NAAC Institutional Quality Sustenance and Development Survey

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1. Kindly provide the details of the institution

Name of Institution: Sacred Heart College, Thevara

Year of Establishment of the Institution: 1944

Address Line 1: Thevara

Address Line 2: Kochi

City/Town: Ernakulam

State: Kerala

Postal Code: 682013

Email Address: shprincipal@gmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: Accreditation-2000, Re-accreditation

Current Grade: A+

CGPA: Score 91.70

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution: Rev.Dr. Johnson X. Palackappillil

Contact Phone: 9447155564, 0484 4044418

Email: jprasant@gmail.com

Website URL: www.shcollege.ac.in

Name of IQAC Co-ordinator

Dr. C.M. Joy

Email:

jcheenikkal@gmail.c

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	11
Post Graduate (MA/M.Sc./M.Com etc.)	10
Research Programmes (M.Phil/P.hD)	6
Certificate Programmes	4
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	2
Other value added programmes	3
Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	1
New programes designed	6
Programes under revision	1
Interdepartmental collaborative programmes	7
Inter institutional collaborative programmes	3
Number of review committee recommendations implemented (Total)	5
Number of NAAC peer team recommendations implemented	15
Number of UGC/any other expert committee recommendations implemented	6

Number of review

committee recommendation under implementation	4
Number of NAAC peer team recommendations under implementation	1
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	95
Total faculty on rolls	80
Faculty added during the year	6
Faculty positions vacant	15
Faculty left during the year	2
Total number of visiting faculty	4
Total number of guest faculty	10

8. Qualification of Faculty

PhD and Above	38
MPhil	21
Masters	80
Any other (Specify)	0

9. Faculty qualification improvement

PhD awarded to existing faculty	1
MPhil awarded to existing faculty	0
Any other degree awarded to existing faculty	

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	39
Administrative staff	39

(Actual strength)

Added during the year of reporting	0

Left during the year	0

Number of posts vacant	0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	5

Technical Support Staff (Actual strength)	5

Added during the year	0

Left during the year	0

Number of posts vacant	0

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.
It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	31	3	2005

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	41
Number of Alumni in IQAC	2
Number of Students in IQAC	1
Number of Faculty in IQAC	24
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	1
Number of Management	3

Representatives

Number of
External experts
in IQAC

4

Number of any
other stakeholder
and community
representatives

4

14. IQAC Meetings

Number of IQAC
meetings held
during the year

2

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes ▼

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of
academic
programmes
proposed

25

Number of value
added
programmes
proposed

56

Number of skill
oriented
programmes
proposed

22

Number of faculty
competency and
development
programmes
proposed

4

Number of other
staff development
programmes
proposed

4

Number of student
mentoring
programmes

15

proposed

Number of co-curricular activities proposed	26

Number of inter departmental cooperative schemes proposed	5

Number of community extension programmes proposed	33

Any other programmes proposed (Specify)	12

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	20

Number of value added programmes implemented	43

Number of skill oriented programmes implemented	17

Number of faculty competency and development programmes implemented	4

Number of other staff development programmes implemented	4

Number of student mentoring programmes	12

implemented

Number of co-curricular activities implemented	24
Number of inter departmental cooperative programs implemented	5
Number of community extension programmes implemented	30
Any other programmes suggested that are implemented (Specify)	5

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	2
Number of participants from the institution	125
Number of particpants from outside	30
Number of external experts invited	10
Number of external conferences/seminars/ workshops on institutional quality attended	4
Number of events conducted with IQACs of other institutions as collaborative programes	0

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	0
Amount Received from any other source including the college management	150000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

Preparation of Year Planning, AQAR, CPE Report, Annual Report, Self Study Report, College News and Heartian Heritage Manual. IQAC also helps in Information dissemination, and documentation.

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programes developed or designed by faculty	6
Number of faculty members involved in curriculam restructuring/revision/syllabus development	18
Number of programes in which evaluation process reformation taken up and implemented	15
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	93.9
Percentage of classes engaged by guest faculty and temporary teachers	16
Number of self financed programmes offered	3
Number of aided programmes offered	18
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place ?

Yes ▾

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

`100`

25. Is feedback for improvement provided to the faculty?

Yes ▼

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

`3`

Number of minor research projects undertaken during the year

`15`

Number of major ongoing projects

`10`

Number of minor ongoing projects

`19`

Number of major projects completed

`0`

Number of minor projects completed

`0`

Number of major project proposals submitted for external funding

`1`

Number of minor project proposals submitted for external funding

`1`

Number of research publications in peer reviewed journals

`19`

Number of research publications in international peer reviewed journals

`13`

Number of research publications in national peer reviewed journals

`3`

Number of research

`2`

papers accepted for publication in international peer reviewed journals

Number of research papers accepted for publication in national peer reviewed journals

5

Average of impact factor of publications reported

Number of books published

3

Number of edited books published

3

Number of books (single authored) published

3

Number of books (coauthored) published

1

Numbers of conferences attended by faculty

76

Number of international conferences attended

6

Number of national conferences attended

70

Number of papers presented in conferences

15

Number of papers presented in international conferences

2

Number of papers presented in national conferences

13

Number of conferences organized by the institution

20

Number of faculty acted as experts resource persons

40

Number of faculty acted as experts resource persons - international

2

Number of faculty acted as experts resource persons- national

10

Number of collaborations with international institutions

2

Number of collaborations with national institutions

5

Number of linkages created during the year

5

Total budget for research for current year as a percentage of total institution budget

1

Amount of external research funding received in the year

1550000

Number of patents received in the year

0

Number of patents applied for in the year

0

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

0

Number of PhDs awarded during the year

10

Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities

60

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	669
Actual enrollment during the year	664
Student dropout percentage during the year	8
Success percentage in the final examination across the courses	87
Number of academic distinctions in the final examination and percentage	190, 31
Number of students who got admitted to institutions of national importance	
Number of students admitted to institutions	

abroad

Number of students qualified in UGC NET/ SET	9

Number of students qualified GATE/ CAT/ other examination (Specify)	

28. Does student support mechanism exist for coaching for competitive examinations?

Yes ▾

29. Student participation, if response is yes to Qn. 27

Number of students participated	140

30. Does student counselling and guidance service exist ?

Yes ▾

31. Student participation, if answer to Qn. 29 is yes

Number of students participated	120

32. Career Guidance

Number of career guidance programmes organized	12

Percentage of students participated in career guidance programmes	600

33. Is there provision for campus placement?

Yes ▼

34. If yes to Qn. 32

Number of students participated in campus selection programmes

300

Number of students selected for placement during the year

47

35. Does gender sensitization program exist ?

Yes ▼

36. If Answer is Yes to Qn 34

Number of programmes organized

7

37. Student activities

Number of students participated in external cultural events

40

Number of prizes won by students in external cultural events

15

Number of cultural events conducted by the institute for the students

6

Number of students participated in international sports and games events

3

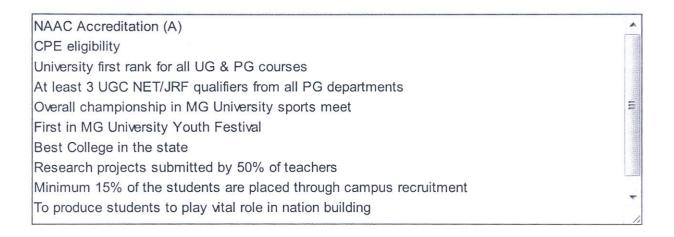|	
Number of students participated in national level sports and games events	13
Number of students participated in state level sports and games events	27
Number of students participated in university level sports and games events	17
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	6
Number of prizes won by students in state level sports and games events	
Number of prizes won by students in university level sports and games events	13
Number of sports and games events conducted by the institute for the students	10

38. Composition of students

Percentage of Scheduled Caste	10
Percentage of Scheduled Tribe	2
Percentage of other backward communities	46
Percentage of women students	71
Percentage of physically challenged	.4
Percentage of rural students	31
Percentage of urban students	69

39. Scholarships and Financial Support

Number of students availing financial support from the institution	900
Amount disbursed as financial support from the institution	4424855
Number of students awarded scholarship from the institution	678
Number of students received notable national/international acheivements/recognition	0

40. Student initiatives

Number of community upliftment programmes initiated by students	4
Number of literary programmes initiated by	2

students

Number of social
action initiatives
based on science
/ environment
initiated by
students

8

Number of student
research initiatives

3

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for acheiving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

NAAC Accreditation (A)
CPE eligibility
University first rank for all UG & PG courses
At least 3 UGC NET/JRF qualifiers from all PG departments
Overall championship in MG University sports meet
First in MG University Youth Festival
Best College in the state
Research projects submitted by 50% of teachers
Minimum 15% of the students are placed through campus recruitment
To produce students to play vital role in nation building

45. Is a Management Information System (MIS) in place ?
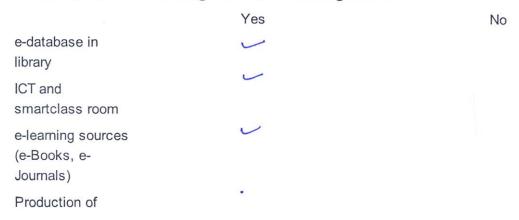
Yes ✓

No

46. If answer to question 44 is Yes, please provide details of MIS applied to
1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others
(enter the respective details corresponding to the serial numbers)

1. Fees Collection
2. Student admission
3. Student details and photo
4. evaluation and examination process is in progress
5. Research administration is in progress
6. Attendance

47. Existence of learning resource management

	Yes	No
e-database in library	✓	
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)	✓	
Production of	.	

teaching modules

Interactive learning
facilities

48. Internal resource mobilization : Kindly provide the amount contributed

Research	50000
Consultancy and training	48930
Student contribution	10000
Alumni contribution	50000
Wellwishers	4700000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1500000
Amount spent for student welfare	375000
Amount spent for staff welfare	200000

50. Is delegation of authority practiced

Yes ✓

No

51. Does grievance redressal cell exist ?

	Yes	No
Faculty	✓	
Students	✓	
Staff	✓	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of

grievances received	0
Number of grievances resolved	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year

Yes

No ✓

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

Applied for 6 new courses
Systematic planning and documentation
Give importance to Research - 19 minor projects were
sanctioned
Alumni has been strengthened

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

Periodic assessment in the accreditation is improving internal quality and sustenance of
quality initiative of the college
NAAC encourages self evaluation, accountability and innovations in the college
NAAC encourages quality research, consultancy and training programmes.
It promotes collaborative programmes with internal departments and external agencies.
It stimulates the academic environment for the promotion of quality teaching learning and
research in the college.
NAAC promotes the identification, implementation, institutionalization and documentation of
best practices.

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