

Internal Quality Assurance Cell

Minutes of meetings 2017-18

IQAC Subcommittee Meeting to discuss on NIRF ranking 2017-18 and DQAR submission held at 12.45 PM on 10th October, 2017 in Fr. Hadrian Hall.

Members present

1. Fr. Johnson X.Palackapillil CMI
2. Dr. Joseph T.Moolayil
3. Dr. K.M.Johnson
4. Dr. Jeenu Kurian
5. Vinil K. V.
6. Regitha M.R.
7. Syamlal M.S.
8. Shanthi Mathai
9. Sangeetha K.R.
10. Raagam P.M.
11. Benny Varghese
12. Dr. Joseph George
13. Dr. Abi. T.G.
14. Dr. Giby Kuriakose
15. Dr Rajesh M.
16. Sreejith M.G.

The meeting began with a silent prayer..Dr. Joseph T.Moolayil evaluated the performance of the college in the last year's NIRF ranking. He presented a study of the colleges in Kerala that found a position in the top 100 in the NIRF ranking.

- The Principal suggested the preparation of a document of student diversity via a list of students from other states in each department. This data will help to improve points in the grading.
- Complete the database of doctoral centres.
- Principal observed that the faculty information in the website is not efficient and that it shall be updated.
- A list of Ph.Ds produced should be prepared with complete details
- A list of academic peers shall be prepared and they shall be estimated (intimated) when the NIRF(ranking) is in process so that the college can ensure that peer evaluation grade is improved.
- Department representatives were assigned the task of collecting data, completing NIRF datasheet and submitting it to IQAC
- Representatives were reminded that DQAR is to be submitted within two weeks.

The meeting concluded at 1:30 p.m.


Co-ordinator




Chairperson

IQAC Core Committee meeting held at 3.30 PM on 5th January, 2018

Members present

Dr. Johnson K M

Dr. Grace Thomas

Dr. Jeenu Kurian

Dr. Roby Cherian

Agenda: Extension of Re accreditation, OBE training for teachers.

The meeting began at 3.30 pm. The IQAC coordinator intimated that the college has received an extension of two years from March 2018 to March 2020 for reaccreditation. The reason is that the college is in a transition state from affiliated/constituent college to autonomous status. It was decided that the data collected for five years after getting autonomy will be submitted for reaccreditation. The new parameters for preparing SSR are published and will be discussed in the next annual planning meeting. The meeting also decided to train the faculty in the OBE mode of curriculum preparation, assignment, seminar, calculation of course attainment etc. with the help of experts from Jnanam School of Business, Trichy. The meeting ended at 4.30 PM.



Co-ordinator



Chairperson

IQAC Core Committee meeting held at 3.30 PM on 23th March, 2018 in Fr. Hadrian Hall.

Members Present

Dr. Johnson K M


Dr. Jeenu Kurian

Dr. Grace Thomas

Dr. Roby Cherian

Agenda: Annual planning meeting, renewal of MoU with EDCIL, update data in EDCIL portal.

The meeting started at 3.30 PM. The meeting decided to hold the annual planning meeting 12th April, 2018 in the college. The meeting will prepare the academic calendar, exam schedule, constitute committees and prepare the annual budget of the college as well as of the departments. The IQAC instructed the international office to update the details of the programmes and other facilities of the college on the EDCIL portal and to take care of the admission procedures of the foreign students who will apply for admission in the college. IQAC also instructed the international office to renew the MoU with EDCIL, MHRD. The IQAC also reported that it submitted the data for NIRF and India Today rankings.


Co-ordinator




Chairperson