mr. Sijo Joseph
3. Dr. Mathew George
4. Ms. Sangeetha K R
5. Dr. Moncy Vincent
6. Ms. Tressa Shybe
7. Mr. Midhun Dominic CD
8. Mr. M P Sebastian
9. Dr. Grace Thomas
10. Mr. Madhusudhanan Nair M s
11. Mr. Benny Varhese
12. Mr. Vinil K V
13. Mr. Bijo N Mathew
14. Dr. Jeenu Kurian
15. Mr. Ebin P J
16. Fr. Jose John
17. Dr. Didimos K V
18. Fr. Nijo Antony
19. Dr. Roby Cherian
20. Ms. Shanthi Mathai

### **Agenda:**

Criterion VII: Institutional Values and Best Practices

The meeting began at 11.30AM. Dr.Johnson gave a brief introduction to criteria VI: Institutional Values and Best Practices. The agenda of the meeting was to allocate to each teacher a question from criteria VII. The teacher in charge has the responsibility to collect additional and left out data from each department and submit it to IQAC. The allotment is as follows:

- 7.1.1 Mr. Sijo Joseph, Dr. Jinu George
- 7.1.2 Mr. Abin Ambili, Ms. Rakhi Menon, Dr. Jinu George
- 7.1.3 Dr. Mathew George
- 7.1.4 Dr. Mathew George
- 7.1.5 Mr. Midhun Dominic C D, Mr. Ebin P J, Ms. Raagam P M
- 7.1.6 Mr. Midhun Dominic C D, Mr. Ebin P J, Ms. Raagam P M



- 7.1.7 Mr. Midhun Dominic C D, Mr. Ebin P J, Ms. Raagam P M  
7.1.8 Mr. Midhun Dominic C D, Mr. Ebin P J, Ms. Raagam P M  
7.1.9 Mr. Abin Ambily  
7.1.10 Mr. Abin Ambily  
7.1.11 Dr. Mathew George  
7.1.12 Dr. Mathew George  
7.1.13 Dr. Mathew George  
7.1.14 Mr. Vinil K V  
7.1.15 Mr. Vinil K V  
7.1.16 Mr. Vinil K V  
7.1.17 Dr. Remya Ramachandran, Dr. Mathew George  
7.1.18 Dr. Remya Ramachandran, Ms. Raagam P M  
7.1.19 Fr. Sebastian John

  
Co-ordinator



  
Chairperson  
Dr. Johnson X Palackappillil  
Principal  
Sacred Heart College (Autonomous)  
Thevara, Kochi-682 013