

SACRED HEART COLLEGE (AUTONOMOUS), THEVARA
INTERNAL QUALITY ASSURANCE CELL

QUALITY INITIATIVES 2014-2015

Sl. No.	QUALITY INITIATIVE	DESCRIPTION	OUTCOME
1.	IQAC Annual Planning for the year 2014-2015	<ul style="list-style-type: none"> ❖ Academic annual planning for the year 2014-2015 was held on 06-07 May, 2014 at RSET, Rajagiri Valley, Kakkanadu. ❖ 57 Faculty members representing all the departments attended the planning meeting. <p>Resource Person: Rev. Dr. Jose Kuriedathu CMI Secretary General for Education, CMI Congregation (2008 – 2014)</p> <ul style="list-style-type: none"> ❖ Fr. Jose Kuriedathu addressed the faculty members and talked about the two great achievements of the academic year for the institution. ❖ canonization of blessed Kuriakose Elias Chavara ❖ autonomy for the institution <p>Session 2: Dr. Johnson X Palackappillil, Principal talked about;</p> <ul style="list-style-type: none"> ❖ Application for major and minor research projects. ❖ Strengthening of consultancy ❖ Updation of consultancy registry ❖ Introduction of new open courses ❖ Inter-disciplinary research centre at the initiative of SHARE 	<p>The entire faculty was divided into groups comprising of members of each School to decide on a common policy that was acceptable for all programmes in preparation for autonomy. The various groups discussed the following broad areas:</p> <ul style="list-style-type: none"> • Decided on admission policy • Recruitment and induction of faculty members • Faculty development programme • Research publication policy • Examination policy • Recruitment, Selection & Induction Policy • Career Growth Plan for Teaching Staff • Faculty Performance Appraisal Policy • Teacher Evaluation Policy • Examination Policy • Research and Publication Policy.

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2.	Preparation of Institutional Reports	<ul style="list-style-type: none"> ❖ Annual Quality Assurance Report (AQAR) ❖ The College Annual report for the year 2014-15 ❖ IQAC Annual Report for the year 2014-2015 ❖ Heartbeats – Official Newsletter of the College 	❖ Compilation of academic achievements, co-curricular and extra-curricular activities, faculty & student achievements in academics and research, quality initiatives of IQAC etc.
3.	Preparation of Student Handbooks & Guidelines	<p>IQAC is been assigned the responsibility of bringing out the following handbooks annually-</p> <p>Student Handbooks and Academic Calendar for the Calendar Year</p> <p>Student Guidelines Hand book</p>	<p>Student Handbooks and Academic Calendar for the Calendar Year 2014-15 was printed and distributed to the students</p> <p>Student Guidelines Hand book were printed and distributed to all the students</p>
4.	Autonomy status	College declared autonomous by Chief Minister Shri Oommen Chandy on 08 August 2014.	Autonomy to the college for boosting the academic growth.
5.	Deanery System	College introduced deanery system as part of decentralization policy.	<p>Dean of Science – Dr. Cyriac Antony</p> <p>Dean of Arts – Dr. Siby Zacharias</p> <p>Dean of Commerce – Prof. Johnson John</p> <p>Dean of Students Service – Dr. V. S. Sebastian</p>
6.	Faculty Quality Enrichment Initiatives	<p>Several faculty quality enrichment initiatives have been taken by IQAC.</p> <ul style="list-style-type: none"> ❖ Faculty Induction Programme for newly recruited teachers during 14-18 July 2014. ❖ Faculty Development / Orientation programmes for teaching staff ❖ Financial assistance to teachers for participation in conferences and presentation of research work in conferences. ❖ Financial assistance towards membership in professional bodies. 	<p>IQAC initiatives enriched the quality of faculty members.</p> <ul style="list-style-type: none"> ❖ 15 Newly recruited faculty members participated in the FIP. ❖ 11 Faculty development / Orientation programmes were organized for faculty. ❖ 49 Faculty members were given financial assistance. The total amount provided being Rs.2.21 Lakhs ❖ 1 Faculty member was given financial assistance towards membership in professional bodies.

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7.	Quality Enhancement Programmes for Nonteaching staff	<ul style="list-style-type: none"> ❖ Training on office Automation on 17 June 2014. ❖ Training programme on word processing on 18 July 2014. ❖ Orientation on effective communication skills on 20 March 2015. 	<ul style="list-style-type: none"> ❖ 10 non-teaching staff participated. ❖ 12 non-teaching staff participated. ❖ 16 non-teaching staff participated.
8.	Academic exchange programmes	Juniata College, Pensylvannia, USA	Dr. Siby Zacharias and 5 students visited Juniata College, Pensylvannia, USA for 1 month.
9.	Student Enrichment Programmes	Student Support Programmes and Walk with scholar programme for degree students.	Mentoring of advanced learners
10.	Extension activities and community service	<ul style="list-style-type: none"> ❖ Sociology department leads a regular outreach programme of food collection and distribution DAYA on a weekly basis. ❖ Oct. 2 – Gandhi Jayanti was celebrated by singing bhajans, reflections and sharing time at old-age homes in the city. ❖ Nov. 13 - Cleanliness Drive undertaken as part the Swach Bharat campaign in collaboration with Corporation of Kochi. ❖ Dec. 3 – World Disability Day - Focus on physically or mentally challenged population in partnership with the organization God's own wings. The programmes included inauguration of the organization & website launch. Power three wheeler was given away for which the college also contributed. ❖ Dec. 10 - Human Rights - Students' Union. Over 600 participants were there including the students from the neighbouring schools. This was 	<ul style="list-style-type: none"> ❖ The students can interact with various sections of the society and understand their problems. ❖ Service rendered to the community by different units of the college. ❖ Promotion of organic farming and green protocols in the community.

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		<p>in solidarity with nilpusamaram for land rights of adivasis led by Adivasi Gotra Mahasabha. In this connection a street play with 25 guest artists was conducted focusing on Tribal Rights. The students of communication made a visit to the venue of the struggle at Trivandrum to show them respect, and then they had a visit to Attappadi hamlets to understand their situation. They also held a photo exhibition at Marine Drive in this regard.</p> <p>❖ Dec. 15 - Seminar on Food Safety and Safe Food was organized by student volunteers of Commerce Department. 120 students took part. This was in collaboration with Bhakshya Swaraj led by Mr. Sunny Paikada.</p> <p>❖ Dec. 17. 'Snehesangamam': A Christmas gathering for the homeless destitutes wandering in the city was organised on 17th December 2014 in front of S.H. monastery. Around 120 "akaas-apparavakal" attended the gathering and celebrated Christmas. They were all gifted a 'Christmas kit' with new clothes and Rs.200/ each. College Manager Rev. Fr. Jose Kuriedath, Vicar Fr. Domitian Manikkathan etc. addressed the gathering. Film director Padmakumar and Film Editor Ranjan Abraham were the chief guests of the day.</p> <p>❖ February 7 - Commerce students spent a day with the inmates of a special home at Kakkanad</p>	

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		and handed over 7,000/- to the orphanage authorities.	
11.	Heartian Best Practices	❖ Hrudayarambham 2014 for the UG and PG programmes were held with well-prepared schedule. UG – 06, 07, 09, 10 & 11 June 2014. PG – 28 & 29 August 2014	Students were made aware of the CBCSS-Elective system, grading pattern, anti-ragging policies, gender sensitization issues, code of conduct, green protocols, clubs and fora and other important policies
		❖ Graduation Ceremony 2015	The graduation ceremony of the final year UG and PG students was held in the college auditorium.
		❖ College Student's Council (Union) Election 2014	In order to initiate the student community to the democratic process of electing the representatives to the administration of the nation, the college conducted the college union election process in the parliamentary system following the Lyngdho Committee report.
		❖ Chavara Lecture Series	Following the legacy of St. Chavara Elias Kuriakose, the founder of CMI congregation and a social reformer of Kerala, the college organized its prestigious Chavara Lecture Series on Excellence for Social Transformation on 28 November 2014 by former Prime Minister Dr. Man Mohan Singh.

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		❖ <i>Sargapatham 2015</i>	The unique literary pentathlon – Sargapatham was organized by the college on 22 January 2015 The special introductory panel discussion on the contemporary topic “ <i>Politics on Moralism</i> ”
12.	Promotion of research and publication.	❖ Research Meet ❖ Dan Thottakkara Endowment Best Publisher Award.	❖ Research meet session on 09 August 2014. ❖ Dr. V. T. Jose of Department of Economics won the best research publisher award for the year 2014-15.
13.	Student Services Award	Award given to faculty members for student service and support.	❖ Prof. Shinu Sacria Alex won the student services award for the year 2014-2015.
14.	Participation in National level Rankings	IQAC documents the academic achievements and prepares the report to submit before various ranking institutions like India Today, The Week etc.	The college ranked high in all the rankings. ❖ India Today Ranking Arts - 35 Science - 33 Commerce - 40 ❖ The Week Ranking Arts - 40 Science - 22 Commerce - 29
15.	Faculty evaluation by students	After every semester the students evaluate teachers based on a five-point criteria.	❖ Faculty get a feedback of their teaching. Any improvement in the teaching methodology can be achieved on the basis of the report. ❖ Principal interacts with faculty provide suggestions based on their student evaluation data.
16.	Programmes or the promotion of environment protection and preservation	Organized programmes for environmental protection and sustainability.	❖ Cycle Rally for responsible environmental protection: - 21 November 2018 ❖ Energy conservation programme – 18 December 2018 ❖ Arayankaavu paddy cultivation ❖ Say no to plastic campaign

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