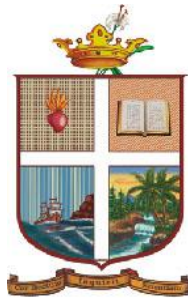


Annual Quality Assurance Report (AQAR)

2017-18



Sacred Heart College, Thevara
Kochi - 682013



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2017-18

1. Details of the Institution

1.1 Name of the Institution

Sacred Heart College

1.2 Address Line 1

Thevara

Address Line 2

Kochi

City/Town

Kochi

State

Kerala

Pin Code

682013

Institution e-mail address

office@shcollege.ac.in

Contact Nos.

0484-2663380, 0484-2870501

Name of the Head of the Institution:

Dr. Johnson X. Palackappillil CMI

Tel. No. with STD Code:

0484-2870501

Mobile:

9447155564

Name of the IQAC Co-ordinator:

Dr. Johnson K.M.

Mobile:

9447187501

IQAC e-mail address:

igac@shcollege.ac.in

1.3 NAAC Track ID (For ex. MHCogn 18879)

15286

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/63/RAR/58 dated 23.03.2013

1.5 Website address:

www.shcollege.ac.in

Web-link of the AQAR:

<http://www.shcollege.ac.in/IQAC>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Five Star		2000	2007
2	2 nd Cycle	A+	91.70	2007	2012
3	3 rd Cycle	A	3.3	2013	2020

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01.03.2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 29.12.2012
- ii. AQAR 2012-13 submitted to NAAC on 23.12.2013
- iii. AQAR 2013-14 submitted to NAAC on 31.12.2014
- iv. AQAR 2014-15 submitted to NAAC on 30.12.2015

v. AQAR 2015-16 submitted to NAAC on 30.12.2016

vi. AQAR 2016-17 submitted to NAAC on 04.01.2018

1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

UG and PG programmes in Communication and Media

1.11 Name of the Affiliating University (for the Colleges)

Mahatma Gandhi University,
Kottayam, Kerala

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Yes

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input checked="" type="checkbox"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="28"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="7"/>
2.5 No. of Alumni	<input type="text" value="8"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="9"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="3"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="61"/>
2.10 No. of IQAC meetings held	<input type="text" value="1"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Nil

2.14 Significant Activities and contributions made by IQAC

- Organised review meetings of the Principal with various departments, committees, clubs and fora and evaluated the activities done by them in the beginning of the academic year.
- One day annual academic planning was held in March 2017 at the college to chalk out the academic calendar and to formulate strategies for quality enhancement. The representatives from all departments presented their plans for the next academic year in the session.
- IQAC Coordinator is a representative in the Academic Council of the college and uses the forum to present its policies and concerns regarding quality enhancement and assurance.
- IQAC Coordinator is a representative in the College Council which is the apex administrative team to advise the principal in the administration. This is an opportunity for IQAC to express quality angle in the policy making of the college.
- IQAC has played a role of liaison between the college and media to share various information regarding the college and its activities. IQAC also documented the various media publications.
- Conducts evaluation of various programmes conducted in the college and gives regular reports to the concerned.

2.15 Plan of Action by IQAC/Outcome

A plan of action is chalked out by the IQAC in the beginning of the year to ensure the quality enhancement and the outcome is evaluated by the end of the year during the planning cum evaluation meeting held during March, 2016.

Plan of Action	Achievements
<ul style="list-style-type: none"> • To prepare for the 4th cycle of accreditation • To have more space to conduct examination • Improve sports infrastructure • Course plan for academic instruction for each programme was proposed • Proposed the strengthening of remedial programmes for slow learners and fast learners • Enrichment of the age friendly campus 	<ul style="list-style-type: none"> • NAAC has given two years of extension till 2020. The college decided to submit the SSR in the end of 2019. • College built a new examination hall. • The volleyball and badminton courts have been renovated with indoor facilities. • The proposal for course plan was implemented • Remedial programmes (Student Support Programme) are conducted on a regular basis by various department. Special programmes are held for the toppers in every class. In addition Walk with Scholar with a teacher mentor for a group is effectively implemented. • The student development department conducted three months long computer awareness, awareness in net banking and mobile banking for the elderly. A picnic was organised for the aged people registered under the scheme.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

College build a new examination hall.

An indoor facility for volleyball and badminton is being setup

A new mentoring data sheet for effective mentor – mentee meetings was formulated

Age friendly campus programmes was continuing with a large number of participation of senior citizen.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	6		6	
PG	16		7	
UG	16		7	
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate	6		6	3
Others (MPhil)	3		3	
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	36
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The PG curriculum was revised with effect from June, 2016.
The revision of the UG curriculum is under process.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
79	57	22	0	0

2.2 No. of permanent faculty with Ph.D.

42

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	0	0				0		11	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

10

55

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	46	5
Presented papers	2	5	1
Resource Persons	2	7	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Curriculum Development: Ever since the college became autonomous, it has been striving hard to improve its curriculum and syllabi. The college revised all its courses and programmes incorporating the latest developments in the concerned subjects and disciplines. The strategy that the college keeps in mind while developing its curricula and syllabi are: 1) skill development of the students 2) thrust on frontier areas 3) compatibility with national curriculum framework 4) equipping the students for national level competitive examinations 5) developing research aptitude
- Teaching and Learning: The teaching –learning has been the forte of the college and it is the reason for the high social accreditation of the college. The faculty takes special care to complete the portions on time, prepare the students for their internal and external examinations, provide the students with remedial, bridge and tutorial, encourage students to make use of library and other learning resources, to encourage them to attend extension lectures, arrange invited talks by eminent

persons, provide challenging assignments, make seminar presentations, organise quiz and paper presentation competitions, prepare for paper presentations in national and international seminars and so on

- **Examination and Evaluation:** The examination and evaluation system of the college is functioning with near perfection. The students are given the examination timetable and the date for the publication of results at the beginning of every academic year. The examination system is established without any loopholes and the controller of examinations ensures the quality of question papers with the help of external scrutinizers. The results are published on time and the grievances if any are redressed immediately.
- **Research and Development:** Research and development is a major thrust area of the college. The college encourages teachers to undertake research projects with funding from governmental and non-governmental organisations. The faculty is also encouraged to publish in international and national journals, give invited lectures in other prestigious institutes, attend national and international conferences and visit other institutes.
- **Library, ICT and Physical Infrastructure / Instrumentation:** The College has been making steady improvement in the development of library, ICT and other infrastructural facilities. It has added nearly 5000 books to the library during the last academic year, created 15000 sq. ft. of space in terms of class rooms and activity centre and added several computers and software for ICT enabled teaching
- **Human Resource Management:** The college recruited new faculty members in different departments and appointed non- teaching staff on its own to manage the affairs of the college.
- **Industry Interaction / Collaboration:** The college in constant contact with industries and employment providers and has been able to attract the them for the campus recruitment of students.
- **Admission of Students:** Ever since the college attained autonomy, the application for admission has increased tremendously. In most of the courses the sanctioned seat and application ratio is 1: 25.

2.7 Total No. of actual teaching days during this academic year

175

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

The examination and evaluation system of the college is functioning with near perfection. The students are given the examination timetable and the date for the publication of results at the beginning of every academic year. The examination system is established without any loopholes and the controller of examinations ensures the quality of question papers with the help of external scrutinizers. The results are published on time and the grievances if any are redressed immediately.

The bar coding of answer books by the college is fully implemented. Online multiple choice examinations are conducted for a few courses. Double valuation of answer scripts are implemented for all the PG programmes. Revaluation and Challenge valuation of answer scripts facility are offered. Open forums of Parents, Teachers and Students are conducted after the internal examinations at UG and PG level and

progress of the students are discussed. Development of a question bank for all post graduate programmes has completed and questions are formulated from the pool and scrutiny is done by subject experts.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop.

As the college has become autonomous, all the teachers of every department are the members of the board of studies of the respective subjects. Curriculum development workshops are conducted by all the PG departments..

2.10 Average percentage of attendance of students

91

2.11 Course/Programme wise distribution of pass percentage:

UG RESULTS

PROGRAMME	APPEARED	PASS	PASS %	Grade awarded				
				A+	A	B	C	D
BA ENGLISH	25	20	80.00	1	7	8	4	
BA ECONOMICS	52	40	76.92	10	14	10	3	3
BA SOCIOLOGY	31	23	74.19	1	7	7	8	
BA Animation	35	21	60.00			9	12	
BSc MATHEMATICS	36	35	97.22	19	14	2		
BSc PHYSICS	53	51	96.23	27	17	11	2	
BSc CHEMISTRY	55	46	83.64	13	21	8	4	
BSc BOTANY	44	42	95.45	5	13	18	6	
BSc ZOOLOGY	49	46	93.88	18	11	12	4	1
BCom TAX	64	62	96.88	33	19	10		
B Com Tax SF	49	46	93.88	9	15	11	11	
BCom CA	62	60	96.77	8	22	15	14	1
B Com TT	50	44	88.00		7	18	15	4
BSc COMPUTER APPLICATION	36	23	63.89	4	9	5	5	

PG RESULTS

Programmes	APPEARED	PASS	PASS %		A+	A	B+	B
MA Cinema & Television	8	7	87.50			1	4	2
MA ENGLISH	16	15	93.75			5	9	1
MA ECONOMICS	18	16	88.89		5	7	3	1
MSc MATHEMATICS	14	14	100.00	1	7	2	2	2
MSC PHYSICS	12	12	100.00		6	3	3	
MSc CHEMISTRY-PURE	18	17	94.44		8	6	3	
MSc CHEMISTRY - APPLIED	10	9	90.00		2	7		
MSc BOTANY	12	12	100.00		2	8	2	
MSc ZOOLOGY	10	10	100.00		4	3	3	
MSc Environmental Science	10	10	100.00		1	6	3	
Mcom	22	22	100.00		11	6	4	1
MSc AQUACULTURE	11	10	90.91		1	6	3	
M A Graphic Design	2	2	100.00			2		
MCJ	15	15	100.00			4	6	5
MA Digital Animation	3	3	100.00			3		
MA Sociology	3	3	100.00			2	1	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

A one day Annual Academic planning workshop was organised on 23rd March, 2017 in which the teaching, learning process was evaluated.

IQAC insisted on the need for course plan and its effective implementation.

Feedback is collected regularly from teachers and students and the Principal gives the evaluation to the teachers and hold discussions with those teachers for whom corrections are required.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	4
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	1
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	15	0	15
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

For improving the research climate, the college initiated a research wing of the college SHARE – ‘Sacred Heart Advanced Research Endeavour’. It improves the research climate in the campus by organising various workshops for the research scholars and guides. All researchers present the developments of their research in the research congress, the meeting of SHARE conducted twice in the academic year. One in July and another in January. IQAC shares information about various seminars and training programmes to the research scholars. IQAC also documents the research achievements of research scholars registered under the centre. Seed money for research is provided for aspiring PG students and teachers

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	2		
Outlay in Rs. Lakhs	41.49	81.77		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	7	0	0	0
Outlay in Rs. Lakhs	9.30	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	4	
Non-Peer Review Journals		5	
e-Journals	3		
Conference proceedings	3	3	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy ☒ CPE ☒ DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	5	1		11
Sponsoring agencies	KSCSTE, ACS, DRDO, DST	KSCSTE			KSCSTE

3.12 No. of faculty served as experts, chairpersons or resource persons 11

3.13 No. of collaborations International 9 National 8 Any other 4

3.14 No. of linkages created during this year 6

3.15 Total budget for research for current year in lakhs:

From Funding agency 18 From Management of University/College 2

Total 20

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
3	1	0	1		0	1

3.18 No. of faculty from the Institution who are Ph. D. Guides 21
and students registered under them 50

3.19 No. of Ph.D. awarded by faculty from the Institution 2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 3 SRF 1 Project Fellows 5 Any other 0

3.21 No. of students Participated in NSS events:

University level 10 State level 5
National level 2 International level

3.22 No. of students participated in NCC events:

University level	20	State level	13
National level	4	International level	0

3.23 No. of Awards won in NSS:

University level	3	State level	
National level		International level	

3.24 No. of Awards won in NCC:

University level		State level	8
National level	2	International level	2

3.25 No. of Extension activities organized

University forum		College forum	3	
NCC	3	NSS	3	Any other
				8

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The student development office organised regular outreach programmes in the community where students can involve in various social service programmes which includes medical camps (medical checkup, life style describes detection) for community, cleaning of public places, beach cleaning, various awareness classes like cancer, mental health, road safety, fitness, eye camp and skill training programme. The college organised a clean drive for one week in association with Suchitwwabodhanayajnam, an annual cleanliness awareness programme by Mitratham.

The Women's Club SWASTI organises a PAPER BAG MAKING workshop : Taking a step forward to being ecofriendly, paper bag making was taught to the members of swasti by Ms Usha from Fevicryl company.

SWASTI SWASTI in coordination with the Sustainable Menstruation Kerala Collective and Red cycle, conducted an awareness event on promoting sustainable menstruation. Experts in the area gave a talk on the social stigma related to menstruation. The volunteers of the SMKC introduced some ecofriendly, reusable products to the students. it was followed by an interactive session.

The Tourism club visited Home of Destitutes at Perumanoor on July 6th 2017. Students interacted with the members and also conducted cultural activities. A total of 65 students participated in the programme.

The NSS unit organised many activities like donation of blood, planting saplings at KURTC bus stand, cleaning of public places like KSRTC bus stand, south railway station, beautification of campus, book distribution to school students, Fort Kochi beach cleaning, self defense training class, promotion of public transportation, etc. As a part of event SWACHHTA, a central government initiative, the unit organized a class on cleaning and environment protection. The unit arranged various awareness campaigns against anti-drug and illicit trafficking, a massive protest against the secret deforestation in the Mangalavanam premise. The NSS unit conducted a seven day major camp 'JAIVAM' with a goal to create 'HarithaSaaksharatha' among the natives of Kottayam district. The NSS served the Okhi disaster area, Chellanam at the perfect moment.

The ENCON club of the college organised Urjakiran, an awareness project funded by Centre for Environment and Development.

In association with Organic Kerala Charitable Trust, the college organised organic fair and seminar on promoting organic farming and farmers.

Environment Day- 2017

In connection with world environment day, Bhoomithrasena club organizes a seminar and different intercollegiate competitions (elocution, painting, poster quiz) based on the focal theme "connecting people to nature". The seminar was inaugurated by Dr. Shijo Joseph (Scientist E1, KFRI). The seminar was sponsored by KSCSTE.

WORLD OZONE DAY OBSERVATION-2017

In connection with World Ozone Day celebration, Sacred Heart College, Thevara in collaboration with Kerala State Council for Science, Technology and Environment (KSCSTE) organized various programs which include poster making competition, quiz competition, signature campaign and rally etc. on 25th and 26th of September 2017. Dr Linto Alappat (HOD, Dept. of Geology, Christ College, Irinjalakuda) inaugurated the seminar in the Marian Hall of Sacred Heart College. Dr.Prasant Palackappillil CMI (Principal) presided over the function. Dr. T James (Director, Centre for Environmental Science, SH College, Thevara), Dr.K.B.Jose (Science Dean, SH College) and Prof.Midhun Dominic (Coordinator of seminar, S.H College) were present in the function. The focal theme "Caring for All Life under the Sun" was highlighted for talks and discussions.

ONE DAY TRAINING PROGRAMME

A one day training program was organized for all Mid- Zone BhoomitraSena Club members and their Faculty in Charge (FIC) at St. Xavier's college, Aluva, on 25th

November 2017. The training was organized by Kerala government with the help of Department of Climate Change. The training was inaugurated by Padma Mehanti, IFS (Director, environment and climate change)

ORGANIC FARMING

To start organic farming the corridor adjoining the chemistry lab of SH College, Thevara was cleaned by BhoomitraSena Club members on 22nd December 2017. The group led by Sr. Shini (2nd BSc. Zoology) were successful in sowing the seeds to promote organic farming.

PAPER BAG MAKING

To highlight the importance of recycling, the BhoomitraSena Club, SH College, Thevara, organized a class on paper bag making at the food chemistry lab on 21st December 2017. The class was taken by Devika (M.A. Economics). The students utilized old newspapers and chart papers to make the bags and the class was successful in achieving its purpose.

Training in cage fish farming

The BhoomitraSena club members organized an invited talk on cage fish farming on 5th December, 2017 at Melesius Hall, SH College, Thevara. Dr. Imelda Joseph (Scientist, CMFRI) was the resource person. Inspired by the lecture, a visit to cage fish farm at Moothakunnam along with CMFRI officials Mr. Suresh and Mr. Prasad was organized on 16th December 2017. About 40 students were participated in the event.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.3 Acre			
Class rooms	80			80
Laboratories	27			
Seminar Halls	4			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others - A model ICT enabled classroom was dedicated for the students of the Dept. of English	1		College	

4.2 Computerization of administration and library

Cataloguing of 10000 books into library software. Reclassification of old books is being done with the support of CPE. Main library and department libraries are networked.

All admission process was done through the administration software. Distribution of salary through MIS and network banking is complete.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	88817		1281	1069489	88817	
Reference Books	8264		170	775563	8434	
e-Books	N-LIST					
Journals	75	84000	Nil	Nil	75	84000
e-Journals	N-LIST					
Digital Database	N-LIST	5570				
CD & Video	423		Nil		423	
Others (specify)	Nil					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	255	61	180	3	65	17	76	5
Added	15	18	20	0	0	2	2	0
Total	255	61	200	3	65	19	78	5

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Network has been improved by adding high performance firewalls and switches. A training on the use of moodle was organised to improve the quality of teaching learning process. More computers were installed in the classrooms and departments. Number of LCD projectors were installed in the classrooms for better teaching-learning process.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5.48
ii) Campus Infrastructure and facilities	69.86
iii) Equipments	21.02
iv) Others	4.9
Total :	101.26

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the beginning of the year, the IQAC organised a 2 day Orientation Programme for the newly admitted students to familiarize them with the college, its activities, infrastructure, learning resources, services offered to students, the various clubs and cells and student support programmes.

At the end of the programme, the final year students were given a career orientation programme to equip them to secure more placement opportunities and higher studies.

Academic calendar and exam schedule were prepared and distributed to the students to disseminate information regarding the internal assessment, End Semester examinations, programme schedule etc.

Remedial coaching, student counselling services, parent teacher meetings, active student mentoring programme are all streamlined and made effective during the academic year. The details of the student service programme are printed and publicised through the college handbook.

A fulltime student counsellor is continuing her service in the field of student counselling.

Every programme intended for student support and progression was made known to the students using the public announcement system and through website of the college

The mentoring programme is strengthened and students are properly monitored.

The grievance redressal mechanism is made more effective by the interface meeting between the student council and the authorities.

An Induction cum awareness programme is organised for the I UG and I PG students in the campus to make them aware of the student support programmes as well as various clubs and fora functioning in the college.

Walk With Scholar (WWS) programme was initiated for outstanding UG students of six selected departments.

Parent teacher meeting is organised once in every semester and PTA executive meeting is convened every month.

5.2 Efforts made by the institution for tracking the progression

Every year, IQAC meets the faculty of various departments after the university results are published. In this meeting, the results are evaluated and strategies are formulated to improve upon students' performance.

Teacher evaluation and the performance of students are analysed by using statistical tools and records are maintained by IQAC.

Every department conducts an open house where the students along with their parents to discuss the performance of the students after every internal assessment. The fast learners are given academic counselling while slow learners are provided with remedial classes.

Feedbacks are collected from various stakeholders of the college every year and the responses are collated and evaluated. The relevant suggestions were incorporated in the planning for the upcoming year and the grievances addressed.

The placement of 64 smart students in leading companies could be achieved through the efforts of the placement cell of the college. A good number of students were also placed through off campus interviews.

All the students in the final year UG are motivated to be involved in outreach programmes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (MPhil)
1959	367	55	24

(b) No. of students outside the state

42

(c) No. of international students

0

Men	No	%	Women	No	%
	865	37		1485	63

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1523	231	20	735	25	2534	1374	238	20	695	23	2350

Demand ratio 1:20 Dropout % - 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET/SET Coaching
 Career counselling service
 Model aptitude test conducted by various agencies
 Civil Service Study Circle
 Finishing school for the graduate students
 Competitive examinations books in the library
 Extended library hours to 8 PM

No. of students beneficiaries

600

5.5 No. of students qualified in these examinations

NET	18	SET/SLET	7	GATE		CAT	4
IAS/IPS etc	0	State PSC		UPSC		Others	4

5.6 Details of student counselling and career guidance

The coordinator of the cell interacted with the students and the class tutors and made sure that the students in need are supported by a professional counsellor. Each batch has undergone training by a professional counsellor regarding stress management, enhancement of the EQ etc. In these classes students are divided into groups and were made to practise various stress management techniques. The college appointed a full time student development officer and a student counsellor.

No. of students benefitted

400

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	400	64	34

5.8 Details of gender sensitization programmes

WOMENS DAY- 8th march : Various posters related to women empowerment were put up in the portico by the swasti members. A talk on the topic 'Be bold for a change' was conducted by prof. Asha Achi Joseph, HOD, SH School of communication.

PASSAGE - 29th aug : SWASTI under the sponsorship of Eastern group organised a one hour interactive session with the celebrity entrepreneur Ms Poornima Indrajith. Her story of success in film industry and entrepreneurship was an inspiration for the heartians.

PAPER BAG MAKING : Taking a step forward to being ecofriendly, paper bag making was taught to the members of swasti by Ms Usha from Fevicryl company.

On the 5th of Oct a training on paper bag making was given to the Age-Friendly students by the Swasti members.

AARTHAVAYAANAM - 30th Nov : SWASTI in coordination with the Sustainable Menstruation Kerala Collective and Red cycle, conducted an awareness event on promoting sustainable menstruation. Ms Kavya Menon and others from the group gave a talk on the social stigma related to menstruation. The volunteers of the SMKC introduced some ecofriendly, reusable products to the students. It was followed by an interactive session.

FIRST-AID AWARENESS- 4th Dec : An initiative by SWASTI and NSS. A powerpoint presentation, educating the students on the important first aid techniques was organised by the doctors from the Lakeshore hospital and the Rotary club volunteers. A detailed class on the CPR life saving technique was conducted, followed by four practical sessions.

ZUMBA for a cause- 31st Jan, 2018

SWASTI and the age friendly group in organised Zumba fitness class in association with the college union. Zumba trainer, Miss Poornima energised our students and the age friendly batch with some Zumba moves. It was entertaining and well enjoyed by all.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	60	600000
Financial support from government	630	3717639
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

Additional cafeteria is established

Wifi facility for all students having their own laptops.

Lift and ramps are available for differently abled students

Connectivity is established between all the buildings and this helps the students with physical disability. Additional facility for research scholars and faculty members at main library. The main library is open upto 8 pm.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Fashioning of an enlightened society founded on a relentless pursuit of excellence, a secular outlook on life, a thirst for moral values as well as unflinching faith in God.

Mission: To provide an environment that facilitates the holistic development of the individual, enables our students to play a vital role in the nation building process and contributes to the progress of humanity, disseminates knowledge even beyond the academia, instils in the students a feel for frontier disciplines and cultivates a concern for the environment by setting lofty standards in the ever evolving – leaner interface

6.2 Does the Institution has a management Information System

Yes. The whole process of admission, beginning from the call for online application to the distribution of final marklist at the end of the course is completely carried out through the MIS. The admission process, rank calculation, details of students finally admitted on the basis of their ranking are all available in the MIS and it can be retrieved later for various purposes. The entry of attendance, results of the internal and End Semester Examinations are effectively managed through the MIS and it can be retrieved by the students and teachers through MIS. The office automation is in progress. The college has shifted to the question bank system in 2017 in the postgraduate programmes to ensure the quality and standard of the question paper. The bank system is completely computerised and is functioning very effectively.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Ever since the college became autonomous, it has been striving hard to improve its curriculum and syllabi. The college revised all its courses and programmes incorporating the latest developments in the concerned subjects and disciplines. The strategy that the college keeps in mind while developing its curricula and syllabi are: 1) skill development of the students 2) thrust on frontier areas 3) compatibility with national curriculum framework 4) equipping the students for national level competitive examinations 5) developing research aptitude.

6.3.2 Teaching and Learning

The teaching –learning has been the forte of the college and it is the reason for the high social accreditation of the college. The faculty takes special care to complete the portions on time, prepare the students for their internal and external examinations, provide the students with remedial, bridge and tutorial, encourage students to make use of library and other learning resources, to encourage them to attend extension lectures, arrange invited talks by eminent persons, provide challenging assignments, make seminar presentations, organise quiz and paper presentation competitions, prepare for paper presentations in national and international seminars and so on

The ICT facilities in the campus are maintained and improved by substituting with new programmes.

Bridge courses are offered by every department to warm up the students from various streams of plus-two into their programmes of their choice.

Orientation talks are arranged by the college and the department to prepare the students to make them aware of the career prospects after the completion of the UG and PG programmes.

Workshops were held for the new students to improve competency in English.

Tutorial and remedial classes are conducted regularly to prepare the students for their study.

Various departments of the college organised 19 Academic seminars to update the students of the recent developments in every subject.

Special classes are conducted to compensate the lost working days and to complete the instruction hours of the syllabus in time.

Compulsory seminars, assignments and open courses are offered for the students to overcome the tediousness of the conventional method.

Academic calendar with details of internal assessment and holidays are given in the College Handbook circulated at the beginning of the academic year.

6.3.3 Examination and Evaluation

Periodical class tests, two internal tests and an end semester examination for each course in a programme are conducted. Seminar presentation by students and assignments and viva-voce are conducted to assess performance of the students. Surprise test are conducted by some teachers to track the student progression. The evaluation of the answer sheet are conducted in a centralised camp under the supervision of the head of the department to minimize the errors during the evaluation. The results are published and the students are given chances to redress the grievances regarding the evaluation.

6.3.4 Research and Development

Research and development is a major thrust area of the college. The college encourages teachers to undertake research projects with funding from governmental and non-governmental organisations. The faculty is also encouraged to publish in international and national journals, give invited lectures in other prestigious institutes, attend national and international conferences and visit other institutes.

The faculty of the college had 21 International and 4 National research publications to their credit. In the present year 3 Major projects are going on in various departments.

In addition to the projects fund, the management allotted 2 lakhs for supporting any socially relevant research projects (Sacred Heart Advanced Research Endeavour).

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College has been making steady improvement in the development of library, ICT and other infrastructural facilities. It has added nearly 5000 books to the library during the last academic year, created 15000 sq. ft. of space in terms of class rooms and activity centre and added several computers and software for ICT enabled teaching.

6.3.6 Human Resource Management

The college recruited new faculty members in different departments and appointed non-teaching staff on its own to manage the affairs of the college. The college has a self-appraisal system to evaluate the performance of the faculty. Feedbacks are collected from the students at the end of a semester. Corrective measures are taken based on the assessment. The vacant faculty posts were filled. Guest faculty were appointed in the beginning of the academic year. Newly appointed faculty were sent for orientation and refresher courses. Apart from the office staff in the aided stream, many administrative staff and personnel were appointed by the management for the smooth functioning of the college.

6.3.7 Faculty and Staff recruitment

Faculty and non-teaching staff selection is done on the basis of merit adhering to the norms of the UGC and Govt. of Kerala.

6.3.8 Industry Interaction / Collaboration

The college is in constant contact with industries and employment providers and has been able to attract them for the campus recruitment of students. The final year students visit factories and industries. PG courses like MSc Aquaculture and MA Multimedia also have industrial visit and

training. BA English copy editor has an on the job training during the vacation after the 4th semester. Experts from industry are incorporated into various academic and advisory bodies

6.3.9 Admission of Students

Ever since the college attained autonomy, the application for admission has increased tremendously. In most of the courses the sanctioned seat and application ratio is 1: 20. The University rules are strictly followed. The college admits students for UG and PG programmes as per Government norms as the college was declared autonomous.

6.4 Welfare schemes for

Teaching	3
Non teaching	2
Students	2

6.5 Total corpus fund generated

3 Crore

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA		
Administrative			Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college established an examination office with sufficient personnel. Prepared an examination manual. An examination committee is monitoring the quality of the activities of the examination wing on a regular basis. A workshop for the faculty is proposed on question setting strategies. The examination and evaluation system of the college is functioning with near perfection. The students are given the examination timetable and the date for the publication of results at the beginning of every academic year. The examination system is established without any loopholes and the

controller of examinations ensures the quality of question papers with the help of external scrutinizers. The results are published on time and the grievances if any are redressed immediately.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Kerala Government granted autonomy to the college based on the recommendations made by the University after assessing the performance of the college in the past years. All the activities of the college under autonomy is well monitored by the University.

6.11 Activities and support from the Alumni Association

Alumni gathering is organised at the department level and a college level common mega meeting is carried out once in a year (usually Second Saturday of January). Alumni association support a few extension activities of the college. The association has its chapters in various cities in India and abroad. The principal or the representatives of the alumni association meet the chapters once in a year. The alumni association is taking constant efforts to increase the number of registered alumni in the association.

6.12 Activities and support from the Parent – Teacher Association

PTA scholarship is distributed to the students based on merit cum means criterion, PTA supports in resource mobilisation for infrastructure development and student support activities.

PTA executive has regular meeting and give their suggestion for improvement.

PTA general body is meeting annually once.

6.13 Development programmes for support staff

They were given regular training sessions in their respective domains.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has always been taking initiatives in tapping the alternative energy sources. College has a wind turbine and a solar panel in the top of the building. The solar unit supplies 20 kw. It comes around the 10% of the total energy consumption of the college. The college has an ENCON club which has been creating awareness among students and public about the energy conservation through seminars and workshops. The club has won the best ENCON club award instituted by the Bharat Petroleum Corporation Ltd. The college secured the Biodiversity Award by the Kerala State Biodiversity Board for its contribution in the field of biodiversity conservation. The college was also awarded the 'Paristhitimitra' award by Centre for Environment Education and Rural Development, St.Stephen's College, Kottayam for its outstanding contribution towards the promotion of environmental education, protection and conservation.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic planning was done at end of March every year and the academic calendar was prepared by a representative group of teachers and administrative staff through a democratic approach under the leadership of IQAC.

College always try to maintain a green campus

A service learning programme which was introduced in 2015 gave opportunities for students to perform 40 hours service to the community.

All the programmes in the college provide opportunities for internships.

SHARE (Sacred Heart Advanced Research Endeavour), a forum for strengthening the research activity of the college organised two Research Meets in the academic year 2017-18.

HEAL (Heartian Extended Arm for Life), an umbrella forum to coordinate all the outreach programmes of the college continued its activities this year.

Age friendly college, a concept for bringing the senior adults to the college and provide them with the IT education and an English learning programme.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All teachers are provided with the feedback on curriculum, teaching and evaluation.

All the computers in the campus were updated to the extent possible.

N-List password was issued to the PG students

A model class room was established with ICT facilities and modern amenities

A permanent student development officer and a student counsellor were appointed at the initiatives of IQAC.

Wifi facility for all students having their own laptops.

Lift facility is established in the main building.

Connectivity is established between all the buildings and this helps the students with physical disability

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annual academic evaluation and planning for the upcoming year by a two day long workshop for teachers and administrative staff.

Assured financial support to any student in need and 'Earn while Learn' programme is effective for the students in the campus.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The college has always been taking initiatives in tapping the alternative energy sources. College has a wind turbine and a solar panel in the top of the building. The solar unit supplies 20 kw. It comes around the 10% of the total energy consumption of the college. The college has an ENCON

club which has been creating awareness among students and public about the energy conservation through seminars and workshops. The club has won the best ENCON club award instituted by the Bharat Petroleum Corporation Ltd. The college secured the Biodiversity Award by the Kerala State Biodiversity Board for its contribution in the field of biodiversity conservation. The college was also awarded the 'Paristhitimitra' award by Centre for Environment Education and Rural Development, St.Stephen's College, Kottayam for its outstanding contribution towards the promotion of environmental education, protection and conservation. College was a part of the annual Shuchitwabodhana yajnam – 15 days long Community awareness programme on cleanliness in Ernakulam District.

Organic farming promotion – regular upland paddy farming

College has been doing projects by Centre for Environment and Development every year. This year the college was sanctioned a project under Ujrakiran programme. The college organised awareness programme about the use of electrical home appliances and how to reduce the energy consumption.

Environment science is now compulsory for all UG programmes.

Culture of waste management and minimisation of plastic usage

Organic Fair and Farmers' meet are organised in association with Organic Kerala Charitable Trust and Rajagiri Outreach

Water recharging units were installed in the campus

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC analysis is performed at Department level.

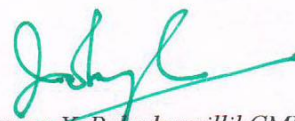
8. Future Plans of action for next academic year (500 words)

The IQAC will have a hectic schedule during the academic year 2018-2019 as it prepares for NAAC accreditation during the academic year 2019-2020. The IQAC will organize an OBE workshop for the faculty as it is necessary for the college to move towards an outcome based education. The teachers will have to be trained in Blooms taxonomy to prepare the course plan which forms the backbone of academic transaction. The IQAC also plans to organize several rounds of Moodle training to develop a learning management system. The IQAC also plans to organize an IPR seminar for the faculty and postgraduate students to make them aware of intellectual property rights, patents, geographical indexing and related matters. The IQAC will sensitize the students about the possibilities of getting additional knowledge through NPTEL and MOOCH courses. The IQAC also will have to systematically document the details relating to academic and non-academic activities of the college for the fourth cycle of NAAC accreditation. The IQAC will initiate steps to revise the syllabi of postgraduate courses and the modifications of the syllabi of the undergraduate courses. The revised syllabi of certain programmes in the college will be implemented during the coming academic year. The internal evaluation mark and attendance entry system will be improved and enhanced in the coming academic session. The IQAC will advise the college council and the controller of examinations to publish the results, if possible within 30 days after the examinations. The IQAC also will advise the departments and faculty members to undertake more research projects. The faculty will be encouraged to publish their research articles in journals which are Scopus indexed having higher impact factor. The IQAC will encourage the science departments to apply for FIST project of DST as well as the STAR programme of DST. The IQAC would advise the department of English to apply for a Research Centre as the department has qualified faculty to serve as research guides. All the qualified faculty members will be encouraged to become research guides and accept research students for carrying out research leading to the award of Ph D degree. The IQAC will encourage the college to sign an MoU with MHRD (EDCIL) for accepting international students in its various courses. The IQAC will initiate the process of applying for RUSA funding of the MHRD and undertake infrastructural developments in the college. The IQAC will also advise the management to construct an underground rainwater harvesting unit under the RUSA project. Moreover, it would also recommend to the management to develop additional space for class rooms, toilets, recreation and other activities.

Name : Dr. Johnson K.M



Signature of the Coordinator, IQAC



Name: Dr. Johnson X. Palackappillil CMI

Signature of the Chairperson, IQAC

Calendar 2018-2019			
June			
Date	Day	Activity	Dept/Subunit
1	Fri	First Firday - Holy Eucharist	
		Faculty Training	
2	Sat		
3	Sun		
4	Mon	Odd Semester classes - II and III Year	
5	Tue	World Environment Day	Environmental Science
6	Wed		
7	Thu		
8	Fri	Feast of Sacred Heart, World Oceans Day	Aqua Culture - Invited talk, Enviromental science
9	Sat	Vidyarambham - Opening of academic session - I DC	
10	Sun		
11	Mon		
12	Tue	World Day Against Child Labour - Poster Exhibition	Sociology
13	Wed	St. Antony of Padua	
14	Thu	World Blood Donor Day	Youth Red Cross
15	Fri	World Elder Abuse Awareness Day- case study presentation	Sociology
16	Sat	Jubilee Prayer Day	
17	Sun	World Day to Combat Desertification and Drought	Nature club
18	Mon		
19	Tue		
20	Wed	World Refugee Day	Sociology
21	Thu	Yoga Day	
22	Fri		
23	Sat		
24	Sun	St. John the Baptist	
25	Mon		
26	Tue	International Day Against Drug Abuse & Trafficking	SADAS
27	Wed		
28	Thu		
29	Fri	Sts. Peter & Paul	
30	Sat		

July			
1	Sun		
2	Mon		
3	Tue	DUKARANA - St. Thomas Day	
4	Wed		
5	Thu		
6	Fri	First Firday - Holy Eucharist	
7	Sat		
8	Sun		
9	Mon		
10	Tue	World population day- Elocution competition	Sociology
11	Wed	Dan Thottakkara Seminar	English
		Economics Association inauguration and invited talk	Economics
12	Thu	Hands-on training on MOODLE for all faculty members given by the dept.	Computer Science
13	Fri	Computer literacy to Fisheries school students by dept. students	Computer Science
14	Sat		
15	Sun		
16	Mon	Our Lady of Mount Carmel, World Snake Day	ZOOLOGY
17	Tue		
18	Wed		
19	Thu		
20	Fri		
21	Sat	Fr. Abraham Kallarackal Seminar	Sociology
22	Sun		
23	Mon		
24	Tue		
25	Wed	St. James	
26	Thu	Cheruveli Lecture	English
		National level two days FDP on Machine Learning	Computer Science
27	Fri		
28	Sat	St. Alphonsa	
29	Sun	World Tiger Day	ZOOLOGY
30	Mon		
31	Tue	St. Ignatius of Loyola	
August			
1	Wed		
2	Thu	Arun Memorial Quiz	Sociology
3	Fri	First Firday - Holy Eucharist	

4	Sat	Meraki 2019	English
5	Sun		
6	Mon		
7	Tue		
8	Wed	World Senior Citizen's Day	Sociology
9	Thu	International Day of Indigenous People	Sociology
10	Fri		
11	Sat		
12	Sun	International Youth Day	AICUF
13	Mon	International youth day: Debate competition	Sociology
14	Tue	Rev. Fr. Zacharias Payikat Endowment Seminar	Economics
15	Wed	Independence Day,	NCC
		Assumption of Our Lady	
16	Thu		
17	Fri		
18	Sat	Onam Holidays	
19	Sun		
20	Mon		
21	Tue	Inter College Sociology Quiz Competition	Sociology
22	Wed	Bakrid	
23	Thu		
24	Fri	Onam	
25	Sat	Onam	
26	Sun	Onam, Women's Equality Day	
27	Mon	Onam, Sreenarayana Guru Jayanthi	
		St. Monica	
28	Tue	Ayyankali Jayanthi	
		St. Augustine	
29	Wed	College reopens after onam holidays	
30	Thu	Hrdyasargasangamam	
31	Fri	Hrdyasargasangamam	
September			
1	Sat	Hrdyasargasangamam	
2	Sun		
3	Mon	St. Gregory	
4	Tue	St. John Maria Vianny	
5	Wed	Teachers' Day	
6	Thu		

7	Fri	First Firday - Holy Eucharist	
8	Sat	International Literacy Day, Nativity of Blessed Virgin Mary	
9	Sun		
10	Mon		
11	Tue		
12	Wed	Sreekrishnajayanthi	
13	Thu		
14	Fri	International Democracy day- Seminar/ Lecture	Sociology
15	Sat		
16	Sun	Ozone Day	Environmental Science
17	Mon		
18	Tue		
19	Wed		
20	Thu	Muharam	
21	Fri	Sreenarayana Samadhi dinam , International Day For Peace	
		St. Mathew	
		Inter Collegiate Project Presentation	Computer Science
22	Sat		
23	Sun		
24	Mon		
25	Tue	Vermicomposting training	Dept. of Zoology
26	Wed	Media Seminar	English
27	Thu	World Tourism Day, Invited talk on a current economic issue	Economics
28	Fri		
29	Sat		
30	Sun		
October			
1	Mon	International Day of Older Persons	
		St. Theresa of Liseux	
2	Tue	Gandhi Jayanthi	
3	Wed	World Habitat Day, Prof. Subhi Memorial Seminar	English
4	Thu	St. Francis of Assisi	
5	Fri	First Firday - Holy Eucharist	
6	Sat		
7	Sun		
8	Mon	Airforce Day	NCC

9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon	St. Teresa of Avila	
		Invited Talk by an IT Expert	Computer Science
16	Tue	World Food Day	
17	Wed		
18	Thu	Mahanavami	
19	Fri	Vijayadasami	
20	Sat		
21	Sun		
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue		
31	Wed	State/Regional level Seminar	Sociology
November			
1	Thu	Keralapiravi	Oriental Languages
		All Saints Day	
2	Fri	First Firday - Holy Eucharist	
3	Sat		
4	Sun		
5	Mon		
6	Tue	Deepavali	
7	Wed		
8	Thu		
9	Fri		
10	Sat		
11	Sun		
12	Mon		
13	Tue		
14	Wed	Children's Day, World Diabetes Day, National Cooperative Week (14-20, November)	Zoology
15	Thu		

16	Fri	International Day for Tolerance and Peace, Jubilee Science Expo (16-25)	
17	Sat	Workshop on Spider Taxonomy	Dept. of Zoology
18	Sun		
19	Mon	National Integration Day	
20	Tue	Child Rights Day, Universal Children's Day	
		Christ the King	
21	Wed		
22	Thu		
23	Fri	Sargapatham	
24	Sat	Research workshop	English
25	Sun	International Day for the Elimination of Violence against Women	
26	Mon		
27	Tue		
28	Wed		
29	Thu	International Seminar / National seminar	Economics
30	Fri	International Computer Security Day	
		St. Andrew the Apostle	
December			
1	Sat	World AIDS Day	
2	Sun	International Day for the Abolition of Slavery	
3	Mon	International Day of People with Disability, World Aides day observation	Sociology
		St. Francis Xavier	
4	Tue	Navy Day	
5	Wed	International Volunteers Day	NSS
		Sports Day	Physical Education
6	Thu		
7	Fri	First Friday - Holy Eucharist, Kerala sociological conference	Sociology
8	Sat	Immaculate conception of blessed virgin Mary	
		Economics Fest	Economics
9	Sun		
10	Mon	World Human Rights Day	

11	Tue	Theatre Production	English
12	Wed		
13	Thu		
14	Fri	St. John of the cross	
15	Sat		
16	Sun		
17	Mon		
18	Tue		
19	Wed	Zoofest	Dept. of Zoology
20	Thu		
21	Fri		
22	Sat	Christmas Celebrations (After noon)	
23	Sun		
24	Mon		
25	Tue	Christmas	
26	Wed		
27	Thu	St. John the Evangelist	
28	Fri		
29	Sat		
30	Sun		
31	Mon		
January			
1	Tue		
2	Wed	Mannam Jayanthi	
3	Thu	St. Chavara, Founder's Day	
4	Fri	First Friday - Holy Eucharist	
		World braille day	
5	Sat		
6	Sun		
7	Mon		
8	Tue		
9	Wed		
10	Thu	Viswa Hindi Divas	Hindi
11	Fri		
12	Sat	National Youth Day, General body meeting of AFSS	Sociology
		Invited talk on Budget Making (state and Local self govt.)	Economics
13	Sun		
14	Mon		
15	Tue	Army Day	
16	Wed		

17	Thu	K.V.Thomas Endowment International Symposium - NTAC 2019	
18	Fri	K.V.Thomas Endowment International Symposium - NTAC 2019	
		Career orientation programme to Final UG & PG	Sociology
19	Sat	One day Training – how to face interview- for PG students	Economics
20	Sun	St. Sebastian	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri	Inter collegiate Project presentation Competition	Sociology
		Workshop on Application of Statistical Software in Economic Research	Economics
26	Sat	Republic Day	
27	Sun		
28	Mon		
29	Tue		
30	Wed	Martyrs Day	
31	Thu	St. Don Bosco	
February			
1	Fri	First Friday - Holy Eucharist	
2	Sat	World Wetlands Day - invited talk	Aquaculture, Environmental Science
3	Sun		
4	Mon		
5	Tue		
6	Wed	Nostos 2019	English
7	Thu		
8	Fri	Talk on Union Budget 2019-20	Economics
9	Sat		
10	Sun		
11	Mon		
12	Tue		
13	Wed	College Day	
14	Thu	Socio Fest	Sociology
15	Fri		
16	Sat		
17	Sun		

18	Mon		
19	Tue		
20	Wed		
21	Thu	International Mother Language Day	Oriental Languages
22	Fri		
23	Sat		
24	Sun		
25	Mon	Sivarathri	
26	Tue		
27	Wed		
28	Thu	National Science Day	
March			
1	Fri	First Friday - Holy Eucharist	
2	Sat		
3	Sun		
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat		
10	Sun		
11	Mon		
12	Tue	Dandi March Day	
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun	St. Patric	
18	Mon		
19	Tue	St. Joseph	
20	Wed		
21	Thu	International Day of Forests, World Poetry Day, International Day for the Elimination of Racial Discrimination	
22	Fri	World Water Day	Aquaculture
23	Sat	World Meteorological Day	
24	Sun	World TB Day	
25	Mon		
26	Tue		
27	Wed	World Theatre Day	
28	Thu		

29	Fri	Academic Retreat	
30	Sat		
31	Sun		
April			
1	Mon		
2	Tue	International Children's Book Day	Computer Science
3	Wed		
4	Thu		
5	Fri	First Friday - Holy Eucharist	
6	Sat		
7	Sun	World Health Day	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun		
15	Mon		
16	Tue		
17	Wed		
18	Thu	World Haritage Day	
19	Fri		
20	Sat		
21	Sun		
22	Mon	World Earth Day	Environmental Science
23	Tue	World Book and Copyright Da	
		St. George	
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun		
29	Mon		
30	Tue		
MAY			
1	Wed	International Labour Day	
2	Thu		
3	Fri	World Press Freedom Day	
4	Sat	First Friday - Holy Eucharist	
5	Sun		
6	Mon		

7	Tue		
8	Wed	World Red Cross Day	
9	Thu		
10	Fri		
11	Sat	National Technology Day	
12	Sun		
13	Mon		
14	Tue		
15	Wed	International Day for Families	
16	Thu	St. Matthias	
17	Fri		
18	Sat	International Museum Day	
19	Sun		
20	Mon		
21	Tue	World Day for Cultural Diversity for Dialogue and Development	
22	Wed	International Biodiversity Day	Environmental Science
23	Thu		
24	Fri		
25	Sat		
26	Sun		
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri	World No Tobacco Day	

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
