

Internal Quality Assurance Cell

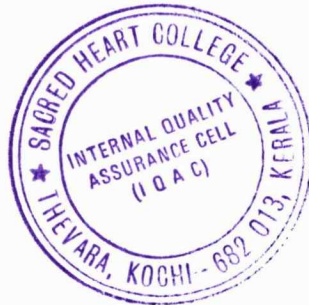
Action Taken Report 2016-17

| Date of Meeting | Decisions | Action taken |
|-----------------|---|--|
| 14.06.2016 | Decided to conduct a green audit | Conducted green audit |
| 22.06.2016 | Decided to celebrate important environmental days. Decision to cultivate the agricultural land and paddy fields | Started to celebrate important environment days by various clubs and fora. Started paddy field cultivation |
| 22.06.2016 | An orientation by Sri. Varghese Paul was planned for ED club members | Training was given |
| 1.07.2016 | Schedule was prepared to discuss each NAAC criterion | Meetings held according to the schedule |
| 05.10.2016 | Decided to organize an orientation programme on NIRF ranking Decided to collect and consolidate data for NIRF Organize orientation programme on PBAS and API scores | An orientation programme on NIRF ranking was held on 12 October 2016 Date collected and uploaded for NIRF Organize orientation programme on PBAS and API scores on 06 December 2016. |
| 06.01.2017 | Decided to convert the already prepared student attributes to student outcomes. Decided to begin centralised NET coaching | Student outcomes were prepared and incorporated into the college calendar. Started centralised NET coaching for Paper I |
| 22.02.2017 | Decided to focus on the best practices of the college Prepared the schedule for NAAC report submission | Identified research and service learning as the best practices of the college. Started the preparation. |
| 22.02.2017 | Evaluated the new NAAC grading system and made an assessment of the score the college can secure | Prepared the schedule for NAAC SSR preparation. Decided to submit the report by 02.09.2017 |
| 14.03.2017 | IQAC subcommittee for curricular aspects evaluated the management of service learning and found it was going good. Sacred Heart College is found to | Implemented service learning effectively and reviewed it periodically. |

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| | be the first college in the country to introduce Environmental Science as part of all the graduate programmes. | Environmental science is offered as part of all undergraduate programmes |
| 15.03.2017 | Course plan submission on 03.06.2017. | Submitted |
| 15.03.2017 | Asked the faculty members to take part in short-term courses during the academic year 2017-18. Decided to bring out a consultancy registry | A few teachers attended short term programmes. Consultancy registry released |
| 15.03.2017 | Decided to monitor and coordinate extension activities by IQAC. | Strengthened mentoring system. Started coordinating the extension activities. |
| 15.03.2017 | Decided to conduct academic audit and gender audit | Academic audit and gender audit were conducted |


Coordinator


Chairperson



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