

SACRED HEART COLLEGE (AUTONOMOUS), THEVARA
INTERNAL QUALITY ASSURANCE CELL

QUALITY INITIATIVES 2017-2018

Sl. No.	QUALITY INITIATIVE	DESCRIPTION	OUTCOME
1.	IQAC Annual Planning for the year 2017-2018	<ul style="list-style-type: none"> ❖ Academic annual planning for the year 2017-2018 was held on 23 March, 2017 at Fr. Melesius hall. ❖ 76 Faculty members representing all the departments attended the planning meeting. ❖ Principal, IQAC co-ordinator and all the department heads presented the report of 2016-17 and academic plan of 2017-2018. 	<ul style="list-style-type: none"> ❖ Academic planning for the year 2017-2018 ❖ SWOT analysis of the college and departments. ❖ Academic calendar and examination schedule were prepared. ❖ Budget allocation.
2.	Outcome Based Education (OBE) based Course plans and Syllabus	<p>IQAC has given training to faculty members for creation of course plans with OBE.</p> <ul style="list-style-type: none"> • Two-day workshop on OBE 24 - 25, January 2018 by IPSR solutions Ltd. 	<ul style="list-style-type: none"> ❖ Preparation of new OBE based course plans to be introduced in 2018-2019 for the existing syllabus.
3.	Preparation of Institutional Reports	<ul style="list-style-type: none"> ❖ Annual Quality Assurance Report (AQAR) for the year 2016-17 ❖ The College Annual report for the year 2017-18 ❖ IQAC Annual Report for the year 2017-2018 ❖ Heartbeats – Official Newsletter of the College 	<ul style="list-style-type: none"> ❖ Compilation of academic achievements, co-curricular and extra-curricular activities, faculty & student achievements in academics and research, quality initiatives of IQAC etc.
4.	Preparation of Academic Calendar for the Year 2017-2018	College Calendar containing the description of courses, examination system, exam calendar, college rules and directory.	Calendar distributed to teachers and students in June 2017. Faculty members and students can gain information about the courses, faculty members, and exam schedule and college rules.
5.	Faculty Quality Enrichment Initiatives	<p>Several faculty quality enrichment initiatives have been taken by IQAC.</p> <ul style="list-style-type: none"> ❖ Faculty Induction Programme for newly recruited 	<p>IQAC initiatives enriched the quality of faculty members.</p> <ul style="list-style-type: none"> ❖ 9 New faculty members participated in the FIP.

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		teachers during 03-10 July 2017. ❖ Faculty Development / Orientation programmes for teaching staff ❖ Financial assistance to teachers for participation in conferences and presentation of research work in conferences. ❖ Financial assistance towards membership in professional bodies.	❖ 10 Faculty development / Orientation programmes were organized for faculty. ❖ 53 Faculty members were given financial assistance. The total amount provided being Rs.2.04 Lakhs. ❖ 2 Faculty members were given financial assistance towards membership in professional bodies.
6.	Quality Enhancement Programmes for Nonteaching staff	❖ Orientation on Word and Excel on 20 June 2017. ❖ Training on Administrative Software on 21 May 2018.	❖ 20 non-teaching staff participated. ❖ 14 non-teaching staff participated
7.	Academic exchange programmes	❖ Juniata College, Pennsylvania, USA ❖	❖ Dr. Grace Thomas and 3 students visited Juniata College, Pennsylvania, USA for 3 weeks as part of the academic exchange programme. ❖ Four Japanese students admitted to the Communicative English speaking course.
8.	Student Enrichment Programmes	Walk with scholar programme for degree students.	Mentoring of advanced learners
9.	Extension activities and community service	❖ Heartian Harvest: A Bio-market, was a big success in its second year too. Our college took initiative in cultivating vegetables in one cent area. Tomatoes, lady's finger, brinjal, chilly etc. were cultivated jointly by nature club and final year botany students. ❖ A one-day organic fair was conducted. ❖ Seven community medical camps were arranged as part of service learning.	❖ The students can interact with various sections of the society and understand their problems. ❖ Service rendered to the community by different units of the college. ❖ Promotion of organic farming and green protocols in the community.

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		<ul style="list-style-type: none"> ❖ Cleaning of the Fort Kochi beach. ❖ Observation of National Energy Conservation day on 14th December, a rally was conducted to spread the message of energy conservation. ❖ National Energy Conservation day on 14th December, a rally was conducted to spread the message of energy conservation ❖ Two awareness lectures (one at Pandit Karuppan Hall, Thevara and the other at Snehatheeram Resident's Association) concerning energy efficiency were given by Dr. Mathew George under the Urjakiran program by Kerala State Government. ❖ The 3rd year UG students of Sociology department visited St. Thomas Home for Destitute, Perumanoor on 18th June 2017. The students did manual labour such as cleaning the home. ❖ Students also volunteered the Eye Camp conducted by the same organization on 23rd June 2017. The 1st year UG students, as a part of their Social Outreach program, conducted a visit to the Government Home for Destitutes at Thevara Ferry on 17th December 2017. ❖ The student community also engaged the inmates in a session which consisted of cultural programs including dances, songs, discussions etc and actively engaged the members of the house. ❖ As part of Extension activity of Economics department, Faculty and students of the department 	

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		<p>visited RAKSHA Centre – a Vocational Rehabilitation Centre for mentally challenged (supported by Tata Social Welfare Trust Mumbai) on 19th January.</p> <p>❖ Rice paddy – Students were taken to Arayankavu paddy field for cultivation and harvested rice. It was later processed into different products and was sold in the Heartian Harvest</p> <p>❖ Organic Farming – Organic Kerala – organised an organic fair in collaboration with Organic Kerala Charitable trust, Rajagiri college, St. Teresa’s college in Rajendra Madhani, Ernakulam</p> <p>❖ Age Friendly- Every Wednesday and Thursday our student volunteers teach computer and English for 110 senior citizens</p>	
10.	Heartian Best Practices	<p>❖ Hrudayambham 2017 for the UG and PG programmes were held with well-prepared schedule.</p>	Students were made aware of the CBCSS-Elective system, grading pattern, anti-ragging policies, gender sensitization issues, code of conduct, green protocols, clubs and fora and other important policies
		<p>❖ Graduation Ceremony 2018</p>	The graduation ceremony of the final year UG and PG students was held in the college auditorium.
		<p>❖ College Student’s Council (Union) Election 2017</p>	In order to initiate the student community to the democratic process of electing the representatives to the administration of the nation, the college conducted the college union election process in the parliamentary system following the Lyngdho Committee report.

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		❖ <i>Sargapatham 2017</i>	The unique literary pentathlon – Sargapatham was organized by the college on 10-12 October 2017. The special introductory panel discussion on the contemporary topic “ <i>Privacy, its Limitations and Constrains</i> ”.
		❖ Microscale experiments in Chemistry – A microscale experiments workshop was organized	❖ A green approach of doing chemistry practicals was introduced. ❖ Conventional laboratory procedures are replaced by microscale procedures like two-burette titrations and microscale organic reactions.
11.	Promotion of research and publication.	❖ Research Meet ❖ Dan Thottakkara Endowment Best Publisher award ❖ Dr. Cyriac Antony Endowment Best Researcher Award	❖ Research meet monsoon session on 29/07/2017 and winter session on 15/02/2018. ❖ Dr. Pius Augustine of Department of Chemistry (Science) & Siby Abraham of Department of Economics (Arts) won the best research publisher award for the year 2017-18. ❖ Dr. Sumod S. G. of Department of Physics won the best researcher award for the year 2017-18.
12.	Participation in National level Rankings	IQAC documents the academic achievements and prepares the report to submit before various ranking institutions like MHRD – NIRF, India Today, The Week etc.	The college ranked high in all the rankings. ❖ NIRF 2018 – Rank 41 ❖ India Today Ranking Arts - 27 Science - 25 Commerce - 26 ❖ The Week Ranking Arts - 40 Science - 24 Commerce - 27
13.	Paristhithi Mitra Award	Sacred Heart College won the Paristhithi Mitra Award instituted by Centre or Environmental Education and Rural Development, St. Stephen’s College, Uzhavoor.	The award won due to the inclusion of Environmental Studies in the syllabus and the practice of green farming, heartian harvest,

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			awareness classes etc.
14.	Service-Learning Course	<ul style="list-style-type: none"> ❖ A platform called HEAL (<i>Heartian Extended Arm for Life</i>) is created for extending the teaching learning process into everyday life and communities around. A trained social worker is made in-charge as Student Development Officer (SDO) to identify avenues for departments and students to extend their learning to real life situation, and lend service to the campus or community. The office of SDO functions for the overall development of the students especially from the angle of promoting service orientation and community engagement among the students. ❖ The one credit compulsory students service learning course constitutes the academic component of HEAL. The programme is meticulously guided and monitored by the SDO. ❖ The SDO office liaises with various communities, local self-government institutions and prepares projects and programmes for meaningful community engagement of the campus. 	<p>Organized several programmes as part of service-learning course. Some of them are listed below.</p> <ul style="list-style-type: none"> ❖ Campus cleaning – Every Monday ❖ Preparation of Karkkidaka Kanji on 02/09/2017 ❖ Paper bag making – 21/12/2017 ❖ Organic farming - 22/12/2017 ❖ Fort Kochi beach cleaning – Every Saturday ❖ Paddy cultivation ❖ Say no to plastic campaign – 15 September 2017 ❖ Under the leadership of SADAS, this year the Students Awareness Program (SAP) was conducted in association with Malayala Manorama’s Balajanasakhyam in which students took classes in schools in and around Ernakulam ❖ AICUF organized a tribal exposure camp at Attapaadi. The students were able to know more about the lives of the different tribes and the problems that they face. ❖ NSS activities like donation of blood, planting saplings at KURTC bus stand, cleaning of public places like KSRTC bus stand, south railway station, beautification of campus, book distribution to school students, Fort Kochi beach cleaning.
15.	Faculty evaluation by students	After every semester the students evaluate teachers based on a five-point criteria.	<ul style="list-style-type: none"> ❖ Faculty get a feedback of their teaching. Any improvement in the teaching methodology can be achieved on the basis of the report. ❖ Principal interacts with faculty provide

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			suggestions based on their student evaluation data.
16.	Programmes or the promotion of environment protection and preservation	Organized programmes for environmental protection and sustainability	<ul style="list-style-type: none">❖ Cycle Rally for responsible environmental protection: - 21 November 2018❖ Energy conservation programme – 18 December 2018❖ Arayankaavu paddy cultivation❖ Say no to plastic campaign.


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