SACRED HEART COLLEGE Autonomous

MINUTES

OF

26th GOVERNING BODY MEETING

Date: Thursday, 31st March 2022

Time: 3.00 pm

Venue: Online/Offline

https://meet.google.com/inr-yvkb-siy?hs=224

31/8/2022
Dr. Jose John
Principal in Charge
Sacred Heart College (Autonomous)
Thevara, Kochi-682013

MANAGER
Sacred Heart College Thevara
Cochin - 682 013

SACRED HEART COLLEGE AUTONOMOUS 1944 THEVARA, KOCHI-682013

Item No.	Agenda
	Prayer
	Welcome
1	**Minutes of the meeting of Governing Body held on 12.10.2021 and discussion on items arising out of the minutes.**
2	**Reporting of the college activities by the principal**
3	**Results of UG and PG programmes**
4	**Budget for the Year 2022-23 and Finance committee proposals**
5	**Reporting of Academic Council decisions**
6	**Admission Prospectus for the Academic Year 2022-23**
7	**Proposals from the Controller of Examinations**
8	**Appointment of staff**
9	**Programme name changes**
10	**Any other matter (With the permission of the Chair)**

Members Present:

1. Rev. Fr. Poulose Kidangen CMI
2. Dr. Fr. Jose John CMI
3. Dr. Sudhakaran K.M.
4. Prof. Satish Kumar (Online)
5. Fr. Jose Alex CMI
6. Dr. Fr. Saju Madavanakkad CMI
7. Ms. Elizabath C Jose
8. Dr. M.C. Dileepkumar
9. Dr. V. A. Joseph
10. Dr. Siby Mathew
11. Dr. K.M. Johnson

The meeting started with a silent prayer. Fr. Poulose Kidangen CMI, Manager of the college and Chairman of the meeting welcomed all the members to the meeting. He specially welcomed Prof. Satish Kumar, the newly nominated UGC representative to the meeting.

Agenda Item No.1: Minutes of the meeting of Governing Body held on 12.10.2021 and discussion on items arising out of the minutes.

The minutes already circulated were approved by the Governing Body.

Agenda Item No. 2: Reporting of the college activities by the Principal

Fr.(Dr.) Jose John, Principal of the college, informed the meeting that as per the decision of the last Governing Body meeting, the college applied to the MG University for starting seven new programmes from 2022-23 academic year onwards. But the University rejected the application on the basis of the clarification obtained from the Government in starting new self-financing programmes in aided/autonomous colleges. So the college has filed a writ in the High Court against the University decision. He also mentioned about the NAAC Re-accreditation visit held on 27th and 28th January. He said that classes are going on smoothly and examinations could be conducted successfully even in the threat of covid -19 pandemic.

Agenda Item No. 3: Results of UG and PG programmes

Dr. Siby Mathew, the Controller of Examinations (CoE) presented the results of the following regular and Supplementary examinations of various programmes that have been published subject to the approval of the Governing Body.

Sl No	Semester	Programme	Published Date
1	PG SEM 3 2020 ADMN (R)	M Sc MATHEMATICS	15.02.2022
2	PG SEM 3 2018 ADMN (S)	M Sc MATHEMATICS	15.02.2022
3	PG SEM 3 2020 ADMN (R)	MCJ	18.02.2022
4	PG SEM 3 2020 ADMN (R)	M A DIGITAL ANIMATION	21.02.2022
5	PG SEM 3 2020 ADMN (R)	M A GRAPHIC DESIGN	21.02.2022
6	PG SEM 3 2020 ADMN (R)	M A ECONOMICS	23.02.2022
7	PG SEM 3 2020 ADMN (R)	M Sc CHEMISTRY	23.02.2022
8	PG SEM 3 2018 ADMN (S)	M Sc CHEMISTRY	23.02.2022
9	PG SEM 3 2019 ADMN (S)	M Sc CHEMISTRY	23.02.2022
10	PG SEM 3 2020 ADMN (R)	M Sc PHARMACEUTICAL CHEMISTRY	23.02.2022
11	PG SEM 3 2016 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	23.02.2022

12	PG SEM 3 2019 ADMN (S)	M Sc PHARMACEUTICAL CHEMISTRY	23.02.2022
13	PG SEM 3 2020 ADMN (R)	M Sc ZOOLOGY	02.03.2022
14	PG SEM 3 2020 ADMN (R)	M Sc BOTANY	08.03.2022
15	PG SEM 3 2020 ADMN (R)	M Sc PHYSICS	09.03.2022
16	PG SEM 3 2019 ADMN (S)	M Sc PHYSICS	09.03.2022
17	PG SEM 3 2020 ADMN (R)	M A SOCIOLOGY	14.03.2022
18	PG SEM 3 2020 ADMN (R)	M A CINEMA AND TELEVISION	22.03.2022
19	PG SEM 3 2020 ADMN (R)	M Sc AQUACULTURE AND FISH PROCESSING	25.03.2022
20	UG SEM 5 2019 ADMN (R)	B Sc BOTANY	06.01.2022
21	UG SEM 5 2018 ADMN (S)	B Sc BOTANY	06.01.2022
22	UG SEM 5 2019 ADMN (R)	B Sc ZOOLOGY	07.01.2022
23	UG SEM 5 2018 ADMN (S)	B Sc ZOOLOGY	07.01.2022
24	UG SEM 5 2019 ADMN (R)	B Sc PHYSICS	07.01.2022
25	UG SEM 5 2018 ADMN (S)	B Sc PHYSICS	07.01.2022
26	UG SEM 5 2017 ADMN (S)	B Sc PHYSICS	07.01.2022
27	UG SEM 5 2019 ADMN (R)	B A SOCIOLOGY	10.01.2022
28	UG SEM 5 2019 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	10.01.2022
29	UG SEM 5 2018 ADMN (S)	B A ANIMATION AND GRAPHIC DESIGN	10.01.2022
30	UG SEM 5 2019 ADMN (R)	B A ECONOMICS	10.01.2022
31	UG SEM 5 2018 ADMN (S)	B A ECONOMICS	10.01.2022
32	UG SEM 5 2019 ADMN (R)	B A ENGLISH	10.01.2022
33	UG SEM 5 2018 ADMN (S)	B A ENGLISH	10.01.2022
34	UG SEM 5 2019 ADMN (R)	B COM COMPUTER APPLICATION	10.01.2022
35	UG SEM 5 2017 ADMN (S)	B COM COMPUTER APPLICATION	10.01.2022
36	UG SEM 5 2019 ADMN (R)	B COM FINANCE & TAXATION_AID	10.01.2022
37	UG SEM 5 2017 ADMN (S)	B COM FINANCE & TAXATION_AID	10.01.2022
38	UG SEM 5 2019 ADMN (R)	B COM FINANCE & TAXATION_SELF	10.01.2022
39	UG SEM 5 2018 ADMN (S)	B COM FINANCE & TAXATION_SELF	10.01.2022
40	UG SEM 5 2019 ADMN (R)	B COM TRAVEL AND TOURISM	10.01.2022
41	UG SEM 5 2018 ADMN (S)	B COM TRAVEL AND TOURISM	10.01.2022
42	UG SEM 5 2017 ADMN (S)	B COM TRAVEL AND TOURISM	10.01.2022
43	UG SEM 5 2016 ADMN (S)	B COM TRAVEL AND TOURISM	10.01.2022
44	UG SEM 5 2019 ADMN (R)	B Sc MATHEMATICS	10.01.2022
45	UG SEM 5 2018 ADMN (S)	B Sc MATHEMATICS	10.01.2022
46	UG SEM 5 2017 ADMN (S)	B Sc MATHEMATICS	10.01.2022
47	UG SEM 5 2019 ADMN (R)	B Sc CHEMISTRY	10.01.2022
48	UG SEM 5 2014 ADMN (S)	B Sc CHEMISTRY	10.01.2022
49	UG SEM 5 2019 ADMN (R)	BBA Integrated Marketing and New Media	10.01.2022
50	UG SEM 5 2018 ADMN (S)	BBA Integrated Marketing and New Media	10.01.2022

51	UG SEM 5 2017 ADMN (S)	BBA Integrated Marketing and New Media	10.01.2022
52	UG SEM 5 2019 ADMN (R)	BCA Mobile Applications and Cloud Technology	10.01.2022
53	UG SEM 5 2018 ADMN (S)	BCA Mobile Applications and Cloud Technology	10.01.2022
54	UG SEM 5 2017 ADMN (S)	BCA Mobile Applications and Cloud Technology	10.01.2022
55	UG SEM 5 2019 ADMN (R)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	11.01.2022
56	UG SEM 5 2018 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	11.01.2022
57	UG SEM 5 2016 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	11.01.2022
58	UG SEM 3 2020 ADMN (R)	B A SOCIOLOGY	24.03.2022
59	UG SEM 3 2019 ADMN (s)	B A SOCIOLOGY	24.03.2022
60	UG SEM 3 2018 ADMN (S)	B A SOCIOLOGY	24.03.2022
61	UG SEM 3 2017 ADMN (S)	B A SOCIOLOGY	24.03.2022
62	UG SEM 3 2016 ADMN (S)	B A SOCIOLOGY	24.03.2022
63	UG SEM 3 2020 ADMN (R)	B A ANIMATION AND GRAPHIC DESIGN	21.02.2022
64	UG SEM 3 2019 ADMN (s)	B A ANIMATION AND GRAPHIC DESIGN	21.02.2022
65	UG SEM 3 2020 ADMN (R)	B A ANIMATION AND VISUAL EFFECTS	21.02.2022
66	UG SEM 3 2020 ADMN (R)	B A ECONOMICS	22.03.2022
67	UG SEM 3 2019 ADMN (S)	B A ECONOMICS	22.03.2022
68	UG SEM 3 2018 ADMN (S)	B A ECONOMICS	22.03.2022
69	UG SEM 3 2017 ADMN (S)	B A ECONOMICS	22.03.2022
70	UG SEM 3 2015 ADMN (S)	B A ECONOMICS	22.03.2022
71	UG SEM 3 2020 ADMN (R)	B A ENGLISH	24.03.2022
72	UG SEM 3 2019 ADMN (S)	B A ENGLISH	24.03.2022
73	UG SEM 3 2018 ADMN (S)	B A ENGLISH	24.03.2022
74	UG SEM 3 2020 ADMN (R)	B COM COMPUTER APPLICATION	22.03.2022
75	UG SEM 3 2019 ADMN (S)	B COM COMPUTER APPLICATION	22.03.2022
76	UG SEM 3 2018 ADMN (S)	B COM COMPUTER APPLICATION	22.03.2022
77	UG SEM 3 2017 ADMN (S)	B COM COMPUTER APPLICATION	22.03.2022
78	UG SEM 3 2015 ADMN (S)	B COM COMPUTER APPLICATION	22.03.2022
79	UG SEM 3 2020 ADMN (R)	B COM FINANCE & TAXATION_AID	09.03.2022
80	UG SEM 3 2019 ADMN (S)	B COM FINANCE & TAXATION_AID	09.03.2022
81	UG SEM 3 2016 ADMN (S)	B COM FINANCE & TAXATION_AID	09.03.2022
82	UG SEM 3 2017 ADMN (S)	B COM FINANCE & TAXATION_AID	09.03.2022
83	UG SEM 3 2020 ADMN (R)	B COM FINANCE & TAXATION_SELF	10.03.2022
84	UG SEM 3 2019 ADMN (S)	B COM FINANCE & TAXATION_SELF	10.03.2022
85	UG SEM 3 2018 ADMN (S)	B COM FINANCE & TAXATION_SELF	10.03.2022

86	UG SEM 3 2017 ADMN (S)	B COM FINANCE & TAXATION_SELF	10.03.2022
87	UG SEM 3 2020 ADMN (R)	B COM TRAVEL AND TOURISM	10.03.2022
88	UG SEM 3 2019 ADMN (S)	B COM TRAVEL AND TOURISM	10.03.2022
89	UG SEM 3 2018 ADMN (S)	B COM TRAVEL AND TOURISM	10.03.2022
90	UG SEM 3 2017 ADMN (S)	B COM TRAVEL AND TOURISM	10.03.2022
91	UG SEM 3 2020 ADMN (R)	B Sc MATHEMATICS	24.03.2022
92	UG SEM 3 2019 ADMN (S)	B Sc MATHEMATICS	24.03.2022
93	UG SEM 3 2018 ADMN (S)	B Sc MATHEMATICS	24.03.2022
94	UG SEM 3 2020 ADMN (R)	B Sc CHEMISTRY	24.03.2022
95	UG SEM 3 2019 ADMN (S)	B Sc CHEMISTRY	24.03.2022
96	UG SEM 3 2018 ADMN (S)	B Sc CHEMISTRY	24.03.2022
97	UG SEM 3 2020 ADMN (R)	B Sc BOTANY	24.03.2022
98	UG SEM 3 2019 ADMN (S)	B Sc BOTANY	24.03.2022
99	UG SEM 3 2017 ADMN (S)	B Sc BOTANY	24.03.2022
100	UG SEM 3 2020 ADMN (R)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	25.02.2022
101	UG SEM 3 2019 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	25.02.2022
102	UG SEM 3 2018 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	25.02.2022
103	UG SEM 3 2017 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	25.02.2022
104	UG SEM 3 2016 ADMN (S)	BSc COMPUTER APPLICATIONS (TRIPLE MAIN)	25.02.2022
105	UG SEM 3 2020 ADMN (R)	BBA Integrated Marketing and New Media	04.03.2022
106	UG SEM 3 2019 ADMN (S)	BBA Integrated Marketing and New Media	04.03.2022
107	UG SEM 3 2018 ADMN (S)	BBA Integrated Marketing and New Media	04.03.2022
108	UG SEM 3 2017 ADMN (S)	BBA Integrated Marketing and New Media	04.03.2022
109	UG SEM 3 2020 ADMN (R)	BCA Mobile Applications and Cloud Technology	25.02.2022
110	UG SEM 3 2019 ADMN (S)	BCA Mobile Applications and Cloud Technology	25.02.2022
111	UG SEM 3 2018 ADMN (S)	BCA Mobile Applications and Cloud Technology	25.02.2022
112	UG SEM 3 2017 ADMN (S)	BCA Mobile Applications and Cloud Technology	25.02.2022
113	UG SEM 3 2020 ADMN (R)	B Sc PSYCHOLOGY	24.03.2022
114	UG SEM 3 2020 ADMN (R)	B A MASS COMMUNICATION & JOURNALISM	23.03.2022
115	UG SEM 3 2020 ADMN (R)	B A ENGLISH_SELF	23.03.2022
116	UG SEM 3 2020 ADMN (R)	B Sc PHYSICS	30.03.2022
117	UG SEM 3 2019 ADMN (S)	B Sc PHYSICS	30.03.2022

118	UG SEM 3 2018 ADMN (S)	B Sc PHYSICS	30.03.2022
119	UG SEM 3 2020 ADMN (R)	B Sc ZOOLOGY	31.03.2022
120	UG SEM 3 2019 ADMN (S)	B Sc ZOOLOGY	31.03.2022

The Governing Body approved the results and ratified the publication of the results

Agenda Item No. 4: Budget for the Year 2022-23 and Finance committee proposals

The Finance Committee of the college which met on 21.03.2022 approved the following budget for the Financial Year 2022-23

CAPITAL HEAD:

Sl.No	Item	Rs.
i	Office equipment, teaching aids and laboratory equipment	3,00,000.00
ii	Furniture for office, classrooms, library and laboratories	3,00,000.00
iii	Library equipments, books/journals	75,000.00
iv	Renovation and repairs not leading to any new building	3,00,000.00
	TOTAL GENERAL (031)	**9,75,000.00**

GENERAL HEAD:

Sl.No	Item	Rs.
i	Guest/Visiting faculty	50,000.00
ii	Orientation and re-training of teachers	50,000.00
iii	Redesigning courses and development of teaching/learning material	2,00,000.00
iv	Workshop and seminars	2,50,000.00
v	Examination reforms	3,00,000.00

vi	Development of Area Study programmes	0.00
vii	Extension activities	1,00,000.00
viii	Up-gradation of syllabus on regular basis making it skill oriented with quantifiable outcomes	25,000.00
ix	Capacity building of teachers	50,000.00
x	NCC	2,00,000.00
	TOTAL GENERAL (031)	**12,25,000.00**

GRANT TOTAL **22,00,000.00**

Fixation of fees

Government of Kerala has given sanction (G.O (Rt.) No. 1836/2019/HEDN dated 17.10.2019) for enhancement of all fees, including tuition fees, hostel fees, University fees etc. of all the students Studying in Government/Aided Arts & Science colleges under the control of Director of Collegiate Education by 5% from 2019 and thereafter every year.

But, due to the covid-19 pandemic, we have decreased the fees during the years 2020-21 and 2021-22.

Now, by considering various aspects, the Finance Committee resolved to recommend to the Governing Body to take steps to increase all fees by 5% with effect from 2022-23 academic year onwards.

The governing body approved the budget for the year 2022-23 and accepted the Finance committee proposal to increase the fees of various programmes

Agenda Item No. 5: Reporting of Academic Council decisions

As part of the proposed UG syllabus revision which will be effective from 2023-24 admissions onwards, the Academic council which met on 17 th March 2022 approved the **'REGULATIONS FOR CHOICE BASED CREDIT AND SEMESTER SYSTEM (CBCSS) FOR UNDER GRADUATE PROGRAMMES -2023'.** Also, the academic council approved the suggestions of the various Boards of Studies in connection with the Syllabus revision.

The Governing Body requested the Academic Council and various Boards of studies to take necessary steps to revise the syllabus as per the IQAC directions.

Agenda Item No. 6: Admission Prospectus for the Academic Year 2022-23

The Academic council meeting on 17th March approved the decision of the admission committee to follow the admission prospectus of the last year (2021-22) for the year 2022-23 admissions also.

The governing body approved the admission prospectus

Agenda Item No. 7: Proposals from the Controller of Examinations

At present, double valuation is the mode of valuation of answer scripts of PG examinations. The valuation is done by an internal examiner and an external examiner. Our University already adopted single valuation for PG examinations. The examination committee, by considering the various aspects of valuation, proposed single valuation of answer scripts of PG examinations from 2021 admissions onwards. The Academic council meeting on 17th March approved the decision of the Examination committee.

The governing body approved the proposal

Agenda item No 8: Appointment of staff

The following teachers were appointed (subject to the ratification of the Governing Body) to the Department of Chemistry.

Name	Designation	Date of appointment	Date of Retirement	Category
Dr. Shalumon K.T.	Assistant Professor	17-08-2021	31-03-2040	Merit
Dr. Thomaskutty Jose	Assistant Professor	17-08-2021	31-05-2048	Community

The Governing Body approved the above appointments and ratified the action of the Management

Agenda item No 9: Programme name changes

The following three programmes in the self-Financing category follow the same curriculum and syllabus of the corresponding programmes of the aided category, but differ slightly in programme names. This creates a lot of confusions among students.

Sl. No	Name of Programme_Existing (Aided)	Name of NEW (SF) Programme	Remark
1	M A English Language and Literature	MA English Literature	PG
2	M.Com	M.Com Finance	PG
3	B.Com - Finance & Taxation	B.Com - Finance & Taxation (Model I)	UG

The Governing Body authorized the Principal to take necessary steps in this regard

Agenda item No 10: Any other matter (With the permission of the Chair)

The Manager and Principal of the college expressed their gratitude to the retiring member, Prof.(Dr.) Siby Mathew, for his services as a teacher, Head of the Department of Physics, Vice-Principal, Controller of Examinations and commander of NCC. The Governing Body placed on record its appreciation for the services he rendered to the College.

Dr. K. M. Johnson, proposed vote of thanks and the meeting came to an end by 4.30 PM.

31/5/2022

MANAGER
Sacred Heart College Thevara
Cochin - 682 013

Principal
Sacred Heart College (Autonomous)
Thevara, Kochi 682013

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