



MINUTES OF

30th GOVERNING BODY MEETING

Date: Tuesday, 02nd April 2024

Time: 3.30 PM

Venue: Fr. Hadrian Hall


Chairman
Governing Body
S.H. College (Autonomous)
Thevara, Kochi-682013




Secretary
Governing Body
S.H. College (Autonomous)
Thevara, Kochi-682013

Secretary
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S.H.College(Autonomous)
Thevark, Kochi-682013

Chairman
Governing Body
S.H.College(Autonomous)
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Item No.	Agenda
	Prayer
	Leave of absence
	Welcome: Rev.Fr. Varghese Kachappilly
1	Minutes of the meeting of Governing Body held on 18.08.2023 and discussion on items arising out of the minutes
2	Reporting of the college activities by the Principal
3	Syllabus Revision – PG Programmes
4	Curriculum and Syllabus for the Four-Year Undergraduate Programmes (FYUGP)
5	Results of UG and PG programmes
6	Budget for the Year 2024-25 and Finance Committee proposals
7	Admission Prospectus for the Academic Year 2024-25
8	Examination Malpractice cases
9	Any other matter (With the permission of the Chair)

Members Present:

1. Rev.Fr. Varghese Kachappilly CMI
2. Fr.(Dr). Jose John CMI
3. Dr. Sudhakaran K.M.
4. Dr. M.C. Dileepkumar
5. Dr. V. A. Joseph
6. Fr.(Dr.) Saju Madavanakkad CMI
7. Dr. Franklin J
8. Dr. C.S. Biju

Fr. Varghese Kachappilly, The Manager of the College presided over the Governing Body meeting which started at 3.30 PM with a silent prayer. Fr. Manager introduced Dr. C.S. Biju, the newly appointed Principal of the College and welcomed all the members to the meeting.

Agenda Item No.1: Minutes (already circulated) of the meeting of the Governing Body held on 18.08.2023 and discussion on items arising out of the minutes. The minutes already circulated were approved by the Governing Body.

Agenda Item No. 2: Reporting of the college activities by the Principal

The following are some of the important achievements / activities reported by the Principal

- i) College Union Election conducted very smoothly
- ii) The college bagged the third position in the M.G. University Youth Festival and the 2nd year student Nandana Krishnan P was awarded the 'Kalathilakam' of the University.
- iii) Professor Thomas Pogge, Professor of Philosophy and International Affairs delivered this years Chavara Excellence for Social Transformation Lecture.
- iv) A five-day workshop for the teachers in connection with the syllabus preparation for the Undergraduate(Honours) Degree Programme was conducted
- v) All India and South India Handball Championships(women) were conducted in the college. Ten of the members of the M.G. University team which won the All India championship are students of our college. Our team coach Mr. Antony Mathai was appointed as the Indian University team Coach and Fr. Sebastian John, Assistant Professor, was appointed as the Manager of the Indian University team.
- vi) 2 students have secured the prestigious UGC-JRF while 19 students have successfully cleared the UGC-NET examination. 9 students have successfully qualified in the JAM 2023 examination. 5 students have cleared the GATE 2023 examination and 4 students have cleared the CAT examination.
- vii) Two of our students, Fasma S (BSc Maths) Josmy Biju (BSc Chemistry) received the Chief Ministers 'Vidhyarthi Puraskaram' award
- viii) 105 students got placements in different companies like Federal Bank, KPMG, EY, Accenture, Sutherland, Maxval Technologies, Deloitte USI, Deloitte Taxation, Deloitte Audit etc.

ix) 6 scholars have been awarded Ph.D. degrees in this year and more than 30 publications have been produced in this academic year.

x) The NSS (National Service Scheme) unit of Sacred Heart College has once again reaffirmed its commitment to service and community engagement by securing the prestigious MG University Best NSS Unit Award for consecutive years. NSS Program Officer **Fr. Dr. Joseph Varghese CMI** won Best NSS Program officer award for the second time and **Sriram Sreekumar** (III BSc Chemistry) secured the Best NSS Volunteer award.

xi) Opened Heartian Health Centre in the main campus with medical assistance from Medical Trust Hospital, Ernakulam.

xii) The AASH (Alumni Association of Sacred Heart college) initiated the *Heartian Sneehaveedu projects*, focusing on building houses for the needy in Chellanam, and the *Artificial Reef Project* in collaboration with CMFRI to enhance sustainable fisheries.

The Governing Body congratulated the Management, Principal, Staff and Students of the college for the various achievements during the academic year 2023-24.

Agenda Item No. 3: Syllabus Revision – PG Programmes

The Academic Council of the college which met on 18-03-2024 approved the PG curriculum and the syllabus revision proposals of the Board of Studies of all the PG programmes. The revised PG syllabus will be implemented from 2024 admissions onwards.

The Governing Body approved the Academic Council decision

Agenda Item No. 4: Curriculum and Syllabus for the Four-Year Undergraduate Programmes (FYUGP)

The Academic Council of the college which met on 18-03-2024 authorised the Academic committee of the college to scrutinize the syllabus proposed by various Boards of Studies and finalise the regulations for the Four-Year Undergraduate Programmes (FYUGP). Later, the Academic committee finalized the 'THE SACRED HEART COLLEGE (AUTONOMOUS) UNDER GRADUATE PROGRAMMES (HONOURS) REGULATIONS, 2024 (SHC-UGP (Honours))'. Also, the Academic committee is taking steps to finalise the FYUGP syllabus and to submit the syllabus to the University.

The Governing Body approved the decision of the Academic Council of the College

Agenda Item No. 5: Results of Examinations of UG and PG programmes

Results of various semester examinations have been published subject to the approval of the Governing Body. The following is the list of semesters, examinations and the published dates of results.

Sl No	Semester	Programme	Published Date
1	UG SEM 5 2021 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	04.12.2023
2	UG SEM 5 2021 ADMN (R)	B A ANIMATION AND VISUAL EFFECTS	04.12.2023
3	UG SEM 5 2021 ADMN (R)	B A MASS COMMUNICATION & JOURNALISM	07.12.2023
4	UG SEM 5 2021 ADMN (R)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	21.12.2023
5	UG SEM 5 2021 ADMN (R)	B A ENGLISH LITERATURE (MODEL -I)	08.12.2023
6	UG SEM 5 2021 ADMN (R)	B A SOCIOLOGY	08.12.2023
7	UG SEM 5 2021 ADMN (R)	B A ECONOMICS	07.12.2023
8	UG SEM 5 2021 ADMN (R)	B COM COMPUTER APPLICATION	02.12.2023
9	UG SEM 5 2021 ADMN (R)	B COM FINANCE & TAXATION_AIDED	02.12.2023
10	UG SEM 5 2021 ADMN (R)	B COM FINANCE & TAXATION_SELF	02.12.2023
11	UG SEM 5 2021 ADMN (R)	B COM TRAVEL AND TOURISM	02.12.2023
12	UG SEM 5 2021 ADMN (R)	B Sc MATHEMATICS	04.12.2023
13	UG SEM 5 2021 ADMN (R)	B Sc CHEMISTRY	06.12.2023
14	UG SEM 5 2021 ADMN (R)	B Sc BOTANY	06.12.2023
15	UG SEM 5 2021 ADMN (R)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	04.12.2023
16	UG SEM 5 2021 ADMN (R)	BBA INTEGRATED MARKETING AND NEW MEDIA	04.12.2023
17	UG SEM 5 2021 ADMN (R)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	04.12.2023
18	UG SEM 5 2021 ADMN (R)	B Sc PSYCHOLOGY	04.12.2023
19	UG SEM 5 2021 ADMN (R)	B Sc PHYSICS	11.12.2023
20	UG SEM 5 2021 ADMN (R)	B Sc ZOOLOGY	04.12.2023
21	UG SEM 5 2021 ADMN (R)	INTEGRATED M Sc (COMPUTER SCIENCE -DATA SCIENCE)	25.11.2023
22	UG SEM 5 2020 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	04.12.2023
23	UG SEM 5 2020 ADMN (S)	B A ANIMATION AND VISUAL EFFECTS	04.12.2023
24	UG SEM 5 2020 ADMN (S)	B A MASS COMMUNICATION & JOURNALISM	07.12.2023
25	UG SEM 5 2020 ADMN (S)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	21.12.2023
26	UG SEM 5 2020 ADMN (S)	B A ENGLISH LITERATURE (MODEL -I)	08.12.2023
27	UG SEM 5 2020 ADMN (S)	B A SOCIOLOGY	08.12.2023
28	UG SEM 5 2020 ADMN (S)	B A ECONOMICS	07.12.2023
29	UG SEM 5 2020 ADMN (S)	B COM COMPUTER APPLICATION	02.12.2023
30	UG SEM 5 2020 ADMN (S)	B COM FINANCE & TAXATION_AIDED	02.12.2023
31	UG SEM 5 2020 ADMN (S)	B COM FINANCE & TAXATION_SELF	02.12.2023
32	UG SEM 5 2020 ADMN (S)	B COM TRAVEL AND TOURISM	02.12.2023
33	UG SEM 5 2020 ADMN (S)	B Sc MATHEMATICS	04.12.2023

34	UG SEM 5 2020 ADMN (S)	B Sc CHEMISTRY	06.12.2023
35	UG SEM 5 2020 ADMN (S)	B Sc BOTANY	06.12.2023
36	UG SEM 5 2020 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	04.12.2023
37	UG SEM 5 2020 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	04.12.2023
38	UG SEM 5 2020 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	04.12.2023
39	UG SEM 5 2020 ADMN (S)	B Sc PSYCHOLOGY	04.12.2023
40	UG SEM 5 2020 ADMN (S)	B Sc PHYSICS	11.12.2023
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46	UG SEM 5 2019 ADMN (S)	B COM COMPUTER APPLICATION	02.12.2023
47	UG SEM 5 2019 ADMN (S)	B COM FINANCE & TAXATION_AIDED	02.12.2023
48	UG SEM 5 2019 ADMN (S)	B COM FINANCE & TAXATION_SELF	02.12.2023
49	UG SEM 5 2019 ADMN (S)	B COM TRAVEL AND TOURISM	02.12.2023
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52	UG SEM 5 2019 ADMN (S)	B Sc BOTANY	06.12.2023
53	UG SEM 5 2019 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	04.12.2023
54	UG SEM 5 2019 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	04.12.2023
55	UG SEM 5 2019 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	04.12.2023
56	UG SEM 5 2019 ADMN (S)	B Sc PHYSICS	11.12.2023
57	UG SEM 5 2019 ADMN (S)	B Sc ZOOLOGY	04.12.2023
58	UG SEM 5 2016 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	04.12.2023
59	UG SEM 5 2016 ADMN (S)	B A SOCIOLOGY	08.12.2023
60	UG SEM 5 2017 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA Programme	04.12.2023
61	UG SEM 5 2018 ADMN (S)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	21.12.2023
62	UG SEM 5 2018 ADMN (S)	B A ECONOMICS	07.12.2023
63	UG SEM 5 2018 ADMN (S)	B A SOCIOLOGY	08.12.2023
64	UG SEM 5 2018 ADMN (S)	B Sc BOTANY	06.12.2023
65	UG SEM 5 2018 ADMN (S)	B Sc ZOOLOGY	04.12.2023
66	UG SEM 5 2018 ADMN (S)	B COM FINANCE & TAXATION_AIDED	02.12.2023
67	UG SEM 5 2018 ADMN (S)	B Sc MATHEMATICS	04.12.2023
68	UG SEM 3 2022 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	12.12.2023
69	UG SEM 3 2022 ADMN (R)	B A ANIMATION AND VISUAL EFFECTS	12.12.2023
70	UG SEM 3 2022 ADMN (R)	B A MASS COMMUNICATION & JOURNALISM	08.01.2024
71	UG SEM 3 2022 ADMN (R)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	09.01.2024
72	UG SEM 3 2022 ADMN (R)	B A ENGLISH LITERATURE (MODEL -I)	10.01.2024
73	UG SEM 3 2022 ADMN (R)	B A SOCIOLOGY	09.01.2024

74	UG SEM 3 2022 ADMN (R)	B A ECONOMICS	23.12.2023
75	UG SEM 3 2022 ADMN (R)	B COM COMPUTER APPLICATION	08.01.2024
76	UG SEM 3 2022 ADMN (R)	B COM FINANCE & TAXATION_AIDED	08.01.2024
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209	UG SEM 1 2021 ADMN (S)	B COM TRAVEL AND TOURISM	22.12.2023
210	UG SEM 1 2021 ADMN (S)	B Sc MATHEMATICS	22.12.2023
211	UG SEM 1 2021 ADMN (S)	B Sc CHEMISTRY	22.12.2023
212	UG SEM 1 2021 ADMN (S)	B Sc BOTANY	22.12.2023
213	UG SEM 1 2021 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	08.12.2023
214	UG SEM 1 2021 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	22.12.2023
215	UG SEM 1 2021 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	11.12.2023
216	UG SEM 1 2021 ADMN (S)	B Sc PSYCHOLOGY	22.12.2023
217	UG SEM 1 2021 ADMN (S)	B Sc PHYSICS	22.12.2023
218	UG SEM 1 2021 ADMN (S)	B Sc ZOOLOGY	22.12.2023
219	UG SEM 1 2021 ADMN (S)	INTEGRATED M Sc (COMPUTER SCIENCE -DATA SCIENCE)	12.12.2023
220	UG SEM 1 2020 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	11.12.2023
221	UG SEM 1 2020 ADMN (S)	B A ANIMATION AND VISUAL EFFECTS	11.12.2023
222	UG SEM 1 2020 ADMN (S)	B A MASS COMMUNICATION & JOURNALISM	22.12.2023
223	UG SEM 1 2020 ADMN (S)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	09.01.2024
224	UG SEM 1 2020 ADMN (S)	B A ENGLISH LITERATURE (MODEL -I)	10.01.2024
225	UG SEM 1 2020 ADMN (S)	B A SOCIOLOGY	22.12.2023
226	UG SEM 1 2020 ADMN (S)	B A ECONOMICS	19.12.2023
227	UG SEM 1 2020 ADMN (S)	B COM COMPUTER APPLICATION	22.12.2023
228	UG SEM 1 2020 ADMN (S)	B COM FINANCE & TAXATION_AIDED	22.12.2023
229	UG SEM 1 2020 ADMN (S)	B COM FINANCE & TAXATION_SELF	22.12.2023
230	UG SEM 1 2020 ADMN (S)	B COM TRAVEL AND TOURISM	22.12.2023
231	UG SEM 1 2020 ADMN (S)	B Sc MATHEMATICS	22.12.2023
232	UG SEM 1 2020 ADMN (S)	B Sc CHEMISTRY	22.12.2023
233	UG SEM 1 2020 ADMN (S)	B Sc BOTANY	22.12.2023
234	UG SEM 1 2020 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	08.12.2023
235	UG SEM 1 2020 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	22.12.2023

236	UG SEM 1 2020 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	11.12.2023
237	UG SEM 1 2020 ADMN (S)	B Sc PSYCHOLOGY	22.12.2023
238	UG SEM 1 2020 ADMN (S)	B Sc PHYSICS	22.12.2023
239	UG SEM 1 2020 ADMN (S)	B Sc ZOOLOGY	22.12.2023
240	UG SEM 1 2019 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	11.12.2023
241	UG SEM 1 2019 ADMN (S)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	09.01.2024
242	UG SEM 1 2019 ADMN (S)	B A SOCIOLOGY	22.12.2023
243	UG SEM 1 2019 ADMN (S)	B A ECONOMICS	19.12.2023
244	UG SEM 1 2019 ADMN (S)	B COM COMPUTER APPLICATION	22.12.2023
245	UG SEM 1 2019 ADMN (S)	B COM FINANCE & TAXATION_AIDED	22.12.2023
246	UG SEM 1 2019 ADMN (S)	B COM FINANCE & TAXATION_SELF	22.12.2023
247	UG SEM 1 2019 ADMN (S)	B COM TRAVEL AND TOURISM	22.12.2023
248	UG SEM 1 2019 ADMN (S)	B Sc MATHEMATICS	22.12.2023
249	UG SEM 1 2019 ADMN (S)	B Sc CHEMISTRY	22.12.2023
250	UG SEM 1 2019 ADMN (S)	B Sc BOTANY	22.12.2023
251	UG SEM 1 2019 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	08.12.2023
252	UG SEM 1 2019 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	22.12.2023
253	UG SEM 1 2019 ADMN (S)	BCA MOBILE APPLICATIONS AND CLOUD TECHNOLOGY	11.12.2023
254	UG SEM 1 2019 ADMN (S)	B Sc PHYSICS	22.12.2023
255	UG SEM 1 2019 ADMN (S)	B Sc ZOOLOGY	22.12.2023
256	UG SEM 1 2016 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	08.12.2023
257	UG SEM 1 2016 ADMN (S)	B A SOCIOLOGY	22.12.2023
258	UG SEM 1 2017 ADMN (S)	BBA INTEGRATED MARKETING AND NEW MEDIA	22.12.2023
259	UG SEM 1 2018 ADMN (S)	B A ENGLISH LANGUAGE AND LITERATURE - MODEL II - COPY EDITOR	09.01.2024
260	UG SEM 1 2018 ADMN (S)	B A ECONOMICS	19.12.2023
261	UG SEM 1 2018 ADMN (S)	B A SOCIOLOGY	22.12.2023
262	UG SEM 1 2018 ADMN (S)	B Sc BOTANY	22.12.2023
263	UG SEM 1 2018 ADMN (S)	B Sc ZOOLOGY	22.12.2023
264	UG SEM 1 2018 ADMN (S)	B COM FINANCE & TAXATION_AIDED	22.12.2023
265	UG SEM 1 2018 ADMN (S)	B Sc MATHEMATICS	22.12.2023
266	PG SEM 3 2022 ADMN (R)	M A ENGLISH AIDED	22.12.2023
267	PG SEM 3 2022 ADMN (R)	M A ENGLISH SLEF	22.12.2023
268	PG SEM 3 2022 ADMN (R)	M A ECONOMICS	08.12.2023
269	PG SEM 3 2022 ADMN (R)	M Sc BOTANY	21.12.2023
270	PG SEM 3 2022 ADMN (R)	M Sc CHEMISTRY	05.12.2023
271	PG SEM 3 2022 ADMN (R)	M Sc PHARMACEUTICAL CHEMISTRY	05.12.2023
272	PG SEM 3 2022 ADMN (R)	M Sc MATHEMATICS	11.12.2023
273	PG SEM 3 2022 ADMN (R)	M Sc PHYSICS	11.12.2024
274	PG SEM 3 2022 ADMN (R)	M Sc ZOOLOGY	12.12.2023
275	PG SEM 3 2022 ADMN (R)	M. COM AIDED	08.12.2023

276	PG SEM 3 2022 ADMN (R)	M. COM SLEF	08.12.2024
277	PG SEM 3 2022 ADMN (R)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	08.12.2025
278	PG SEM 3 2022 ADMN (R)	M Sc AQUACULTURE AND FISH PROCESSING_AIDED	08.12.2026
279	PG SEM 3 2022 ADMN (R)	M A SOCIOLOGY	04.12.2023
280	PG SEM 3 2022 ADMN (R)	M A CINEMA AND TELEVISION	04.12.2024
281	PG SEM 3 2022 ADMN (R)	M A GRAPHIC DESIGN	04.12.2023
282	PG SEM 3 2022 ADMN (R)	M A JOURNALISM AND MASS COMMUNICATION	07.12.2023
283	PG SEM 3 2022 ADMN (R)	M A DIGITAL ANIMATION	01.12.2023
284	PG SEM 3 2022 ADMN (R)	M Sc ENVIRONMENTAL SCIENCE	14.12.2024
285	PG SEM 3 2021 ADMN (S)	M A ENGLISH AIDED	22.12.2023
286	PG SEM 3 2021 ADMN (S)	M A ENGLISH SLEF	22.12.2023
287	PG SEM 3 2021 ADMN (S)	M A ECONOMICS	08.12.2023
288	PG SEM 3 2021 ADMN (S)	M Sc BOTANY	21.12.2023
289	PG SEM 3 2021 ADMN (S)	M Sc CHEMISTRY	05.12.2023
290	PG SEM 3 2021 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	05.12.2023
291	PG SEM 3 2021 ADMN (S)	M Sc MATHEMATICS	11.12.2023
292	PG SEM 3 2021 ADMN (S)	M Sc PHYSICS	11.12.2024
293	PG SEM 3 2021 ADMN (S)	M Sc ZOOLOGY	12.12.2023
294	PG SEM 3 2021 ADMN (S)	M. COM AIDED	08.12.2023
295	PG SEM 3 2021 ADMN (S)	M. COM SLEF	08.12.2024
296	PG SEM 3 2021 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	08.12.2025
297	PG SEM 3 2021 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_AIDED	08.12.2026
298	PG SEM 3 2021 ADMN (S)	M A SOCIOLOGY	04.12.2023
299	PG SEM 3 2021 ADMN (S)	M A CINEMA AND TELEVISION	04.12.2024
300	PG SEM 3 2021 ADMN (S)	M A GRAPHIC DESIGN	04.12.2023
301	PG SEM 3 2021 ADMN (S)	M A JOURNALISM AND MASS COMMUNICATION	07.12.2023
302	PG SEM 3 2021 ADMN (S)	M A DIGITAL ANIMATION	01.12.2023
303	PG SEM 3 2021 ADMN (S)	M Sc ENVIRONMENTAL SCIENCE	14.12.2024
304	PG SEM 3 2020 ADMN (S)	M Sc MATHEMATICS	11.12.2023
305	PG SEM 3 2020 ADMN (S)	M Sc BOTANY	21.12.2023
306	PG SEM 3 2020 ADMN (S)	M. COM AIDED	08.12.2023
307	PG SEM 3 2019 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	05.12.2023
308	PG SEM 1 2023 ADMN (R)	M A ENGLISH AIDED	05.01.2024
309	PG SEM 1 2023 ADMN (R)	M A ENGLISH SLEF	05.01.2024
310	PG SEM 1 2023 ADMN (R)	M A ECONOMICS	22.12.2023
311	PG SEM 1 2023 ADMN (R)	M Sc BOTANY	06.01.2024
312	PG SEM 1 2023 ADMN (R)	M Sc CHEMISTRY	22.12.2023
313	PG SEM 1 2023 ADMN (R)	M Sc PHARMACEUTICAL CHEMISTRY	22.12.2023
314	PG SEM 1 2023 ADMN (R)	M Sc MATHEMATICS	14.12.2023
315	PG SEM 1 2023 ADMN (R)	M Sc PHYSICS	22.12.2023
316	PG SEM 1 2023 ADMN (R)	M Sc ZOOLOGY	03.01.2024
317	PG SEM 1 2023 ADMN (R)	M. COM AIDED	22.12.2023

318	PG SEM 1 2023 ADMN (R)	M. COM SLEF	22.12.2023
319	PG SEM 1 2023 ADMN (R)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	29.12.2023
320	PG SEM 1 2023 ADMN (R)	M Sc AQUACULTURE AND FISH PROCESSING_AIDED	29.12.2023
321	PG SEM 1 2023 ADMN (R)	M A SOCIOLOGY	04.12.2023
322	PG SEM 1 2023 ADMN (R)	M A CINEMA AND TELEVISION	09.01.2024
323	PG SEM 1 2023 ADMN (R)	M A GRAPHIC DESIGN	07.12.2023
324	PG SEM 1 2023 ADMN (R)	M A JOURNALISM AND MASS COMMUNICATION	21.12.2023
325	PG SEM 1 2023 ADMN (R)	M A DIGITAL ANIMATION	08.12.2023
326	PG SEM 1 2023 ADMN (R)	M Sc ENVIRONMENTAL SCIENCE	28.12.2023
327	PG SEM 1 2022 ADMN (S)	M A ENGLISH AIDED	05.01.2024
328	PG SEM 1 2022 ADMN (S)	M A ENGLISH SLEF	05.01.2024
329	PG SEM 1 2022 ADMN (S)	M A ECONOMICS	22.12.2023
330	PG SEM 1 2022 ADMN (S)	M Sc BOTANY	06.01.2024
331	PG SEM 1 2022 ADMN (S)	M Sc CHEMISTRY	22.12.2023
332	PG SEM 1 2022 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	22.12.2023
333	PG SEM 1 2022 ADMN (S)	M Sc MATHEMATICS	14.12.2023
334	PG SEM 1 2022 ADMN (S)	M Sc PHYSICS	22.12.2023
335	PG SEM 1 2022 ADMN (S)	M Sc ZOOLOGY	03.01.2024
336	PG SEM 1 2022 ADMN (S)	M. COM AIDED	22.12.2023
337	PG SEM 1 2022 ADMN (S)	M. COM SLEF	22.12.2023
338	PG SEM 1 2022 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	29.12.2023
339	PG SEM 1 2022 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_AIDED	29.12.2023
340	PG SEM 1 2022 ADMN (S)	M A SOCIOLOGY	04.12.2023
341	PG SEM 1 2022 ADMN (S)	M A CINEMA AND TELEVISION	09.01.2024
342	PG SEM 1 2022 ADMN (S)	M A GRAPHIC DESIGN	07.12.2023
343	PG SEM 1 2022 ADMN (S)	M A JOURNALISM AND MASS COMMUNICATION	21.12.2023
344	PG SEM 1 2022 ADMN (S)	M A DIGITAL ANIMATION	08.12.2023
345	PG SEM 1 2022 ADMN (S)	M Sc ENVIRONMENTAL SCIENCE	28.12.2023
346	PG SEM 1 2021 ADMN (S)	M A ENGLISH AIDED	05.01.2024
347	PG SEM 1 2021 ADMN (S)	M A ENGLISH SLEF	05.01.2024
348	PG SEM 1 2021 ADMN (S)	M A ECONOMICS	22.12.2023
349	PG SEM 1 2021 ADMN (S)	M Sc PHYSICS	22.12.2023
350	PG SEM 1 2021 ADMN (S)	M Sc CHEMISTRY	22.12.2023
351	PG SEM 1 2021 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	22.12.2023
352	PG SEM 1 2021 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	29.12.2023
353	PG SEM 1 2021 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_AIDED	29.12.2023
354	PG SEM 1 2021 ADMN (S)	M. COM AIDED	22.12.2023
355	PG SEM 1 2021 ADMN (S)	M. COM SLEF	22.12.2023
356	PG SEM 1 2021 ADMN (S)	M A GRAPHIC DESIGN	07.12.2023
357	PG SEM 1 2020 ADMN (S)	M Sc BOTANY	06.01.2024
358	PG SEM 1 2015 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	22.12.2023
359	PG SEM 1 2015 ADMN (S)	M Sc AQUACULTURE AND FISH PROCESSING_SELF	29.12.2023

The Governing Body approved the results and ratified the publication of the results

Agenda Item No. 6: Budget for the Year 2024-25 and Finance committee proposals

The Finance Committee of the college which met on 20.03.2024 approved the following budget for the Financial Year 2024-25

<u>CAPITAL HEAD:</u>		
Sl.No	Item	Budget Rs.
i	Office equipment, teaching aids and laboratory equipment	3,00,000.00
ii	Furniture for office, classrooms, library and laboratories	3,00,000.00
iii	Library equipments, books/journals	75,000.00
iv	Renovation and repairs not leading to any new building	3,00,000.00
	TOTAL GENERAL (031)	9,75,000.00
<u>GENERAL HEAD:</u>		
Sl.No	Item	Budget Rs.
i	Guest/Visiting faculty	50,000.00
ii	Orientation and re-training of teachers	50,000.00
iii	Redesigning courses and development of teaching/learning material	2,00,000.00
iv	Workshop and seminars	2,50,000.00
v	Examination reforms	3,00,000.00
vi	Development of Area Study programmes	0.00
vii	Extension activities	1,00,000.00

viii	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	25,000.00
ix	Capacity building of teachers	50,000.00
x	NCC	2,00,000.00
	TOTAL GENERAL (031)	12,25,000.00
	GRANT TOTAL	22,00,000.00

Fixation of fees

Government of Kerala has given sanction (G.O (Rt.) No. 1836/2019/HEDN dated 17.10.2019) for enhancement of all fees, including tuition fees, hostel fees, University fees etc. of all the students studying in Government/Aided Arts & Science colleges under the control of Director of Collegiate Education by 5% from 2019 and thereafter every year.

Now, by considering various aspects, the Finance Committee resolved to recommend to the Governing Body to take steps to increase all the fees of the students of first year UG/PG programmes by 5% with effect from 2024-25 admissions onwards.

The governing body approved the budget for the year 2023-24 and accepted the Finance committee proposal to increase the fees of various programmes

Agenda Item No. 7: Admission Prospectus for the Academic Year 2024-25

The Academic council meeting on 18th March 2024 approved the eligibility criteria for admissions to the various PG programmes and authorised the admission committee to finalise the prospectus for the PG admissions for the year 2024-25. It also authorised the admission committee to make necessary changes in the UG admission prospectus as the Government of Kerala decided to implement the National Education Policy (NEP 2020) in the State in 2024-25 academic year onwards.

The Governing Body approved the Academic Council proposals

Agenda Item No.8: Examination Malpractice cases

The Examination Committee considered malpractice cases involving 13 candidates in various examinations. The candidates are Namitha Rajeev (21UPHY943), Rohan Cherian Jiji (21UBBA2111), Arundhathi A (22UPSY7402), Elvin Jerril (22UBBA8032), Isha Gipson (22UCCA7843), Anna Baiju (22UCTX7704), Devika K. S (22UZOO7101), Adarsh S. R (22BCA7339), Alfiya P. M (22UENG6323), Nikitha K. K, (20UPSY4413), Rizwana P. R (22UCTX7765), Sanoop Raj C. R (19USOC8324), and Muhammed Rabeeh (23UBBA13223). They are all found bringing materials to the examination hall with the intention of copying. The cases of the candidates and the recommendations of the examination committee are as follows.

1. On November 8, 2023, Namitha Rajeev (21UPHY943) of Semester 5 B.Sc. Physics was reportedly discovered to have committed academic dishonesty during her exam appearance for the course 19U5CRPHY05: Electricity and Electrodynamics. She was apprehended holding a sheet of paper with answers written on it. When the candidate was called in for hearing, she acknowledged that she had brought handwritten documents and used them for the examination. She wrote a letter to the committee acknowledging this misbehaviour. The committee recommended that all of the UG Semester 5 Regular examinations November 2023 that Namitha Rajeev (21UPHY943), the candidate, had written be cancelled.
2. It was reported that on November 13, 2023, Rohan Cherian Jiji (21UBBA2111) of Semester 5 BBA committed malpractice while taking the Regular Examination for the Course 19U5CRBBA19: Engagement Planning and New Media. He brought a little piece of paper with the answers written on it so that he could copy from it. When the candidate was called in for hearing, he acknowledged using a paper with answers written on it. He wrote a letter to the committee acknowledging this misbehaviour. The committee recommended that the candidate's Semester 5 Regular Examinations November 2023 (Rohan Cherian Jiji, 21UBBA2111) be cancelled.
3. It was reported that Nikitha K. K, (20UPSY4413), a supplementary examination candidate for B.Sc Psychology, Semester 5, was found to engage in malpractice on November 13, 2023, while appearing for the examination for the course 19U5CRPSY07: Environmental Psychology and Human Rights. She had answers written in a piece of paper while appearing for the examination and was found trying to copy from it. The candidate admitted that she had brought papers with answers

written in it during the examination and the committee received a written letter from her admitting this misconduct. The committee recommended cancelling all the UG Semester 5 supplementary examinations written by the candidate (Nikitha K. K, 20UPSY4413) in November 2023.

4. Muhammed Rabeeh (23UBBA13223) of Semester 1 BBA, was reported to have engaged in malpractice on November 16, 2023, while appearing for the Course 23U1CRBBA02: Business Statistics. He had a paper with answers printed on it. The candidate was summoned for hearing, and he admitted that he had used a paper with answers printed on it during the examination. The committee received a written letter from him admitting this misconduct. The committee recommended cancelling all the UG Semester 1 Examinations written by the candidate (Muhammed Rabeeh, 23UBBA13223) in November-December 2023.
5. It was reported that Sanoop Raj C. R (19USOC8324) of BA Sociology who appeared for Supplementary examinations, was found to engage in malpractice on November 20, 2023, while appearing for the examination for the course 19U1CRSOC01: Fundamentals of Sociology. He had brought papers with answers printed on it. The candidate admitted that he had used printed papers with answers in it. The committee received a written letter from him admitting this misconduct. The committee recommended cancelling all the UG Semester 1 supplementary examinations written by the candidate (Sanoop Raj C. R, 19USOC8324) in November - December 2023.
6. It was reported that on November 20, 2023, Rizwana P. R (22UCTX7765) of Semester 3 B.Com was discovered to have committed a malpractice when taking the Supplementary exam for the course 19U1CRCOM02 Financial Accounting. When she showed up for the exam, she was discovered copying answers from a cell phone that was in her hand pouch. Upon being called for a hearing, the candidate acknowledged using her phone while taking the test. She acknowledged this misconduct in a letter that was submitted to the committee. The committee suggested that all the UG Semester 1 Supplementary exams that Rizwana P. R., 22UCTX7765, wrote in November - December of 2023 be cancelled.
7. On November 29, 2023, Devika K. S. (22UZOO7101) of Semester 3 B.Sc. Zoology was found cheating during her exam appearance for the course 19U3CCFRN3A: An Advanced Course in French-I. She had answers written on a piece of paper that she

had brought in. When the candidate was called in for a hearing, she acknowledged that, when taking the examination, she had brought a paper with answers written on it. She wrote a letter to the committee acknowledging this misbehaviour. The committee suggested that the candidate's (Devika K. S., 22UZOO7101) November–December 2023 UG Semester 3 Regular examinations be cancelled.

8. Arundhathi A (22UPSY7402) of Semester 3 B.Sc Psychology, was reported to have engaged in malpractice on November 29, 2023, while appearing for the examination for the course 19U3CCFRN3A: An Advanced Course in French-I. She had brought papers with answers written in it for the purpose of copying. The committee received a written letter from her admitting this misconduct. The committee recommended cancelling all the UG Semester 3 Regular examinations written by the candidate (Arundhathi A, 22UPSY7402) in November - December 2023.
9. It was reported that Adarsh S. R (22UBCA7339) of Semester 3 BCA was found to engage in malpractice on November 29, 2023, while appearing for the examination for the course 19U3CRBCA08: Software Engineering. He was caught with answers written behind the hall ticker while appearing for the examination. The candidate was summoned for hearing, and he admitted that he had written answers behind the hall ticket while appearing for the examination. The committee received a written letter from him admitting this misconduct. The committee recommended cancelling all the UG Semester 3 Regular examinations written by the candidate (Adarsh S. R, 22BCA7339) in November – December 2023.
10. Alfīya P. M (22UENG6323) of B.A English Semester 3 was found to engage in malpractice on November 29, 2023, while appearing for the examination for the course 19U3CRENG3: Literature and Informatics. She was caught with answers written behind the hall ticker while appearing for the examination. The candidate was summoned for hearing, and she admitted that she had written answers behind the hall ticket while appearing for the examination. The committee received a written letter from her admitting this misconduct. The committee recommended cancelling all the UG Semester 3 Regular examinations written by the candidate (Alfīya P. M, 22UENG6323) in November – December 2023.
11. It was reported that Anna Baiju (22UCTX7704), Semester 3 B.Com was found to engage in malpractice on December 1, 2023, while appearing for the examination for

the course 19U3CRCOM10 Corporate Accounting. She was caught copying answers from a mobile phone while appearing for the examination. The candidate was summoned for hearing, and she admitted that she had used mobile phone during the examination. The committee received a written letter from her admitting this misconduct. The committee also noted that she was already punished for the same misconduct in Semester 1 regular examinations in October 2022. The committee recommended to cancel all the UG Semester 3 examinations written by the candidate (Anna Baiju, 22UCTX7704) and debar her from appearing for the semester 4 examinations scheduled for March 2024.

12. Elvin Jerril (22UBBA8032), of Semester 3 BBA was reported to have engaged in malpractice on December 1, 2023, while appearing for the Course 19U3CRBBA09: Business and Media Laws. He had a paper with answers written on it. The candidate was summoned for hearing, and he admitted that he had used a paper with answers written on it during the examination. The committee received a written letter from him admitting this misconduct. The committee recommended cancelling all the UG Semester 3 Examinations written by the candidate (Elvin Jerril, 22UBBA8032) in November-December 2023.
13. It was reported that Isha Gipson (22UCCA7843) of Semester 3 B.Com was found to engage in malpractice on December 8, 2023, while appearing for the examination for the course 19U3OPCCA01 Information Technology. She was found with papers with answers written it while appearing for the examination. The candidate was summoned for hearing, and she admitted that she brought papers with answers written in it during the examination. The committee received a written letter from her admitting this misconduct. The committee recommended cancelling all the UG Semester 3 Regular examinations written by the candidate (Isha Gipson, 22UCCA7843) in November – December 2023.

The Principal accepted the recommendations of the Examination Committee subject to the approval of the Governing Body.

The Governing Body approved and ratified the actions taken by the Principal in this regard.


Chairman
Governing Body
S.H.College (Autonomous)
Thevara, Kochi-682013




Secretary
Governing Body
S.H.College (Autonomous)
Thevara, Kochi-682013